



**City of San Antonio**

**ADDENDUM I**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 6100007926, Scheduled to Open: October 10, 2016; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** September 15, 2016

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. I – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

1. Attachment B – Price Schedule is hereby added.

A handwritten signature in blue ink, appearing to read 'Paul J. Calapa', written over a horizontal line.

Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

**\*\*THIS ADDENDUM SHALL BE SIGNED AND RETURNED WITH THE BID PACKAGE\*\***

Date \_\_\_\_\_

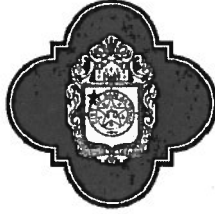
Company Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Signature \_\_\_\_\_

PC/mab



**City of San Antonio**

**ADDENDUM II**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: October 10, 2016; Date of Issue: September 7, 2016

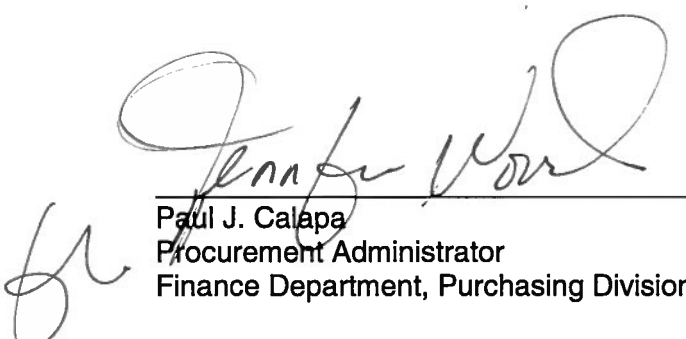
**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** September 30, 2016

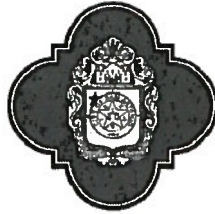
**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO OCTOBER 17, 2016 at 2:00 P.M. CT**

  
Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM III**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: October 17, 2016; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** October 12, 2016

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. III – TO THE ABOVE  
REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS  
FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO OCTOBER 31, 2016 at 2:00 P.M. CT**

A handwritten signature in blue ink, appearing to read 'Paul J. Calapa', written over a horizontal line.

Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM IV**

**SUBJECT:** Annual Contract for Municipal Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 6100007926, Scheduled to Open: October 31, 2016; Date of Issue: September 7, 2016

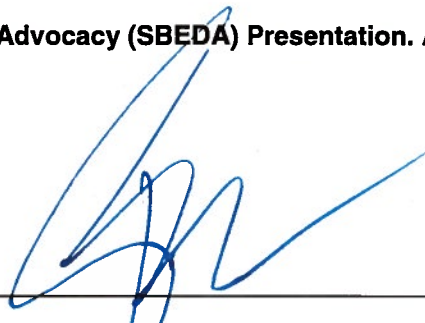
**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** October 27, 2016

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. IV – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

- 1. The RFP submission deadline is hereby extended to November 7, 2016; 2:00pm Central Time**
- 2. ADDED: Redacted 9-16-16 Pre-Submittal Conference Sign-in Sheets. Attached as a separate document.**
- 3. ADDED: Small Business Economic Development Advocacy (SBEDA) Presentation. Attached as a separate document.**

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Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM V**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: November 7, 2016; Date of Issue: September 7, 2016

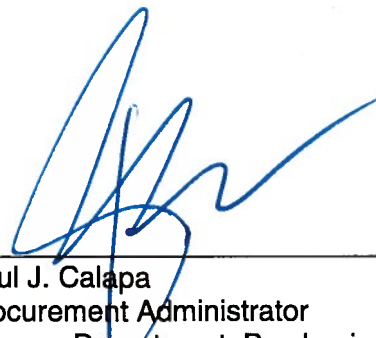
**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** November 4, 2016

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. V – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO DECEMBER 7, 2016 at 2:00 P.M. CT**



Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM VI**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: December 7, 2016; Date of Issue: September 7, 2016

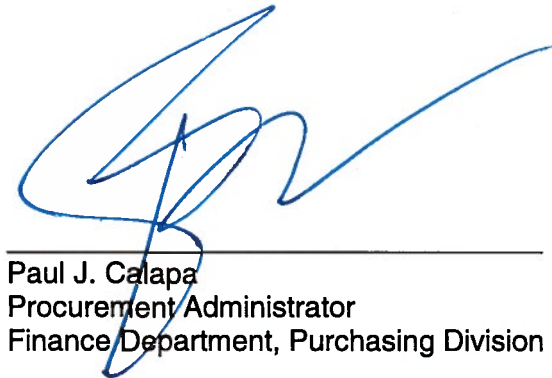
**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** December 2, 2016

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. VI – TO THE ABOVE  
REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS  
FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO JANUARY 9, 2017 at 2:00 P.M.  
CT**



Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM VII**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: January 9, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** January 6, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. VII – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO FEBRUARY 10, 2017 at 2:00 P.M. CT**

A handwritten signature in blue ink, appearing to be 'P. Calapa', written over a horizontal line.

Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM VIII**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: February 10, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** February 9, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. VIII – TO THE ABOVE  
REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS  
FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO MARCH 10, 2017 at 2:00 P.M.  
CT**



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Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM VIII**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: February 10, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** February 9, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. VIII – TO THE ABOVE  
REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS  
FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO MARCH 10, 2017 at 2:00 P.M.  
CT**



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Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM IX**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: March 10, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** March 9, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. IX – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

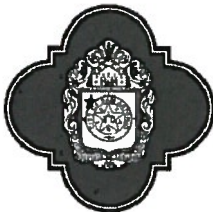
**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO APRIL 10, 2017 at 2:00 P.M. CT**

A handwritten signature in blue ink, appearing to be 'P. Calapa', written over a horizontal line.

Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM X**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: April 10, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** April 7, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. X – TO THE ABOVE  
REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS  
FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO MAY 15, 2017 at 2:00 P.M. CT**
- 2. A 2<sup>nd</sup> Pre-Submittal Conference Meeting has been scheduled and will be held at Riverview Towers, 11th floor, Hill Country Conference Room, 111 Soledad, San Antonio, Texas 78205, at 3:00PM, Central Time, on April 20, 2017.**



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Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM XI**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: May 15, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** April 19, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. XI – TO THE ABOVE  
REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS  
FOLLOWS:**

1. The 2<sup>nd</sup> Pre-Submittal Conference Meeting has been rescheduled and will be held at Riverview Towers, 11th floor, Hill Country Conference Room, 111 Soledad, San Antonio, Texas 78205, at 3:00PM, Central Time, on May 4, 2017.

A handwritten signature in blue ink, appearing to be 'Paul J. Calapa', written over a horizontal line.

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Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM XII**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: May 15, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** May 3, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. XII – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

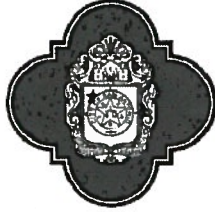
**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

1. The 2<sup>nd</sup> Pre-Submittal Conference Meeting has been rescheduled and will be held at Riverview Towers, 11th floor, Hill Country Conference Room, 111 Soledad, San Antonio, Texas 78205, at 3:00PM, Central Time, on May 11, 2017.

A handwritten signature in blue ink, appearing to be "Paul J. Calapa", written over a horizontal line.

Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM XIII**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: May 15, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** May 10, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. XIII – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO JUNE 2, 2017 at 2:00 P.M. CT**
- 2. The 2<sup>nd</sup> Pre-Submittal Conference Meeting has been rescheduled and will be held at Riverview Towers, 11th floor, Hill Country Conference Room, 111 Soledad, San Antonio, Texas 78205, at 3:00PM, Central Time, on May 19, 2017.**

A handwritten signature in blue ink, appearing to be 'Paul J. Calapa', written over a horizontal line.

Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM IVX**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: May 15, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** May 19, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. IVX – TO THE ABOVE  
REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS  
FOLLOWS:**

- 1. The 2<sup>nd</sup> Pre-Submittal Conference Meeting has been rescheduled and will be held at Riverview Towers, 11th floor, Hill Country Conference Room, 111 Soledad, San Antonio, Texas 78205, at 3:00PM, Central Time, on May 25, 2017.**

A handwritten signature in blue ink, appearing to read 'Paul J. Calapa', written over a horizontal line.

Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM XV**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: June 2, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** May 25, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. XV – TO THE ABOVE  
REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS  
FOLLOWS:**

- 1. The 2<sup>nd</sup> Pre-Submittal Conference Meeting scheduled for May 25, 2017 is hereby cancelled.**

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Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM XVI**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: June 2, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** June 1, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. XVI – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO JUNE 30, 2017 at 2:00 P.M. CT**
- 2. A 2<sup>nd</sup> Pre-Submittal Conference Meeting will be held at Riverview Towers, 11th floor, Hill Country Conference Room, 111 Soledad, San Antonio, Texas 78205, at 3:00PM, Central Time, on June 9, 2017.**

A handwritten signature in blue ink, appearing to be 'P. Calapa', written over a horizontal line.

Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM XVII**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: June 30, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** June 29, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. XVII – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO JULY 14, 2017 at 2:00 P.M. CT**

  
\_\_\_\_\_  
Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

PC/mab



**City of San Antonio**

**ADDENDUM XVIII**

**SUBJECT:** Annual Contract for Municipal Commercial Garbage Collection, Disposal, and Recycling Services, Request For Proposal (RFP) 16-099, 6100007926, Scheduled to Open: June 30, 2017; Date of Issue: September 7, 2016

**FROM:** Paul J. Calapa, Procurement Administrator

**DATE:** July 14, 2017

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. XVIII – TO THE ABOVE REFERENCED REQUEST FOR PROPOSAL**

**THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:**

- 1. THE PROPOSAL OPENING IS HEREBY EXTENDED TO JULY 26, 2017 at 2:00 P.M. CT**
2. Attachment B1 and B2, Price Schedule is replaced with Attachment B1 and B2, Price Schedule, Rev. 1, dated 7/13/17.
3. Section 004 – Scope of Service, Contractor Requirements, 4.0.1 is amended as; “The CONTRACTOR shall agree to perform at a minimum, the basic services outlined in the RFP. Solid waste garbage collection and recycling services provided by the CONTRACTOR shall be equivalent to service levels currently provided to City of San Antonio facilities. Costs of all container rental, collection, labor, recycling, disposal, all hauling, disposal of all contents, dump fees, re-setting and maintaining containers and equipment, disinfecting containers receiving food, and insurance, unless otherwise noted, required to perform the scope of services of this RFP for the City are the responsibility of the Contractor and are to be included in the CONTRACTOR's proposed Price Proposal (Attachment B1 and B2 – Price Proposal).”
4. Section 004 – Scope of Service, Contractor Requirements, 4.0.2 is amended as; “Collections Days. Services shall be provided Monday – Saturday. Collection times shall be in accordance with City Code 14.41(f). Occasionally services may be requested on Sunday and City recognized holidays for open top containers and compactors. Contractor may propose an additional trip charge rate for Sunday or Holiday collection. (Refer to Item VII on Attachment B1, and Item VI on Attachment B2 - Price Schedule for additional trip charge for a Sunday or Holiday collection service) The CITY prefers that the CONTRACTOR retain the current garbage and recycling collection days now being observed in the service areas. Proposed alternate days of collection, if any, shall be detailed in the CONTRACTOR's submittal under the Proposed Plan for Service Delivery. Changes to the collection day schedule must be presented to the using Department Director or designee for approval. “
5. Section 004 – Scope of Service, Contractor Requirements, 4.0.4 is amended as; “All Contractor services and collection times shall be performed in accordance with applicable provisions of the City Code, Chapter 14 SOLID WASTE;

