



# City of San Antonio

## Contract Summary Sheet

Date: 04/02/15  
Agenda Item: 15-1734

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for Salt Pellets 6100005388 SM	
<b>Brief Description of Item(s) and Use:</b> This contract will provide for the purchase and delivery of Diamond Crystal Water Softener Pellet Salt with Softener Care Formula. Salt Pellets are used for softening water associated with City HVAC Cooling/Heating Systems. These salt pellets, packaged in 50 lb. bags, are utilized by various City facilities located throughout the City of San Antonio and will be ordered on an as needed basis.	
<b>Total \$:</b>	\$17,000.00 annually; \$68,000.00 contract period
<b>Contract Period:</b>	Upon award through June 30, 2017, with 2, 1 year renewal options
<b>Method of Procurement:</b>	Competitive (1 bid received)
<b>Price Trend:</b>	4.74% increase due to manufacturer's increasing labor and fuels costs.
<b>Contract Info:</b>	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
<b>Recommended Contractor(s):</b>	Salt Exchange, Inc., 4231 Director Drive, San Antonio, TX 78219 (Local)
<b>Previous Contractor(s):</b>	Salt Exchange, Inc., 4231 Director Drive, San Antonio, TX 78219
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the City will be required to purchase salt pellets on an as needed basis, where increased costs due to non-contract buying could be realized and cause a delay in delivery times.
<b>Using Department (s):</b>	Aviation and Convention and Sports Facilities