



ADDENDUM I

SUBJECT: Request for Competitive Sealed Proposal (RFCSP 18-071, RFx 6100010623),
Annual Contract for Tree and Palm Maintenance, Scheduled to Open: September 26, 2018;
Date of Issue: August 24, 2018.

FROM: Paul J. Calapa, Procurement Administrator

DATE: September 11, 2018

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. I – TO THE ABOVE REFERENCED REQUEST FOR
COMPETITIVE SEALED PROPOSAL**

1. Add: Pre-Submittal Conference SBEDA Presentation. This document will be posted as a separate file to this addendum.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, PRE-SUBMITTAL CONFERENCE:

On August 31, 2018, the City of San Antonio hosted a Pre-Submittal conference to provide information and clarification for the above-referenced Request for Competitive Sealed Proposal. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows:

Question 1: Will the awarded Contractor be responsible for the driving of the barges?

Response: No; Refer to the RFCSP document - Section 004 – Specifications/Scope of Services, Section 4.7 Cleanup and Waste Disposal, 4.7.4; "Worksite areas shall be left in a condition equal to that which existed prior to the commencement of tree and/or palm pruning and removal operations. On the River Walk, the City will provide a barge and a driver to transfer debris to the Contractor's chipper truck."

Question 2: Is lenience given to palm pruning schedule since palms do not grow year round?

Response: The work will be scheduled as needed by the department arborist and according to the growing seasons.

Question 3: How are areas around the restaurants on the Riverwalk handled? Do the restaurants shut down while the work is being performed?

Response: Work will be coordinated with stakeholders and performed early in the mornings until the restaurant opens for lunch, which is typically by 11:00 AM. Afterwards, work can be resumed in a different area of the River Walk to complete the work day.

Question 4: Will the City provide a list of approved recycling sites?

Response: The City does not have a list of approved recycling sites. Refer to paragraph 4.7.3 of the RFCSP document: All waste material resulting from tree and/or palm pruning and removal should be disposed of properly at an approved brush recycling site **agreed upon by the Contractor and the City Forester or designated CCDO representative.** Therefore, Contractor will state the site that they will prefer to utilize in their proposed plan and the CCDO representative will review for approval.

Question 5: Since it is a possible for a five (5) year contract, will the City allow for price increases during the contract term?

Response: No; the prices quoted and submitted as part of your RFCSP submission will remain firm for the complete term of the contract.

Question 6: Is there a map available where all the trees are located?

Response: No.



Paul J. Galapa
Procurement Administrator
Finance Department, Purchasing Division

PC/mab