



# City of San Antonio

## Contract Summary Sheet

Date: 10/08/15  
Agenda Item: 15-4676

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for SAPD Narcotics Test Kits 6100005949 AAS	
<b>Brief Description of Item(s) and Use:</b> This contract will provide the San Antonio Police Department with a contractor to furnish 23 presumptive field narcotic test kits, inclusive of training. This contract will be utilized by SAPD officers to conduct presumptive tests of substances found in possession of individuals that are in custody or apprehended.	
<b>Total \$:</b>	\$15,000.00 annually; \$75,000.00 contract period
<b>Contract Period:</b>	Upon award through September 30, 2018, with two, one year renewal options
<b>Method of Procurement:</b>	Competitive (4 bids received)
<b>Price Trend:</b>	New Contract
<b>Contract Info:</b>	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
<b>Recommended Contractor(s):</b>	<b>Sirchie Acquisition Company, LLC., 100 Hunter Place, Youngsville, NC, 27596 (Non- Local)</b>
<b>Previous Contractor(s):</b>	N/A
<b>Comments:</b>	NAS Items: Mistral Security did not meet the unlimited shelf life requirement. Scott Company submitted an incomplete electronic bid. They did not provide product information, shelf-life and/or warranty information. Sirchie is the manufacturer of the test kits with unlimited shelf life. This specification requirement minimizes the need to rotate inventory and potentially reduces consumption costs over time.
<b>Anticipated Future Requirements and Action:</b>	None
<b>Procurement Alternative:</b>	Should this contract not be approved, the City will be required to acquire and purchase narcotics test kits on an as needed basis, where increased costs due to non-contract buying could be realized as well as cause a delay in delivery times.
<b>Using Department (s):</b>	Police