



City of San Antonio

Contract Summary Sheet

Date: 10/17/2013
Agenda Item: 13-559

Name/Title (Caption as shown on agenda):	
Annual Contract for Electrical and Lighting Parts and Supplies 6100002503 VF	
Brief Description of Item(s) and Use:	
This contract will provide the purchase and delivery of various energy saving lamps and ballasts for Citywide departments. These lamps and ballasts are utilized to support maintenance and repair of existing lighting in various City facilities.	
Bidders responding to this Invitation for Bid provided catalog percentage discounts / upcharges as well as unit pricing for most commonly utilized lamps and ballasts. Pricing was evaluated using historical usages to determine the low and responsible bidder. The pricing submitted for the evaluated items by the recommended vendor for Category B1 – Lamps and Category B6 – Ballasts, was deemed to be low and responsive.	
Total \$:	\$100,000.00 annually
Contract Period:	Upon award through May 30, 2015 with two, one year renewal options
Method of Procurement:	Competitive (5 bids received)
Price Trend:	26% decrease due to standardizing requirements
Contract Info:	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
Recommended Contractor(s):	Voss Electric Supply d/b/a Voss Lighting, 5670 Randolph Blvd., San Antonio, TX 78233
Previous Contractor(s):	Blond Lighting & Fixture, 620 E. Dewey, San Antonio, TX 78212 Crawford Electric Supply Company, Inc., 2510 East Bitters Rd., San Antonio, TX 78217 Graybar Electric Co., 4503 Perrin Creek, San Antonio, TX 78217
Comments:	NAS: W. W. Grainger, Inc., - non-responsive; provided an alternate bid and did not submit a complete list of evaluation items.
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, requirements for lamps and ballasts would be purchased by each City department as their individual needs arise. However, establishing a requirements supply contract will allow City departments to maximize their savings potential by aggregating City wide demands while reducing administrative costs associated with soliciting requirements for small, frequent, and repetitive purchases.
Using Department(s):	Citywide