



# City of San Antonio

## Contract Summary Sheet

Date: 12/1/16  
Agenda Item: 16-5604

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for Bottled Water - Citywide 6100006887 MAB	
<b>Brief Description of Item(s) and Use:</b> This contract will provide City departments with bottled water and related dispensers as needed to be utilized for City related functions and operations. The contractor will provide and deliver 8 ounce bottles, 16.9 ounce bottles, 5 gallon containers, 9 ounces plastic cups and cold and hot temperature water dispensers. Contractor will deliver to approximately 140 locations throughout the City.	
<b>Total \$:</b>	\$132,000.00 annually
<b>Contract Period:</b>	January 1, 2017 through December 31, 2019, with two, one year renewal options
<b>Method of Procurement:</b>	Competitive (3 bids received)
<b>Price Trend:</b>	4.24% decrease in bottled water price from 2013 contract
<b>Contract Info:</b>	Formal ___ Annual <input checked="" type="checkbox"/> Support/Maintenance ___ Lease ___
<b>Recommended Contractor(s):</b>	<b>Artesia Springs LLC, 8130 Interchange Parkway, San Antonio, TX 78218 (Local)</b>
<b>Previous Contractor(s):</b>	Nestle Waters, 3407 Steen St., San Antonio, TX 78219
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the City of San Antonio will be required to procure water on an as-needed basis which may result in higher pricing and delays in receiving the items ordered.
<b>Using Department (s):</b>	Citywide