

AN ORDINANCE 2014-12-04-0941

AUTHORIZING AN AMENDMENT TO A PROFESSIONAL SERVICES CONTRACT WITH GARTNER, INC. IN THE AMOUNT NOT-TO-EXCEED \$150,000.00 FOR CONSULTING SERVICES TO PROVIDE THE DEVELOPMENT SERVICES DEPARTMENT WITH ONGOING SUPPORT FOR THE REPLACEMENT OF ITS LAND DEVELOPMENT, PERMITTING, INSPECTION AND CODE ENFORCEMENT SOFTWARE AND EXTENDING THE CONTRACT THROUGH JULY 30, 2015.

* * * * *

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager and her designee, severally, are authorized and directed to execute and deliver on behalf of the City a contract amendment substantially in the form of **Attachment I**, which is incorporated by reference for all purposes as if fully set forth. The City Manager and designee, severally, should take all other actions reasonably necessary or convenient to effectuate the transaction, including agreeing to non-material changes to the approved form and executing and delivering all ancillary instruments and agreements conducive to effectuating the transaction.

SECTION 2. Payment in the amount not to exceed \$150,000.00 in SAP Fund 40099000, Other Capital Projects, SAP Project Definition 09-00065, Hansen/ECCO Replacement, is authorized to be encumbered and made payable to Gartner, Inc., for professional services.

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

TM [12/4/14]
Item No. 8.


SECTION 4. This ordinance is effective immediately upon receipt of eight affirmative votes; otherwise, it is effective 10 days after passage.

PASSED AND APPROVED this 4th day of December, 2014.


M A Y O R
Ivy R. Taylor

Attest:

Leticia M. Vacek, City Clerk

Approved As To Form:

Martha G. Sepeda, Acting City Attorney

Agenda Item:	8 (in consent vote: 4, 5, 6, 7, 8, 9, 11, 12, 13, 14, 15A, 15B, 16A, 16B, 16C, 16D, 16E, 17, 18, 19, 20, 21, 22A, 22B, 23, 24, 26, 27, 28, 30, 31, 33, 34)						
Date:	12/04/2014						
Time:	09:28:18 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance authorizing an amendment to a professional services contract with Gartner, Inc. in the amount not-to-exceed \$150,000.00 for consulting services to provide the Development Services Department with ongoing support for the replacement of its land development, permitting, inspection and code enforcement software and extending the contract through July 30, 2015. [Erik Walsh, Deputy City Manager; Roderick Sanchez, Director, Development Services]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Ivy R. Taylor	Mayor		x				
	District 1	x					
Keith Toney	District 2		x				
Rebecca Viagran	District 3	x					
Rey Saldaña	District 4		x				x
Shirley Gonzales	District 5		x				
Ray Lopez	District 6	x					
Cris Medina	District 7	x					
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x			x	

SECOND AMENDMENT AND EXTENSION OF PROFESSIONAL SERVICES AGREEMENT for Permit & Inspection Management System Consulting Services

STATE OF TEXAS §

COUNTY OF BEXAR §

This Second amendment to the Professional Services Agreement is entered into by and between the City of San Antonio ("City"), a Texas Municipal Corporation, acting by and through the City Manager, or her designees, the Deputy City Manager and the Chief Technology Officer, and Gartner, Inc., a Delaware Corporation ("Consultant"), referred to collectively herein as the "Parties"; and

WHEREAS, City and Consultant entered into an agreement entitled "Professional Services Agreement for Permit & Inspection Management System Consulting Services" (hereafter "Original Contract") authorized by Ordinance 2014-01-30-0060 under which the Parties set forth their agreement regarding said System and thereafter amended by First Amendment dated May 13, 2014; and

WHEREAS, the Original Contract is set to expire January 31, 2015, Parties now wish to further amend and extend the amended Original Contract until June 30, 2015 in order for Consultant to provide additional procurement support services and proposal review/analysis services.

NOW, IN ACCORDANCE THEREWITH, the Parties agree as follows:

1. Task order 2 attached herein and identified as ATTACHMENT 1 is hereby incorporated into this second amendment which further amends the amended Original Contract and details Consultant's new duties and obligations under the agreement. These new duties and obligations include assisting City through the evaluation process to ensure that proposed requirements are based on existing Use Cases Consultant developed for City. Consultant will conduct an analysis of the proposed solutions to identify potential risks and concerns, estimate total cost of ownership and conduct an analysis of the technical and functional aspects to confirm that the City's requirements are met.
2. This second amendment increases Consultant compensation by an additional amount not to exceed \$150,000.00 bringing the total potential contract award to \$785,000.00 and extends the time to complete new duties and obligations to June 30, 2015.
3. All other terms, conditions, covenants and provisions of the amended Original Contract are hereby retained in their entirety, unchanged, and shall remain in full force and effect for the duration of the Original Contract, as amended to June 30, 2015. This includes, and is not limited to, a requirement that any work contemplated by the task order remain subject to and contingent upon appropriation of funds for any increase in expenditures by City.
4. This Second amendment to the previously amended Original Contract shall not prejudice any present or future rights, remedies, benefits, or powers belonging to or

ATTACHMENT 1

accruing to City under the terms of the Original Contract subsequently amended and amended herein.

