

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2020 to February 28, 2021  
Percent of FY Elapsed: 42%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	7,500	-	10,500	42%
Cell Phone Reimburse	5,400	1,750	-	3,650	32%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civil Actv Healthcr	2,655,681	1,106,534	-	1,549,147	42%
Def Comp-Executives	20,412	15,781	-	4,631	77%
FICA & Medicare Exp	1,543,012	566,984	-	976,028	37%
Hol.Pay-Hourly Sal.	-	179	-	(179)	
Language Skill Pay	39,000	15,150	-	23,850	39%
Life Insurance	16,503	4,609	-	11,894	28%
Overtime Salaries	1,737	(893)	-	2,630	-51%
Pers Leave Buy Back	199,688	349,457	-	(149,769)	175%
Regular Salaries	20,173,301	7,348,000	-	12,825,301	36%
Retiree Hlth Assess	441,842	184,100	-	257,742	42%
Retiree Payout Sal	-	13,500	-	(13,500)	
Retirement Exp	2,026,388	823,367	-	1,203,021	41%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	8,451	-	10,849	44%
Temp FICA & Medicare	-	518	-	(518)	
Temporary Salaries	-	5,703	-	(5,703)	
<b>Total General Fund Personal Services</b>	<b>25,097,310</b>	<b>10,452,939</b>	<b>-</b>	<b>14,644,371</b>	<b>42%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	3,786	-	7,664	33%
Alarm and Sec. Serv.	65,055	72,665	21,708	(29,318)	145%
Binding & Printing	52,585	5,766	-	46,819	11%
Cleaning Services	1,239,747	415,135	-	824,612	33%
Computer Software Maint.	521,604	350,047	-	171,557	67%
Contractual Services	943,903	201,238	372,184	370,481	61%
Credit Card Fees	24,000	348	-	23,652	1%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	724,828	436,379	-	288,449	60%
Freight and Storage	31,817	466	-	31,351	1%
Mail and Parcel Post	14,526	1,459	-	13,067	10%
Maint - Buildings	963,335	369,886	391,938	201,511	79%
Maint & Rep - Cmrc	3,393	11,447	-	(8,054)	337%
Maint. - M&E	40,420	5,182	-	35,238	13%
Maint.- Repair Auto	12,595	4,146	-	8,449	33%
Membership Dues	15,300	440	-	14,860	3%
Other Contract Svcs	23,000	24,814	-	(1,814)	108%
Public Copy/Print	306,218	87,738	-	218,480	29%
Rental of Equipment	5,000	6,063	-	(1,063)	121%
Rental Office Equipment	9,000	4,071	-	4,929	45%
Rental of Facilities	-	470	-	(470)	
Subscriptions to Computer Svcs	252,711	246,775	-	5,936	98%
Temporary Services	123,262	72,426	18,032	32,804	73%
Transportation Fees	89,485	34,852	-	54,633	39%
Travel-Official	500	-	-	500	0%
<b>Total General Fund Contractual Services</b>	<b>5,477,357</b>	<b>2,355,598</b>	<b>803,862</b>	<b>2,317,897</b>	<b>58%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	2,294	8,483	(4,685)	177%
Computer Software	63,300	-	-	63,300	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	1,651	-	(1,651)	
Janitorial Supplies	36,452	16,598	705	19,149	47%
Library Materials	184,257	4,012	1,844	178,402	3%

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	REVISED	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	Budget				
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
Library Resources	5,192,944	1,745,072	281,316	3,166,556	39%
M&R Material Bldg/Imp	60,854	15,317	-	45,537	25%
M&R Material Mach/Eq	28,608	11,955	-	16,653	42%
M&R Parts Automotive	7,741	1,566	-	6,175	20%
Office Supplies	135,877	36,766	814	98,296	28%
Other Commodities	53,000	18,146	-	34,854	34%
<b>Total General Fund Commodities</b>	<b>5,770,125</b>	<b>1,853,378</b>	<b>293,162</b>	<b>3,623,585</b>	<b>37%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,584	660	-	924	42%
Build. Maint. Chg	264,444	110,185	-	154,259	42%
Gas and Electricity	1,131,500	363,999	-	767,501	32%
General Liab. Assess	96,483	40,201	-	56,282	42%
Mail & Delivery Svcs	10,890	4,538	-	6,353	42%
Unemploy Comp Assess	1,457	364	-	1,093	25%
Motor Fuel and Lub.	15,384	5,959	-	9,425	39%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	15,995	-	22,393	42%
Water and Sewer	315,200	94,788	-	220,412	30%
Workers Comp Assess	52,254	21,773	-	30,482	42%
<b>Total General Fund Other Expenditures</b>	<b>1,927,584</b>	<b>658,462</b>	<b>-</b>	<b>1,269,122</b>	<b>34%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	238	-	(238)	
CAP Admin Cost-Indir	-	121	-	(121)	
Cell Phone Services	7,227	3,063	-	4,164	42%
Communications Radio	-	423	-	(423)	
Interfnd Transf Out	138,106	57,544	-	80,562	42%
IT Assessment Fee	2,090,180	870,908	-	1,219,272	42%
Procurement Fee	172,507	71,878	-	100,629	42%
Wireless Data Communications	1,754	962	-	792	55%
<b>Total General Fund Scheduled Line Items</b>	<b>2,409,774</b>	<b>1,005,138</b>	<b>-</b>	<b>1,404,636</b>	<b>42%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	215,831	7,938	-	207,893	4%
Cap<5000 - Furn & Fix	178,886	16,328	9,187	153,371	14%
Cap<5000 - M&E Other	77,867	-	-	77,867	0%
Cap<5000 - PC Replct	946,736	39,587	-	907,149	4%
M&E (Budget Only)	115,000	-	-	115,000	0%
<b>Total General Fund Capital Outlay</b>	<b>1,534,320</b>	<b>63,853</b>	<b>9,187</b>	<b>1,461,279</b>	<b>5%</b>
<b>Total City General Fund</b>	<b>42,216,470</b>	<b>16,389,368</b>	<b>1,106,211</b>	<b>24,720,891</b>	<b>41%</b>
<b>2020 Major Gifts</b>					
Library Foundation	200,128	160,738	16,324	23,065	88%
<b>Total Major Gifts</b>	<b>200,128</b>	<b>160,738</b>	<b>16,324</b>	<b>23,065</b>	<b>88%</b>
<b>2021 Major Gifts</b>					
Friends of the Library	30,000	-	-	30,000	0%
Friends of the Library - FY20 Carryforward	37,900	12,215	6,965	18,720	51%
Library Foundation	233,490	19,199	52,667	161,624	31%
Library Foundation - FY20 Carryforward	20,802	3,191	3,462	14,149	32%
<b>Total Major Gifts</b>	<b>322,192</b>	<b>34,606</b>	<b>63,094</b>	<b>224,493</b>	<b>30%</b>

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