6. Section 004 – Scope of Service, Contractor Requirements, 4.0.10 is amended as; “Transportation, Storage and Legal Disposal Costs. The CONTRACTOR shall supply all necessary transportation and storage facilities for all materials and equipment necessary to perform all services described in this contract. The CONTRACTOR is responsible for the legal disposal of non-recyclable waste at a State approved facility. The City is not responsible for any material collected from any other container. All transportation, storage functions, disposal and recycle facilities shall be duly licensed or qualified under regulation, as may be necessary to environmental, health and safety compliance and Contractor shall pay all state fees imposed by the Texas Health and Safety Code, Chapter 361, Sec. 361.013.”
7. Section 004 – Scope of Service, Contractor Requirements, 4.0.16 is amended as; “Equipment Requirements.
  - a. CONTRACTOR shall be responsible for furnishing all containers, supplies, labor and equipment necessary to fulfill the contract. Said equipment shall be supplied at the CONTRACTOR's own expense with no additional cost to the CITY, to effectively serve the facilities with solid waste, disposal and recycling services. Contractor shall provide parts and labor to repair any damaged container at the Contractor's cost. The CITY reserves the right to inspect and approve CONTRACTOR's equipment, necessary to this solicitation and contract, prior to the commencement of services. Such equipment shall include, but are not limited to:
    - Collection vehicles for commercial garbage and refuse pick up;
    - Recycling collection vehicles to be used for recycling material pick-up;
    - Frontload containers - Refer to Attachment B for current sizes and service level;
    - T96 carts – Refer to Attachment B1 and B2 for current quantities and service level
    - Open-top Containers - Refer to Attachment B for current quantities and service level
    - Compactors - Refer to Attachment B for current quantities and service level
  - b. Contractor shall provide appropriate containers (e.g., wheeled carts, front loaders, open top containers, compactors) to collect all garbage and recyclables. At the beginning of service under the contract, containers are to be new, like new or in a condition acceptable to the City. All containers shall be clearly labeled, and should be color-coded, to indicate their intended use. Contractor shall maintain all containers in a clean and fully serviceable condition, free of offensive odors, graffiti and safety hazards. Contractor shall be required to clean containers as necessary based on their standard use. Contractor shall provide prompt repair or replacement of all damaged containers.
  - c. When containers are removed from City location for reasons of damage, repairs, or unable to safely operate, etc. the Contractor must furnish whatever container(s) or services necessary the same day to meet the demands of the Department(s) at no additional cost to the City. The Contractor is responsible for maintaining the Departments service level for collection of waste and recyclables on the required service days. Any additional expense, to include but not limited to multiple same day pickups, multiple containers, placement and removal of temporary containers to maintain the Departments service level will be at the Contractors expense.
  - d. Container/equipment change out will be required when container/equipment has been repetitively repaired for the same incident/malfunction. City shall have the option and right, at any time, to require change out of containers or equipment. City will not be held responsible for any cost to change out or repair vendor containers/equipment.
  - e. Container maintenance shall include both physical operability (seals, drain plugs, hinges, lid seals, appearance, etc.) and sanitation. Containers placed in service at City locations must be in good leak proof condition. No rusted out or leaking containers will be allowed for placement at City locations that allow refuse to escape from the container to the physical site. The Contractor shall replace any container when such leakage is detected and reported.

f. City shall provide accessible locations for contractor's containers and designated contact person(s) for this contract. CITY reserves the right to manage certain classes of waste separately from this agreement.

g. Contractor shall maintain Contractors containers and remove any graffiti in accordance with City Code – City Code, Article X – Graffiti. (Refer to Exhibit 9.)

h. All containers receiving food shall be sprayed by Contractor with Sani-Spray, or other similar spray containing disinfectant, detergent, deodorant, or equipped with an Ozonaire devise or equivalent, and sprayed insect repellent each time they are emptied. Cleaning and deodorizing of containers shall be performed by Contractor on a regular monthly basis.”

