



ADDENDUM I

SUBJECT: Formal Invitation for Bid – International Center Fire Panel Replacement – BESD, Invitation for Bid (IFB) 6100013254, Scheduled to Open: September 30, 2020; Date of Issue: September 14, 2020

FROM: Denise D. Gómez, C.P.M., CPPB, Procurement Administrator

DATE: September 24, 2020

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED INVITATION FOR BID

THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. The IFB submission deadline has been extended to **October 2, 2020; 2:00 P.M. C.T.**
2. **IFB Attachment A - Price Schedule is hereby deleted and replaced with IFB Attachment A – Price Schedule Revision I Dated September 17, 2020, a copy of which is attached hereto and incorporated herein for all purposes.**

Bidder must complete and submit Attachment A - Price Schedule Revision I Dated September 17, 2020 with Bidder's proposal.

All references to the Price Schedule contained within the IFB shall mean Attachment A, Price Schedule – Revision I Dated September 17, 2020.
3. **Add:** Attachment H – Prints & Schematics. Posted as a separate document.
4. **Add:** Attachment I – Pre-Submittal Conference Sign-in Sheet. Posted as a separate document.
5. **IFB Section 004 Specifications/Scope of Services, Subsection 4.0, Background, is hereby amended to:** *“The City of San Antonio (City) is soliciting bids for a qualified contractor to perform the removal of the existing system; and the replacement of the fire alarm control panel and alarm system devices (if applicable) for the International Center, located at 203 S. Saint Mary’s Street, for the Building & Equipment Services Department (BESD). The requested services are required to preserve the safety, reliability and functionality of the Life Safety System(s) for the building and its occupants. The services in this IFB require the bidder to install a new addressable, integrated and fully functional system. The scope of this IFB is not intended to restrict new technologies or alternative arrangement(s), provided that the level of protection required is not lowered. Additionally, the scope of work contained herein shall include but shall not be limited to furnishing all designs, approvals and permits, equipment, devices, software, wiring & conduit, miscellaneous material, interfaces, delivery, labor, supervision, transportation, copies of required documentation, programming equipment, testing and commissioning services necessary to design, furnish and install a complete integrated and operational system.”*
6. **IFB Section 004 Specifications/Scope of Services, Subsection 4.1.5, is hereby amended to add:** *“Furthermore, it is preferred that Contractor is an approved or accredited servicing agent for the existing system manufacturer.”*

7. **IFB Section 004 Specifications/Scope of Services, Subsection 4.3.1.4.1, Submittals, is hereby amended to add:** *“Phasing must include the duration of time that fire panel will be inoperable, or the building will be without a fire alarm system.”*
8. **IFB Section 004 Specifications/Scope of Services, Subsection 4.4.1.4.2, is hereby amended to add:** *“and a cover panel/plate or wall patch of similar wall composition, sufficient to cover the removed device’s “hole” shall be put in place to properly cover the removed device’s location. Cover and/or patch shall astatically blend/match existing color scheme or be of a paintable composite material.”*

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003 – INSTRUCTIONS FOR BIDDERS,
PRE-SUBMITTAL CONFERENCE:

On September 16, 2020, the City of San Antonio hosted a virtual Pre-Submittal Conference and site tours were conducted on September 18, 2020 to provide information and clarification for the IFB – International Center Fire Panel Replacement - BESD. Below is a list of questions that were asked at the pre-submittal conference and/or via email prior to the conference and after site visits were conducted. The City’s official response to questions asked is as follows:

- Question 1:** Will this project require alarm monitoring services to be provided for this location?
Response: No, monitoring services for this location are not part of this IFB. Monitoring services for this location are already under contract with another service provider. However, awarded Bidder will be required to work with monitoring contract holder during the process of removal/replacement, installation, and testing of the fire panel.
- Question 2:** Does the project have an estimated value?
Response: The City requests all responses to be based on the scope of work and bidder’s best pricing.
- Question 3:** Will prints/drawings and/or schematics be provided?
Response: Please see added Attachment H – Prints & Schematics. The attachment is meant as a guide and is not intended to be all encompassing. Bidder is responsible for familiarizing themselves with the facility and actual device locations along with all other required information for final validations for this project and scope of work contained within the IFB.
- Question 4:** Who will be responsible for fire watch?
Response: Per section 4.3, Submittals, Bidder is to provide *“the duration of time that fire panel will be inoperable, or the building will be without a fire alarm system.”* Additionally, Bidder is requested to complete Attachment A – Price Schedule Revision I Dated September 17, 2020, line item 7. Based on Bidder’s response to both, City reserves the right to either use Bidder’s labor and/or utilize City staff to conduct fire watch.
- Question 5:** If an access panel is required as part of the installation of equipment who is responsible for creating that access?
Response: Any access panel that is required and is smaller than 12” x 12” shall be included in Bidders response to Attachment A – Price Schedule Revision I Dated September 17, 2020, line items 2 and 3.
- Question 6:** If a device change-out is required, who will be responsible for painting and patching?
Response: Please refer to section 4.4.1.4.2, *“and a cover panel/plate or wall patch of similar wall composition, sufficient to cover the removed device’s “hole” shall be put in place to properly cover the removed device’s location. Cover and/or patch shall astatically blend/match existing color scheme or be of a paintable composite material.”* The City will provide the paint for any repair/patch that requires painting.
- Question 7:** Will progressive billing be allowed during the project?
Response: Progressive billing will not be allowed for this project.
- Question 8:** Will a bid bond be required?
Response: Per page one (1) of the IFB a bid bond is not required for this solicitation.

Question 9: Does Attachment C-VOSB need to be filled out and submitted with the bid even if a company/contractor is not a Veteran Owned Small Business?

Response: Per Attachment C *"Bidder must complete and return the attached Veteran-Owned Small Business Program tracking Form."*, even if they are not VOSB certified and or qualified.

Question 10: Will COSA provide a sprinkler technician for pre-testing and final testing of the riser monitor modules?

Response: No, the City will not provide a sprinkler technician for pre-testing and final testing of the riser monitor modules. Per section 4.0, Background *"the scope of work contained herein shall include but shall not be limited to furnishing all designs, approvals and permits, equipment, devices, software, wiring, & conduit, miscellaneous material, interfaces, deliver, labor, supervision, transportation, copies of required documentation, programming equipment, **testing and commissioning services necessary to design, furnish and install a complete integrated and operational system.**"*

Question 11: Will on-site parking be available during the project?

Response: Parking for off-loading of tools and equipment may be available at times, however it is not guaranteed. Per section 4.10.2.1, Parking, *"Contractor shall park only in designated parking spaces when performing services at any location. The contractor shall park vehicle and equipment legally **and pay all associated costs for parking if applicable.** The City will not be responsible for any violations, fines, or tickets incurred by the Contractor."*

**** THIS ADDENDUM MUST BE SIGNED AND RETURNED WITH THE BID PACKAGE ****



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Procurement Administrator
Finance Department – Purchasing Division

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