



**STAFF UPDATE: ECONOMIC DEVELOPMENT DEPARTMENT  
SMALL BUSINESS ECONOMIC DEVELOPMENT ADVOCACY (SBEDA)  
COMMITTEE  
August 26, 2021**



**UPCOMING EVENTS**

1. August 26, 2021 @ 3:00-4:00 p.m. | Covid Business Resource Hour | Hosted by LiftFund Women's Business Center | A weekly COVID Business Resource Hour, this week the topic will be "understanding RFP's" with special guest Latifah Jackson.  
<https://www.liftfund.com/event/covid-business-resource-hour/>
2. August 30, 2021 | Embracing Entrepreneurial Equity Program: Cohort Announced. |  
<https://maestrocenter.org/event/embracing-entrepreneurial-equity-program-cohort-announced/>
3. September 13, 2021 @ 2:30-5:30 p.m. | EDD Vendor Orientation in District 2 | Review COSA small business programs such as SBEDA, learn how to do business with the City, etc. | Location TBD, but planned for in-person unless COVID-19 indicators cause us to host virtually.
4. September 16, 2021 @ 10:00 a.m.-12:30 p.m. | EDD Vendor Orientation held virtually | Review COSA small business programs such as SBEDA, learn how to do business with the City, etc.
5. September 27, 2021 @ 1:00-4:00 p.m. | EDD Vendor Orientation in District 5 | Review COSA small business programs such as SBEDA, learn how to do business with the City, etc. | Location TBD, but planned for in-person unless COVID-19 indicators cause us to host virtually.

**Staff Updates and Board Member Comments**

1. Joy McGhee was appointed to the SBEDA Committee on 8/19 on behalf of Council District 3.
2. Per SBEDA Committee By-laws, EDD will consult with City Council Offices to appoint new or reappoint current SBEDA Committee Members.
3. The FY 2020 Small Business Office Annual Report was released in August 2021 for public consumption.
4. Central Vendor Registry Reverification is set to begin in the coming month to ensure vendors registered remain ready, willing, and able to do business with COSA.



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5. Future SBEDA Committee meetings will require in-person attendance to meet quorum and address any action items. Location will be TBD as the current City Tower is under construction and we need to determine viability of the building in its current state.
6. FY 22 SBEDA Committee Schedule
  - a. Unless otherwise needed, the SBEDA Committee will meet every other month moving forward. This alternating schedule will allow EDD staff to accommodate the newly established Small Business Advocacy Commission, which is also proposed to meet every other month. This may result in slightly longer Committee meetings to ensure all topics are discussed. The next SBEDA Committee meeting will be scheduled in October 2021.
  - b. Unless otherwise needed or the at-large SBEDA Committee agenda becomes too full, the Disparity Study Subcommittee and Diversity Action Plan Subcommittee meetings will remain on standby, unless pre-scheduled in the FY 22 SBEDA Committee schedule, as those topics will be brought to the full SBEDA Committee for briefing and potential action.