

**EARLY CHILDHOOD EDUCATION MUNICIPAL DEVELOPMENT  
CORPORATION BOARD OF DIRECTORS  
MEETING MINUTES**

**TUESDAY, NOVEMBER 13, 2018**

**2:00 PM**

**EAST EDUCATION CENTER, TRAINING ROOM 1**

**Members Present:** Board Member Elaine Mendoza, Chair, *Mayoral*  
Board Member Brandon Logan, *District 2*  
Board Member Richard Perez, *District 4*  
Board Member Gloria Ramirez, *District 5*  
Board Member Dr. Tracy Hurley, *District 6*  
Board Member Frances Guzman, *District 7*  
Board Member Dr. Shari Albright, Secretary, *District 8*  
Board Member Dr. Gogi Dickson, *District 9*  
Board Member Jenni Laster, *District 10*

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**Members Absent:** Board Member Major General Joe Robles, *District 3*  
Board Member Dr. Richard Middleton, *District 1*

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**Staff Present:** Sarah Baray, Ph.D., *Pre-K 4 SA Chief Executive Officer*; Peter Zaroni, *Deputy City Manager*; Ed Guzman, *City Attorney's Office*; Shreya Shah, *City Attorney's Office*; Lauren Woodrow, *Westat*; Marc Sewell, *RSM US LLP*

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**Also Present:** Brad Davenport, *Pre-K 4 SA*; Andie Rodriguez, *Pre-K 4 SA*; Vickie Garza, *Pre-K 4 SA*; Sarah Perez, *Pre-K 4 SA*; Leticia Espinoza, *Pre-K 4 SA*; Joe De La Rosa, *Pre-K 4 SA*; Erin Burnett, *Pre-K 4 SA*; Alfredo Martinez, *Pre-K 4 SA*; Jill Byrd, *Creative Noggin*; Brooke Haley, *Creative Noggin*; Tom Marks, *The DeBerry Group*; Trish DeBerry, *The DeBerry Group*; Kristine Smith, *The DeBerry Group*

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- 1. NOTE: A quorum of the Early Childhood Education Municipal Development Corporation Board of Directors may be present at 1:30 p.m. for a tour of the East Education Center. No official action or votes will take place during the tour.**

Members of the Early Childhood Education Municipal Development Corporation Board of Directors toured the East Education Center. No official action or votes took place during the tour.

**Call To Order**

Chairwoman Mendoza called the meeting to order.

- 2. Citizens to be Heard [Interested citizens will have 3 minutes to address Pre-K 4 SA Board on Pre-K related matters]**

There were no citizens to be heard.

**3. Approval of minutes of the September 4, 2018 Early Childhood Education Municipal Development Corporation Board of Directors Meetings**

Board Member Ramirez moved to approve the minutes of the September 4, 2018 Early Childhood Education Municipal Development Corporation Board of Directors Meeting. Board Member Logan seconded the motion. Motion carried unanimously by those present.

**CEO Update**

**4. CEO update to include 4K for Pre-K turnout, outdoor learning symposium, outreach and promotion, and the research review and approval process [Sarah Baray, Ph.D., Pre-K 4 SA CEO]**

Dr. Baray began the CEO Update with a briefing of the Professional Learning Leadership program. The program was designed as a pilot and has had a huge response from educators. The series has already engaged with 128 early learning leaders. Numbers have grown to 31 Child Development Center Directors. The program has been added as a requirement to grant recipient expectation goals.

Pre-K 4 SA held the first 4K for Pre-K/Family Fit event with 169 families in attendance. The event was also hosted to raise funds for the City of San Antonio Charitable Campaign. Those in attendance included families, educators, and community members. Pre-K 4 SA will host additional Family Fit events throughout the year.

Dr. Baray and Ms. Sandy Weser attended the Outdoor Learning Symposium hosted by the Lawson Foundation in Ontario, Canada. They presented on creating outdoor learning spaces in an urban environment. She noted that attendees were interested in learning more about the Pre-K 4 SA setup.

Dr. Baray provided a briefing of outreach and promotion. She discussed community and family engagement events encouraging families to have active, healthy lifestyles. The Gracias Artist Reception is scheduled to take place at the end of November. Dr. Baray invited the board members to attend if they are interested in creating art projects.

She gave an update on the research review and approval process. She noted that staff made adjustments that are working well. Dr. Lillian McFarlin and Ms. Maria Bayoumi make recommendations for Dr. Baray to review, with final review by the board panel.

