

AN ORDINANCE 2013-12-19-0920

**AUTHORIZING THE ACCEPTANCE OF A SENIOR NUTRITION PROGRAM GRANT IN AN AMOUNT UP TO \$1,626,258.00 FROM THE ALAMO AREA COUNCIL OF GOVERNMENTS, AND A TOTAL PROGRAM BUDGET OF \$5,271,426.00 FOR THE PERIOD OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014, WHICH INCLUDES THE GRANT FUNDS, UP TO \$3,517,616.00 IN MATCHING FUNDS FROM THE FY 2014 GENERAL FUND, AN ESTIMATED \$60,507.00 IN CLIENT DONATIONS, AND AN APPROPRIATION OF \$67,045.00 REDIRECTED FROM THE SUPPORTIVE SERVICES FOR THE ELDERLY MEDICAL TRANSPORTATION PROGRAM.**

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**WHEREAS**, the City's Senior Nutrition Program, through the Department of Human Services (DHS), provides approximately 2,900 meals daily, Monday through Friday, to seniors ages 60 and over along with nutritional information at Senior Centers located throughout the community; and

**WHEREAS**, DHS has operated the program using City General Funds and federal U.S. Department of Health and Human Service funds granted through the Texas Department of Aging and Disability Services and the Alamo Area Council on Governments (AACOG) since 1973; and

**WHEREAS**, for FY 2014 AACOG has indicated that grant funds in the amount of \$1,626,258.00 are available to the City, which is a reduction from the \$1,885,970.00 received in FY 2013; and

**WHEREAS**, this reduction will require program adjustments in the Senior Services division;  
**NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is authorized to accept a grant in an amount up to \$1,626,258.00 from the Alamo Area Council of Governments (AACOG) and up to \$60,507.00 in program income from client contributions for the Senior Nutrition Program for the period October 1, 2013 through September 30, 2014, and to execute any and all necessary documents to effectuate acceptance of the grant funds. A copy of the original grant application is on file with DHS.

**SECTION 2.** A cash match of up to \$3,517,616.00 from the FY 2014 General Fund and an appropriation of \$67,045.00 redirected from the Supportive Services for the Elderly Medical Transportation Program (SSEP) is further authorized.

**SECTION 3.** Should funding be awarded, Fund 2601138015, entitled "SNP 2014," is hereby designated for use in the accounting for the fiscal transaction in the acceptance of this grant, and a total budget of \$5,271,426.00, to include a sum of up to \$1,626,258.00 from AACOG, \$3,517,616.00

from the General Fund, \$60,507.00 in program income and \$67,045.00 from SSEP, is approved and will be appropriated in said fund. The budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

**SECTION 4.** The personnel complement of fifty-one (51) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 19th day of December, 2013.

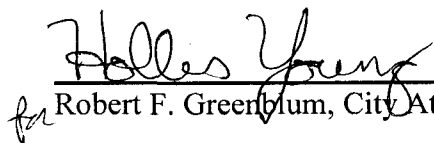


M A Y O R  
Julián Castro

ATTEST:

  
\_\_\_\_\_  
Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
for Robert F. Greenblum, City Attorney

<b>Agenda Item:</b>	29 ( in consent vote: 6, 7, 8, 9, 10, 1010A, 1010B, 11, 13, 1313A, 1313B, 1313C, 14, 15, 16, 17, 18, 19, 20, 21, 23, 24, 25, 26, 27, 28, 29, 30, 32, 34, 36, 37 )
<b>Date:</b>	12/19/2013
<b>Time:</b>	10:01:40 AM
<b>Vote Type:</b>	Motion to Approve
<b>Description:</b>	An Ordinance authorizing the acceptance of a Senior Nutrition Program grant in the amount of \$1,626,258.00 from the Alamo Area Council of Governments and a total program budget of \$5,271,426.00 for the period October 1, 2013 through September 30, 2014 which includes the grant funds, \$3,517,616.00 in matching funds from the FY 2014 General Fund, an estimated \$60,507.00 in client donations, and an appropriation of \$67,045.00 redirected from the Supportive Services for the Elderly Medical Transportation Program. [Gloria Hurtado, Assistant City Manager; Melody Woosley, Director, Human Services]
<b>Result:</b>	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Julián Castro	Mayor		x				
Diego Bernal	District 1		x				x
Ivy R. Taylor	District 2		x				
Rebecca Viagran	District 3	x					
Rey Saldaña	District 4		x			x	
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Carlton Soules	District 10		x				