8. Section 004 – Scope of Service, Contractor Requirements, 4.0.17, Additional Contractor Requirements is amended as;

- a. “Contractor shall provide an account representative and support staff with a local or non-toll telephone number as necessary to provide primary contact between City and Contractor and who shall be available during normal business hours to respond to City inquiries.
- b. Contractor shall maintain an emergency telephone number during all hours, and have a representative available to respond to emergency calls from City.
- c. All regularly scheduled collections must be completed on the scheduled day, unless agreed to by the City prior to the regularly scheduled service.
- d. If Contractor is not able to service a container because it is not accessible (blocked entrance to container) to the collection vehicle on the scheduled day, Contractor shall contact the City department coordinator at the location to arrange to have the obstruction cleared. Contractor shall return to service the container the same day the notification from the City department is received that the obstruction has been cleared, or by Noon the following day, unless additional time is allowed by the City at the Contractor's request.”

9. Section 004 – Scope of Service, Contractor Requirements, 4.0.17, Transition/Implementation Plan is amended as; “4.0.18, Transition/Implementation Plan. Proposals shall include a transition/implementation plan that shall be put in place to ensure a smooth transition in collection service from the current service provider within sixty (60) days. The plan shall include an audit of existing services which will provide details of proposed delivery and placement of collection containers. Contractor shall be required to assist with the smooth transition to service under a new contract as soon as is practical and in accordance with a Transition/Implementation Plan agreed upon by the City.

Upon award of contract the awarded contractor will be provided with contact information for City of San Antonio Department Coordinators. Department coordinators shall notify Contractor of container pulls for applicable on-call services, increases and decreases to service. “

10. Section 004 – Scope of Service, Recycling; 4.1.1 is amended as; “It is the intent of the City to recycle at the City facilities listed in the Attachment B1 and B2 for 20 cu. yd. or larger open top containers and compactors. It is suggested that the CONTRACTOR use EPA, the National Solid Waste Management Association, or similar industry standards for recycling at office buildings to estimate the potential for recyclables generated. The City currently has approximately 13 accounts consisting of frontload and compactor containers for recycling services.

The awarded contractor will have recycling rights to 20 cu. yd. or larger open top containers and compactors rented/utilized by the City for the duration of the contract which containers are the property of the awarded contractor. The City will have recycling rights to all other containers which are not the property of the awarded contractor. “

11. Section 004 – Scope of Service, Recycling; 4.1.3 is amended as; “Recyclable Materials. The

CONTRACTOR agrees to collect and transport recycling commodities collected at municipal commercial facilities. The CONTRACTOR shall not be authorized to delete any materials from those listed, unless directed by the Solid Waste Management Director. In the event that the CITY deletes items from the Recycling Program during the term of the contract, the CONTRACTOR shall agree to comply and provide performance accordingly.

"Recyclable Materials;

**a. Paper products:** Acceptable material consists of newsprint, ad circulars, catalogs, carbonless paper, dry goods packaging with liners removed (example: cereal, pasta, rice, beer/soda cartons) envelopes, file folders, flattened cardboard, junk mail, magazines, newspapers, office paper (shredded paper is not included), paperback books, paper bags, paper towel/toilet paper cores, phone books, non-metallic gift wrap.

**b. Glass:** Items include bottles and jars with labels and lids. No mirrors, windows, ceramics, or other glass or glazed materials are allowed.

**c. Cans:** Empty aluminum and steel/tin cans used for beverages and food are accepted. Empty aerosol cans shall also be accepted. No scrap metal is collected.