Board members Hurley and Perez entered into the meeting at this time.

Board Member Hurley commented that the refined research review and approval serves the purpose it was intended to.

**Consent Agenda**

**5. Possible Board action approving a memorandum of agreement (MOA) with the Mexicans and Americans Thinking Together (MATT) Foundation that includes \$35,000 to implement the Puentes parental engagement program at Pre-K 4 SA**

**[Leticia Espinoza, Pre-K 4 SA Assistant Director of Special Education and Family Engagement]**

- 6. Possible Board action authorizing the following purchases of classroom supplies and equipment [Brad Davenport, Pre-K 4 SA Chief Operating Officer]**
  - a.) Lakeshore Equipment Company DBA Lakeshore Learning Materials for Pre-K 4 SA Education Centers and Competitive Grants Program in an amount not to exceed \$384,000 through October 31, 2021.**
  - b.) Kaplan Early Learning Company for Pre-K 4 SA Education Centers and Competitive Grants Program in an amount not to exceed \$87,000 through October 31, 2021**
- 7. Possible Board action to approve a contribution of up to \$103,000 from the Culinary Health Education for Families (CHEF) program to hire a Professional Learning Specialist to revise and implement CHEF health and wellness curriculum for Pre-K 4 SA [Sarah Baray, Ph.D., Pre-K 4 SA CEO]**
- 8. Possible Board action to approve a professional services agreement with Teachstone Training, LLC. For Classroom Assessment Scoring System (CLASS) observation training and annual certifications for Pre-K 4 SA and grant awardee staff with a total contract value not to exceed \$250,000 over three years including two one-year options to renew [Joe De La Rosa, Pre-K 4 SA Grants Manager]**
- 9. Possible Board action to approve an amendment to the Southwest ISD competitive grants contract increasing the total contract value by \$18,600, which would amend the current contract value from \$300,325 to \$318,925 to fund the development of high quality prekindergarten pilot classrooms [Joe De La Rosa, Pre-K 4 SA Grants Manager]**

Board Member Perez moved to approve consent agenda items 5, 6, 7, 8, and 9. Board Member Dickson seconded the motion. Motion carried unanimously by those present.

### **Individual Briefing**

- 10. Briefing of the Pre-K 4 SA Fiscal year 2018 Financial Audit and related reports [Marc Sewell, CPA, Partner; RSM US LLP]**

Mr. Sewell began his presentation on the audit with a quick overview of the engagement team. He went through the audit results with all opinions of the financial statements. The board will receive a copy of the final report.

- 11. Briefing of the Pre-K 4 SA Year 5 Independent Evaluation Report by Westat [Lauren Woodrow, Ph.D., Sr. Study Director, Westat]**

Dr. Lauren Woodrow reviewed the Pre-K 4 SA Year 5 Independent Evaluation Report results.

Board Members went into conversation of the evaluation of CLASS scores and curriculum. Board Member Hurley noted that trend lines would be helpful to review future results.

Dr. Woodrow moved on to present executive function and GOLD results. Executive function results were from the fall and spring. Teachers report GOLD during the fall, winter, and spring. There are six different outcomes from the objectives that teachers report on for the students.

Board Members went into discussion on the Teaching Strategies GOLD results.

Dr. Woodrow recommended that Pre-K 4 SA engage with Teaching Strategies to form a match sample with the comparison. She moved on to present about the Wolf Trap Analysis. Wolf Trap is an arts infused professional development and classroom residency program.

Dr. Woodrow discussed the Woodcock-Johnson first grade literacy analysis. She explained that this includes an evaluation of a small sample of past and waitlisted students.

Board Members went into a discussion regarding the Woodcock-Johnson report involving the sampling of alumni students and comparing with waitlist students.

### **Consideration of Future Meetings**

- 12. The next meeting of the Board of Directors is scheduled to take place on Tuesday, December 11, 2018 at 2:00 p.m. at the North Education Center. The Annual strategic planning retreat will take place on Monday, January 28 at 9:00 a.m. at the Botanical Gardens.**

### **Adjournment**

**There being no further discussion, the meeting was adjourned at 4:26 pm.**

*Respectfully Submitted,*

  
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*Vickie W. Garza, Pre-K 4 SA*



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*Elaine Mendoza, Chairperson*