

**PUBLIC SAFETY  
COUNCIL COMMITTEE MEETING  
NOVEMBER 28, 2017  
10:00 A.M.  
MUNICIPAL PLAZA BUILDING**

**Members Present:** Councilmember William Cruz Shaw, Chair, *District 2*  
Councilmember Greg Brockhouse, *District 6*  
Councilmember Ana Sandoval, *District 7*  
Councilmember John Courage, *District 9*  
Councilmember Clayton Perry, *District 10*

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**Members Absent:** None

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**Staff Present:** Erik Walsh, *Deputy City Manager*; Liz Provencio, *First Assistant City Attorney*; William McManus, *Police Chief, SAPD*; Charles Hood, *Fire Chief, SAFD*; Jesse Salame, *Lieutenant, SAPD*; Jim Kopp, *Assistant City Attorney*; Chris Monestier, *Assistant Chief, SAFD*; Carl Wedige, *Deputy Chief, SAFD*; Denice F. Treviño, *Office of the City Clerk*

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**Others Present:** Carlos Sanchez, *Fox/WOAI TV*

**Call to order**

Chairman Shaw called the meeting to order.

**1. Approval of the October 24, 2017 Public Safety Committee Meeting Minutes**

Councilmember Brockhouse moved to approve the minutes of the October 24, 2017 Public Safety Council Committee Meeting. Councilmember Perry seconded the motion. The motion carried unanimously.

**Citizens to be Heard**

There were no citizens registered up to speak.

**Items for Consideration:**

**2. Briefing on SAPD Investigative Process.** [Presented by William McManus, Chief of Police]

Chief McManus stated that policies, procedures, and best practices for the investigative process were under review and said review would be completed by mid-December.

Jesse Salame noted that the investigative process was the most critical component of the Department's role in achieving justice for victims and included:

- Identification, collection, and analysis of evidence
- Regular communication with victims and witnesses

- Service coordination to address victim needs
- Identification and apprehension of suspected criminals

Lieutenant Salame stated that the investigative process consisted of standard procedures; however, the duration could vary significantly based on the crime and specific characteristics of each individual case.

He reviewed the following enhancements to the process:

- Domestic violence warrants
- Crisis Response Team
- Advocacy organization partnerships
- Social media outreach/PSAs

He noted that SAPD reviewed individual cases to determine their solvability utilizing the following criteria:

- Witnesses
- Victim cooperation
- Evidence
- Crime patterns

Lieutenant Salame stated that customer service improvements included a Follow Up Unit Information Sheet which was given to victims and contained contact information for every incident reported to SAPD. He explained that not every incident would include additional investigation unless solvability criteria were met.

He reviewed the following steps in the investigative process:

1. SAPD Officer responds to the scene of the crime
2. Preliminary investigation
3. Follow-up investigation
4. Investigative actions
5. Disposition of case

He stated that Robert Stewart, President and CEO of Bobcat Training and Consulting, was selected to serve as an outside advisor to complete an independent review of existing Standard Operating Procedures (SOPs) and best practices related to SAPD's investigative process. He noted that Mr. Stewart had nearly 30 years of law enforcement experience in Washington, D.C. and Tallahassee, Florida. He stated that the review would focus on ensuring that SAPD had implemented policies and procedures to enhance its responsiveness to the community.

Councilmember Perry asked when the outside consultant would complete his review. Chief McManus replied that said review would be completed by mid-December.

Councilmember Courage asked of the process for follow up investigations. Lieutenant Salame stated that felonies were investigated regardless of the presence of solvability criteria.

Councilmember Sandoval asked if a database existed to track cases. Chief McManus replied that there was.

Councilmember Brockhouse spoke of the importance of customer service and accountability.

Chairman Shaw asked if a priority list of offenses to be addressed existed. Chief McManus replied that it did.

Councilmember Sandoval requested a list of cases opened according to the type and follow up performed. Erik Walsh stated that said list would be brought before the Committee at the January meeting.

No action was required for Item 2.

**3. Briefing on the High-Rise Sprinkler Retrofit Program.** [Presented by Charles N. Hood, Fire Chief]

Chief Hood provided details on the Wedgewood Apartment fire. He stated that following said fire, it was determined that San Antonio had approximately 200 buildings which met the high-rise" definition (over 75 feet). He noted that 35 of those did not have fire sprinklers. He stated that in February 2015 the Public Safety Committee approved a feasibility study to explore the use of retroactive sprinklers in San Antonio high-rises. He noted that stakeholders met five times and the San Antonio Fire Department (SAFD) recommended a retroactive ordinance to sprinkler all high-rises within 12 years. He stated that in the Fiscal Year (FY) 2016 Budget City Council approved the addition of a high-rise inspection fee and an inspector position to assist with overall program management and enforcement. He reviewed the list of stakeholders and noted that the City Ordinance took effect in January 2016. He stated that the first phase of the Sprinkler Ordinance gave building owners one year from City Council approval to submit a letter of intent stating that they were aware of the ordinance and intended to comply. He noted that the compliance rate was 91% with the remaining buildings in a state of acquiring new ownership or already in the process of installing sprinkler system.

Chief Hood stated that phase two required owners to submit a compliance schedule outlining their anticipated course of action for full compliance. He noted that building owners have through the end of 2018 to submit this plan to SAFD. He stated that from the effective date of the ordinance, owners have six years to establish a water supply for the system, nine years to have a sprinkler system 50% installed, and 12 years for full compliance. He noted that over 400 high-rise inspections were conducted including follow-up inspections to verify that deficiencies were corrected (not only non-sprinklered high-rises). He noted that owners had three years from the time of adoption to submit an installation plan outlining the course of action to full compliance (expiration of three years would be in January 2019). He stated that the high-rise list was reduced to 150 after further inspection, plan submittal, and verification. He noted that the number of high-rises on the non-sprinklered list was 35. He stated that the Community Safety and Education (CS&E) Group offered seminars on building and fire safety and said seminars were presented to San Antonio Housing Authority (SAHA) residents at all high-rise locations. He noted that the CS&E Group also conducted fire warden training and fire drills for large buildings and commercial high-rises. He stated that said group was in the process of offering follow-up training to SAHA and residential high-rises on fire safety.

Councilmember Perry asked of the number of non-sprinklered high-rises. Chris Monestier stated that there were currently 35 non-sprinklered high-rises.

Councilmember Sandoval asked of the cost to retrofit high-rises. Chief Hood stated that it would cost \$1-\$2 per square foot to retrofit a new building and \$3 per square foot to retrofit an older building.

Councilmember Courage spoke of the risk associated with the 12-year timeline. Mr. Walsh stated that the City Council could explore the option of reducing the timeline at a B Session.

Chairman Shaw asked if new buildings were required to be fitted with sprinklers. Chief Hood replied that they were.

Councilmember Brockhouse stated that reducing the timeline should be discussed further. Mr. Walsh stated that this would be discussed at the January meeting.

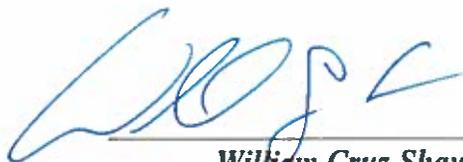
No action was required for Item 3.

#### **Consideration of items for future meetings**

There were no items considered for future meetings.

#### **Adjourn**

There being no further discussion, the meeting was adjourned at 11:59 a.m.



*William Cruz Shaw, Chair*

*Respectfully Submitted*



*Denice F. Trevino, Office of the City Clerk*