

**San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to March 31, 2021
Percent of FY Elapsed: 50%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
City General Fund--Personnel Services					
Car Exp Allowance	18,000	9,000	-	9,000	50%
Cell Phone Reimburse	5,400	2,100	-	3,300	39%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civl Actv Healthcr	2,655,681	1,327,841	-	1,327,840	50%
Def Comp-Executives	20,412	17,258	-	3,154	85%
FICA & Medicare Exp	1,543,012	679,459	-	863,553	44%
Hol.Pay-Hourly Sal.	-	179	-	(179)	
Language Skill Pay	39,000	18,200	-	20,800	47%
Life Insurance	16,503	5,523	-	10,980	33%
Overtime Salaries	1,737	(706)	-	2,443	-41%
Pers Leave Buy Back	199,688	349,457	-	(149,769)	175%
Regular Salaries	20,173,301	8,875,696	-	11,297,605	44%
Retiree Hlth Assess	441,842	220,921	-	220,921	50%
Retiree Payout Sal	-	18,828	-	(18,828)	
Retirement Exp	2,026,388	987,146	-	1,039,242	49%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	9,776	-	9,524	51%
Temp FICA & Medicare	-	643	-	(643)	
Temporary Salaries	-	7,512	-	(7,512)	
Total General Fund Personal Services	25,097,310	12,531,083	-	12,566,227	50%
City General Fund--Contractual Services					
Adv and Publications	11,450	3,971	-	7,479	35%
Alarm and Sec. Serv.	65,055	88,367	15,678	(38,990)	160%
Binding & Printing	52,585	6,337	-	46,248	12%
Cleaning Services	1,239,747	500,164	-	739,583	40%
Computer Software Maint.	521,604	360,832	-	160,772	69%
Contractual Services	943,903	376,021	368,519	199,363	79%
Credit Card Fees	24,000	419	-	23,581	2%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	724,828	525,527	-	199,301	73%
Freight and Storage	31,817	572	-	31,245	2%
Mail and Parcel Post	14,526	1,459	-	13,067	10%
Maint - Buildings	963,335	444,462	301,847	217,026	77%
Maint & Rep - Cmrc	3,393	11,492	-	(8,099)	339%
Maint. - M&E	40,420	5,692	-	34,728	14%
Maint.- Repair Auto	12,595	10,217	-	2,378	81%
Membership Dues	15,300	815	-	14,485	5%
Other Contract Svcs	23,000	24,814	-	(1,814)	108%
Public Copy/Print	306,218	124,916	-	181,302	41%
Rental of Equipment	5,000	6,398	-	(1,398)	128%
Rental Office Equipment	9,000	4,884	-	4,116	54%
Rental of Facilities	-	617	-	(617)	
Subscriptions to Computer Svcs	252,711	248,601	-	4,110	98%
Temporary Services	123,262	86,593	37,665	(996)	101%
Transportation Fees	89,485	41,649	-	47,836	47%
Travel-Official	500	-	-	500	0%
Total General Fund Contractual Services	5,477,357	2,874,820	723,709	1,878,828	66%
City General Fund--Commodities					
Clothing and Linen	6,092	2,740	7,925	(4,573)	175%
Computer Software	63,300	-	-	63,300	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	1,806	-	(1,806)	
Janitorial Supplies	36,452	23,600	705	12,147	67%
Library Materials	184,257	6,364	-	177,893	3%

*Budget line overages are allowable. Budget control is at the Department level.

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Library Resources	5,192,944	2,121,219	185,252	2,886,474	44%
M&R Material Bldg/Imp	60,854	19,131	-	41,723	31%
M&R Material Mach/Eq	28,608	11,955	-	16,653	42%
M&R Parts Automotive	7,741	5,275	-	2,466	68%
Office Supplies	135,877	43,231	265	92,381	32%
Other Commodities	53,000	19,484	-	33,516	37%
Total General Fund Commodities	5,770,125	2,254,805	194,147	3,321,173	42%
City General Fund Other Expenditures					
Automotive Admin Chg	1,584	792	-	792	50%
Build. Maint. Chg	264,444	132,222	-	132,222	50%
Gas and Electricity	1,131,500	439,941	-	691,559	39%
General Liab. Assess	96,483	48,242	-	48,242	50%
Mail & Delivery Svcs	10,890	5,445	-	5,445	50%
Unemploy Comp Assess	1,457	729	-	729	50%
Motor Fuel and Lub.	15,384	7,617	-	7,768	50%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	19,194	-	19,194	50%
Water and Sewer	315,200	105,749	-	209,451	34%
Workers Comp Assess	52,254	26,127	-	26,127	50%
Total General Fund Other Expenditures	1,927,584	786,056	-	1,141,528	41%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	238	-	(238)	
CAP Admin Cost-Indir	-	121	-	(121)	
Cell Phone Services	7,227	3,207	-	4,020	44%
Communications Radio	-	607	-	(607)	
Interfnd Transf Out	138,106	69,053	-	69,053	50%
IT Assessment Fee	2,090,180	1,045,090	-	1,045,090	50%
Procurement Fee	172,507	86,253	-	86,254	50%
Wireless Data Communications	1,754	1,077	-	677	61%
Total General Fund Scheduled Line Items	2,409,774	1,205,647	-	1,204,127	50%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	215,831	9,866	-	205,965	5%
Cap<5000 - Furn &Fix	178,886	28,256	3,658	146,972	18%
Cap<5000 - M&E Other	77,867	-	-	77,867	0%
Cap<5000 - PC Replct	946,736	41,568	497,900	407,268	57%
M&E (Budget Only)	115,000	-	-	115,000	0%
Total General Fund Capital Outlay	1,534,320	79,691	501,558	953,072	38%
Total City General Fund	42,216,470	19,732,101	1,419,414	21,064,955	50%
2020 Major Gifts					
Library Foundation	200,128	164,625	16,790	18,713	91%
Total 2020 Major Gifts	200,128	164,625	16,790	18,713	91%
2021 Major Gifts					
Friends of the Library	30,000	-	-	30,000	0%
Friends of the Library - 2020 Carryforward	37,900	13,380	9,294	15,226	60%
Library Foundation	233,490	28,012	52,673	152,805	35%
Library Foundation - 2020 Carryforward	20,802	3,739	3,497	13,566	35%
Total 2021 Major Gifts	322,192	45,131	65,464	211,597	34%