**2014 Senior Nutrition Program**  
**October 1, 2013 - September 30, 2014**

	<b>BUDGET</b>
<b>REVENUES:</b>	
4501100 Grants Federal-Ope - AACOG/Title III	\$1,626,258
4502230 Grants Program Income - Congregate Meals	105,000
6101100 Interfund Transfers In	3,517,616
6101100 Interfund Transfers In	67,045
<b>TOTAL REVENUES</b>	<b><u>\$5,315,919</u></b>
<b>APPROPRIATIONS:</b>	
<b>138000001214 Senior Nutrition Program</b>	
5101010 Regular Salaries	920,687
5101050 Language Skill Pay	1,800
5103005 FICA & Medicare Expense	70,433
5103010 Life Insurance	694
5103035 Personal Leave Buy Back	13,365
5103056 Transportation Allowance	2,700
5103105 Cell Phone Reimbursement	2,040
5104030 Flex Benefits Contr	130,186
5105010 Retirement Expense	74,778
5304010 Food	514,575
<b>TOTAL 138000001214</b>	<b><u>\$1,731,258</u></b>
<b>138000001215 Senior Nutrition Grant Match Meals</b>	
5101010 Regular Salaries	72,612
5103005 FICA & Medicare Expense	5,555
5103010 Life Insurance	73
5103035 Personal Leave Buyback	990
5104030 Flex Benefits Contr	15,316
5105010 Retirement Expense	7,828
5202010 Temporary Services	48,571
5202020 Contractual Services	281,664
5203020 Administrative Fees	34,000
5203060 Binding & Printing	10,000
5203090 Transportation Fees	15,000
5204080 Maint - M&E	3,327
5205010 Mail & Parcel Post	60
5205020 Rental of Office Equipment	2,111
5207010 Travel - Official	3,500
5302010 Office Supplies	6,992
5303010 Janitorial Supplies	1,239
5304010 Food	2,360,662

5304080 Other Commodities	45,000
5501055 Cap<5000 - M&E Other	12,000
5501065 Cap<5000 - Furn & Fix	10,000
<b>TOTAL 138000001215</b>	<b><u>\$2,936,500</u></b>

**138000001216 Senior Nutrition Grant Match Transportation**

5101010 Regular Salaries	249,381
5103005 FICA & Medicare Expense	19,078
5103010 Life Insurance	132
5103035 Personal Leave Buyback	1,800
5103056 Transportation Allowance	540
5104030 Flex Benefits Contr	38,290
5105010 Retirement Expense	13,443
5203090 Transportation Fees	300
5204010 Linen & Laundry Services	9,864
5204020 Maint & Repair - Commercial	5,000
5204090 Maint - Repair - Auto	30,000
5301020 M & R Parts Automotive	30,000
5403020 Communications Radios	600
5403545 Motor Fuel and Lubricants	73,000
5407510 Rental of City Eq	106,140
<b>TOTAL 138000001216</b>	<b><u>\$577,568</u></b>

**138000001217 Senior Nutrition Grant Match Senior Centers**

5204050 Maint - Buildings	6,898
5204060 Cleaning Services	28,089
5204080 Maint - M&E	3,584
5205020 Rental of Office Equipment	1,630
5206010 Rental of Facilities	19,500
5208530 Alarm & Security	2,507
5304050 Tools & Apparatus	125
5403510 Wireless Data Communications	8,260
<b>TOTAL 138000001217</b>	<b><u>\$70,593</u></b>

<b>TOTAL APPROPRIATIONS</b>	<b><u><u>\$5,315,919</u></u></b>
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**Senior Nutrition Program**  
 October 1, 2013 - September 30, 2014

**Attachment II**

**PERSONNEL COMPLEMENT**

<b>POSITIONS</b>	<b>JOB CLASS NO.</b>	<b>CURRENT POSITIONS</b>	<b>ADDED/ DELETED</b>	<b>REVISED POSITIONS</b>
<b>13800001214 Senior Nutrition Program (SNP) Administration</b>				
ADMINISTRATIVE ASSISTANT	38-0040	1		1
ADMINISTRATIVE ASSOCIATE (FT)	38-2063	3		3
ADMINISTRATIVE ASSOCIATE (PT)	38-2063	2		2
COMMUNITY SERVICES SUPERVISOR	38-2054	5		5
FISCAL ANALYST	38-2218	1		1
NUTRITIONIST	38-0286	1		1
NUTRITION SITE SUPERVISOR (PT)	38-0984	13		13
MAINTENANCE WORKER (PT)	38-7579	3		3
SENIOR ACCOUNTANT	38-2219	1		1
SENIOR MANAGEMENT ANALYST	38-0999	2		2
TIME & ATTENDANCE SPECIALIST	38-2197	1		1
VOLUNTEER SERVICES COORDINATOR	38-0407	0	1	1
<b>13800001214 SNP Administration</b>		<b>33</b>	<b>1</b>	<b>34</b>
<b>13800001215 SNP Match Meals</b>				
COMMUNITY SERVICES SPECIALIST	38-2062	1	1	2
<b>13800001215 SNP Match Meals</b>		<b>1</b>	<b>1</b>	<b>2</b>
<b>13800001216 SNP Match Transportation</b>				
CHAUFFEUR (FT)	38-0907	2	2	4
CHAUFFEUR (PT)	38-0907	14	(4)	10
MOBILITY SERVICES MANAGER	38-2255	1	0	1
<b>13800001216 SNP Match Transportation</b>		<b>17</b>	<b>(2)</b>	<b>15</b>
<b>TOTAL POSITIONS FOR SENIOR NUTRITION PROGRAM</b>		<b>51</b>	<b>0</b>	<b>51</b>