**d. Rigid Plastic Containers:** Plastic products shall include household plastic containers labeled # 1-7 with recycling symbol on the bottom of container. Labels and lids may be present. No Polystyrene (Styrofoam®) packaging, including molded Styrofoam stamped PS#6. "

12. Section 004 – Scope of Service, Recycling; 4.1.4 is amended as; "The CONTRACTOR shall deliver recyclables collected to a permitted recycling processor. All recyclable material collected from twenty-yard (20 yard) or larger open top containers and compactors shall be subject to the rebate identified in the contract. "

13. Section 004 – Scope of Service, Recycling, 4.1.5 is amended as; "RESERVED"

14. Section 004 – Scope of Service, Recycling; 4.1.6 is amended as; "Biannual City Facility Recycling Report. CONTRACTOR shall complete and submit a City Facility Recycling Report form (Exhibit 7) to the CITY Finance Department on a biannual basis. Biannual reports are due the 15<sup>th</sup> of the month. The first Biannual recycling report for this contract shall be due by April 15, 2018.

1<sup>st</sup> biannual: October 1 through March 31

2<sup>nd</sup> biannual: April 1 through September 30

Recycling at City facilities shall be categorized into six (6) distinct groups:

- a. Sports and Entertainment (Alamodome)
- b. Aviation (all Aviation facilities)
- c. Convention (Convention Center)
- d. Downtown Operations (La Villita, Market Square & Parking Operations)
- e. Parks (all Parks facilities)
- f. General Office Buildings, Pre K Buildings and Community Service Centers"

15. Section 004 – Scope of Service, Recycling; 4.1.7 is amended as; "Annual Waste Characterization Study (AUDIT) – An Audit will be performed within the first sixty (60) days of the start of the contract to determine the recyclable commodities for the first six months of the contract. Thereafter, Contractor and City will conduct an annual Audit to determine the percent of recyclable commodities collected. The Audit shall be comprised of sub-audits: Alamodome, Aviation, Convention Center, Downtown Operations, Parks and Recreation, General Office Buildings, Pre K Buildings and Community Service Centers. A truck or load shall be picked from a location from

each of the six groups and delivered to the contractor's designated materials recycling facility (MRF) at a mutually agreed upon time. Each load of recyclable materials from each of the locations shall be sorted by recyclable commodity and weighed to the nearest 1.0 pound. The results of the Audit shall be used to calculate the composition of loads from each of the six groups delivered to the MRF. The annual Audit shall be witnessed by a representative of the City of San Antonio Using Department and the Solid Waste Management Department and the Contractor. If any individual recyclable commodity varies more than 10% from the previous Audit, then another Audit will be conducted the following week to firmly validate any abnormal percentages. Any changes required in order to reflect the actual percentages of each recyclable commodity will be effective for the following quarter. "

16. Section 004 – Scope of Service, Recycling; 4.1.8 is amended as; "Recycling Revenue Share. Applicable to 20 cu. yd. or larger open top containers and compactors rented/utilized by the City which containers are the property of the awarded contractor. The City desires to share in the revenue that the Respondent receives from selling the recycling commodities. A monthly Average Recycling Revenue (ARR) per ton will be calculated based on the percentages from the audit (section 4.1.7) and pricing from the most recent published figures at [www.recyclingmarkets.net](http://www.recyclingmarkets.net) for the Southcentral (Houston) market.

- If the ARR is below \$99.99, the City will not receive any rebate
- If the ARR is between \$100.00 and \$149.99 the City will receive 50% of the revenue above the \$100.00 threshold
- If the ARR is between \$150.0 and \$199.99 the City will receive 65% of the revenue above the \$150.00 threshold
- If the ARR is above \$200.00, the City will receive 80% of the revenues above the \$200.00 threshold "

17. Section 004 – Scope of Service, Recycling; 4.1.9 is amended as; "RESERVED"

18. Section 006 – Term of Contract, third and fourth paragraph is amended as;"There is no guarantee to the selected Respondent that the CITY will exercise one or more options to continue this contract beyond the initial two year period. Any substantial amendment or adjustment to the Contract's original terms shall require City Council action.