5. The previously amended Original Contract as amended and extended by this Second Amendment embodies the complete agreement of the parties hereto with regard to the subject matter contained herein, superseding all oral or written previous and contemporary agreements between the parties relating to matters herein.

AMENDMENT AGREED TO this _____ of _____, 2014.

CITY:
CITY OF SAN ANTONIO

CONSULTANT:

By _____
Erik Walsh
Deputy City Manager
Date:

By Phillip A. Cummings
Phillip A. Cummings
Director, Government Contracting
Date:

05 November 2014

By _____
Hugh Miller
Chief Technology Officer, Information
Technology Services Department
Date:

APPROVED AS TO FORM

Acting City Attorney
Robert F. Greenblum Martha G. Sepeda

[Signature]
By: Assistant City Attorney

Gartner	TASK ORDER FORM Task Order 2	COSA Hansen-ECCO Replacement Engagement 330017999
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Background

COSA's current contract with Gartner expires at the end of January 2015. COSA is requesting Gartner to renew its current contract through June 30, 2015 to include additional procurement support services and provide proposal review/analysis services.

Task Summary

Task Order Number	2	Task Order Create Date	10/16/2014
Task Order Name	Recalibration of Deliverables and Pricing to include Additional Procurement Support Services and Proposal Review/Analysis	Task Order Total Cost	\$150,000
COSA Project Manager	Jimmy Caldwell	Gartner Project Manager	Will Wong
Task Order Approval By:		Est. Task order Approval Date	
Task Order Objectives	The objective of this Task Order is recalibrate the project deliverables and pricing to identify discrete payment milestone for the originally scoped "Procurement Support" deliverables identified in Section 3.3.3, item D, extend procurement support services through June 30, 2015, and provide proposal review/analysis services as requested by COSA.		

AGREED ON BEHALF OF GARTNER, INC.



SIGNATURE

**Phillip A. Cummings
Director, Government Contracts**

PRINT NAME AND TITLE

05 November 2014

DATE

AGREED ON BEHALF OF CITY OF SAN ANTONIO

SIGNATURE

PRINT NAME AND TITLE

DATE

Second Amendment to Professional Services Agreement for Permit & Inspection Management System Consulting Services 3

ATTACHMENT 1

Task Detail

■ Description:

Additional Procurement Support Services

Gartner will provide the following additional procurement support services identified in the table below.

Table 1

#	Deliverable	Description	Price
1	Vendor Demo Scripts and Agenda	Gartner will work with DSD to compile and prepare Vendor Demo Scripts and Agenda that will be based on the existing Use Cases Gartner has developed for the City.	\$18,000
2	Proposal Evaluation Scoring Training	Gartner will prepare and facilitate a training session with the evaluation committee to review the evaluation scoring template and discuss the overall scoring approach to ensure consistency during the evaluation process.	\$11,000
3	Facilitate Vendor Orals and Demonstration	Gartner will facilitate Vendor Orals and Demonstration for the top three vendors that have been selected by the City.	\$21,000
Additional Procurement Support Services Total			\$50,000

Proposal Review and Analysis

Gartner will independently review and conduct a high-level analysis on up to 7 proposal responses to DSD's RFCSP. The deliverable is described in the table below.

Table 2

	Deliverable	Description	Price
4	Proposal Review and Analysis (up to 7 proposals)	<p>Gartner will review and document its analysis (Microsoft PowerPoint) for each proposal in the following areas:</p> <ol style="list-style-type: none"> 1. Summary of Responses in the Functional and Technical Requirements Matrices (i.e., # of requirements met) 2. Proposal Strengths and Weaknesses 3. Identify Potential Risks and Concerns 4. Estimated Total Cost of Ownership <p>All review and analysis activities will be based only on the information provided in the vendor responses.</p>	\$50,000
Proposal Review and Analysis Total			\$50,000

	Deliverable	Description	Price
4a.	Proposal Review and Analysis (additional proposals)	<p>Gartner will review and document its analysis (Microsoft PowerPoint) for 7 additional proposals in the same areas as 1 above (\$7,000 ea):</p>	\$50,000
Proposal Review and Analysis Total			\$50,000

Notes:

1. Gartner will not evaluate or score the proposals.
2. The scope of this effort includes up to 7 proposal responses. Additional proposals will incur a fee of \$7,000 per proposal (4a.).

Payment Milestone Allocations for Originally Scoped Procurement Support Deliverables

Per the existing contract, Section 3.3.3, Item D, the originally scoped Procurement Support Deliverables were budgeted at \$47,600. The table below explicitly defines the payment milestones for each of the originally contracted deliverables.

#	Deliverable	Price
1	Participate in Respondent Pre-Submittal Conference	\$11,900
2	Prepare and compile responses to vendor requested clarifications	\$11,900
3	Compile Vendor Scoring Matrix (based on input provided by the City's evaluation committee)	\$11,900
4	Compile Final Evaluation (Vendor Analysis and Financial Analysis Matrix) for top 3 vendors (based on input provided by the City's evaluation committee)	\$11,900
* Payment Milestone Allocation Total		\$47,600

* There is no net additional costs as a result of the payment milestone allocations.

Contract Term

This Task Order extends Gartner's contract with the City through June 30, 2015. All other original contract terms and conditions remain unchanged.

Task Order Net New Additional Costs not to exceed \$150,000.