

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AN ORDINANCE**

**AUTHORIZING THE ACCEPTANCE OF AN EARLY HEAD START – CHILD CARE PARTNERSHIP GRANT AWARD FROM THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES IN AN AMOUNT UP TO \$4,011,000.00 FOR THE PERIOD FEBRUARY 1, 2015 TO JULY 31, 2016; AUTHORIZING A BUDGET, INCLUDING AN IN-KIND MATCH UP TO \$802,200.00, AND A REVISED PERSONNEL COMPLEMENT FOR HEAD START AND EARLY HEAD START PROGRAMS; AUTHORIZING THE EXECUTION OF SEVEN SERVICE PROVIDER CONTRACTS IN A CUMULATIVE AMOUNT NOT TO EXCEED \$1,621,500.00, ASSOCIATED AMENDMENTS, AND MEMORANDA OF UNDERSTANDING WITH COMMUNITY ORGANIZATIONS TO ENHANCE THE EHS-CCP PROGRAM.**

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**WHEREAS**, the Department of Human Services (DHS) has served as a grantee for the Head Start Program providing education and family support services to children between the ages of three and five for over 30 years; and

**WHEREAS**, DHS has served as a grantee for the Child Care Services (CCS) Program providing subsidized childcare for working families in the 12-county region of the Alamo Workforce Development Area for over 20 years; and

**WHEREAS**, the U.S. Department of Health and Human Services (HHS) announced the availability of a grant opportunity to expand access to early childhood education and care, and provide workforce training to support family economic self-sufficiency, for low-income families with infants and toddlers ages 6 weeks to 35 months through an Early Head Start – Child Care Partnership (EHS-CCP) grant; and

**WHEREAS**, on August 20, 2014, through Ordinance No. 2014-08-14-0579, City Council approved a grant application to HHS to serve 216 infants and toddlers through the EHS - CCP program; and

**WHEREAS**, the program integrates Early Head Start with CCS partner providers within the San Antonio and Edgewood Independent School Districts, including the Eastside Promise Neighborhood Zone, to expand services for children and families and improve the overall quality of CCS partner providers; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is hereby authorized to accept an Early Head Start – Child Care Partnership (EHS-CCP) grant award from the U.S. Department of Health and Human Services in an amount up to \$4,011,000.00 for the period February 1, 2015 to July 31, 2016, and to execute any and all necessary documents to effectuate acceptance. A copy of the grant application is incorporated herein for all purposes and is on file with DHS.

**SECTION 2.** The City Manager or her designee, or the Director of DHS or her designee, is further authorized to execute seven service provider contracts with the providers listed on the Contractor Funding Schedule attached hereto and incorporated herein for all purposes as **Attachment I** and in a cumulative amount not to exceed \$1,621,500.00, (2) contract amendments based on start-up costs or program improvements so long as grant funds are available; and (3) memoranda of understanding with community organizations to collaborate to enhance EHS-CCP services. A copy of each service provider contract, in substantially final form, is attached hereto and incorporated herein for all purposes as **Attachments II-VIII**.

**SECTION 3.** Acceptance of additional grant funds, if awarded, in an amount up to 20% of the total amount initially awarded is hereby authorized.

**SECTION 4** Payment not to exceed the budgeted amount up to \$1,297,200.00 is authorized. A proposed budget, including an in-kind match of up to \$802,200.00 is hereby approved and is attached hereto and incorporated herein for all purposes as **Attachment IX**. A formal final budget which will include Internal Order numbers, General Ledger numbers, and a department specific fund will be submitted by the department upon award.

**SECTION 5.** The proposed personnel complement of seventeen (17) positions, which is attached hereto and incorporated herein for all purposes as **Attachment X**, is hereby approved.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_.

**M A Y O R**  
Ivy R. Taylor

**ATTEST:**

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Leticia M. Vacek, City Clerk

**APPROVED AS TO FORM:**

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Martha G. Sepeda, Acting City Attorney