It is understood and agreed by the Parties that the City does not guarantee any minimum volume of work, and that Contractor will be paid for actual work performed. Payment shall be made no more than 30 calendar days following receipt and approval of each invoice. "

19. RFP Exhibit 7, City of San Antonio Biannual City Facility Recycling Report is replaced with City of San Antonio Biannual City Facility Recycling Report, Rev. 1, 7/13/17.

20. RFP Attachment A, Part Two, Experience, Background, Qualifications, Number 5 is amended to; 'List the number and professional qualifications (to include Municipal Solid Waste licenses, permits, other pertinent certifications and associations) of staff to be assigned to this contract. Provide a copy of the certifications and permits required for Contractor to perform the scope of services. Also refer to and provide licenses and certifications for 004 - Sections 4.0.3, 4.0.10 and 4.0.11. "

21. RFP Attachment A, Part Two, Experience, Background, Qualifications, Number 9 is amended to; "Describe in detail how your firm meets the minimum qualifications; The Contractor must have provided similar services at like-type facilities (commercial, municipal facilities) for a period of not less than five (5) years, immediately preceding the proposal due date."

22. RFP Attachment A, Part Three, Proposed Plan, Number 1 is amended to; "Operational Plan for all solid waste collection services for garbage and recycling. The Respondent should describe how each service would be accomplished and performed by providing the following information for current accounts as shown on Attachment B1 and B2.

Describe Methodology for Garbage Collection and Recycling Services for respective **current City accounts listed on Attachment B1 and B2** to include the following;

- a. Proposed collection method for both garbage collection and recycling collection
- b. Service Delivery - Route description including proposed days and time of service
- c. Biannual Reporting of garbage collected and reporting of recyclables collected to include tonnage amount and type of recyclables collected and processed. Provide a sample of report.
- d. Provide detailed procedure to insure that City recycle material is not contaminated or co-mingled with garbage or recyclables from other City or Non-City accounts.
- e. List collection equipment capacity and containers to be dedicated to each location
- f. Number of crews dedicated to the servicing the current accounts "

23. RFP Attachment A, Part Three, Proposed Plan, Number 2 is amended to; "Anticipated future recycling – additional locations for recycling may be added during the term of the contract for 20 cu. yd. or larger open top containers and compactors. Provide in detail how your company will address these new locations;

- a. Describe the Contractor's proposed plan to address requests for new account services, to include audit of materials, container placement, etc.
- b. Describe processing plan and procedures from route pickup to completion of processing at Contractors processing facilities(s).
- c. Provide detailed procedure to insure that City recycle material is not contaminated or co-mingled with garbage or recyclables from other City or Non-City accounts."

24. RFP Attachment A, Part Three, Proposed Plan, Number 13 is amended to; "Describe Contractors vehicle and equipment maintenance programs to include frequency of maintenance, maintenance procedures, etc.)"

25. Add: RFP Attachment B3, Consumer Price Index.

26. On June 23, 2017, the City of San Antonio hosted a 2<sup>nd</sup> Pre-Submittal conference to provide information and clarification for the referenced RFP. The Small Business Economic Development Advocacy (SBEDA) presentation is attached as a separate document.

**\*\*THIS ADDENDUM SHALL BE SIGNED AND RETURNED WITH THE PROPOSAL PACKAGE\*\***

  
fr 

Paul J. Calapa  
Procurement Administrator  
Finance Department, Purchasing Division

Date\_\_\_\_\_

Company Name\_\_\_\_\_

Address\_\_\_\_\_

City/State/Zip Code\_\_\_\_\_

Signature\_\_\_\_\_