



# City of San Antonio

## Contract Summary Sheet

Date: 12/17/15  
Agenda Item: 15-6038

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for Rental of Various Vehicles 6100006697 MC	
<b>Brief Description of Item(s) and Use:</b> This contract will provide all City departments with a contractor for the rental of various vehicles to include ½ ton and ¾ ton pick-up trucks, full size and small size sport utility vehicles, mid-size and compact size sedans, cargo and passenger vans. These vehicles will be used on an as needed basis by City departments for conducting City business as determined by the specific needs of the departments to include traveling to and from City facilities, transporting personnel, and light hauling.	
<b>Total \$:</b>	\$122,000.00 annually
<b>Contract Period:</b>	January 1, 2016 through March 31, 2019 with two, one year renewal options
<b>Method of Procurement:</b>	Competitive (2 bids received)
<b>Price Trend:</b>	N/A
<b>Contract Info:</b>	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
<b>Recommended Contractor(s):</b>	<b>Capps Van &amp; Truck Rental, 8555 John Carpenter Fwy, Dallas, TX 75247 (Non-Local)</b>
<b>Previous Contractor(s):</b>	EAN Holdings, Inc. 1505 Harry Wurzbach, San Antonio, TX 78209 Capps Van & Truck Rental, 8555 John Carpenter Fwy, Dallas, TX 75247
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, City departments would be required to rent vehicles on an as needed basis wherein increased costs due to non-contract pricing could be realized. This could negatively impact necessary field work and potentially delay essential services to the residents of San Antonio.
<b>Using Department (s):</b>	City Wide