

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

**AN ORDINANCE**

**AUTHORIZING THE AMENDMENT AND EXTENSION OF THE PROFESSIONAL SERVICES AGREEMENT FOR FEDERAL REPRESENTATION SERVICES WITH DOWNS GOVERNMENT AFFAIRS, IN AN AMOUNT NOT TO EXCEED \$22,500.00 PER MONTH FOR THE TERM OF JANUARY 1, 2017 THROUGH DECEMBER 31, 2017, AND AN AMOUNT NOT TO EXCEED \$12,500.00 PER MONTH FROM JANUARY 1, 2018 THROUGH DECEMBER 31, 2018; AND AUTHORIZING THE APPROVAL OF THE NORMANDY GROUP AS A SUBCONTRACTOR FOR SERVICES RELATED TO THE FEDERAL AVIATION ADMINISTRATION AND OBTAINING A NON-STOP FLIGHT FROM WASHINGTON D.C. TO SAN ANTONIO THROUGH DECEMBER 31, 2017.**

\* \* \* \* \*

**WHEREAS**, the City of San Antonio has retained consultants to represent its federal interests in Washington, D.C. since 1994 and increasingly challenging budget constraints make it imperative for local communities to have strong advocates at the federal level; and

**WHEREAS**, on May 21, 2015, by the passage of Ordinance No. 2015-05-21-0425, City Council authorized the Professional Services Agreement for Federal Representation Services (“Agreement”) with Venable LLP for an initial term of 2 years, with Thomas C. Downs serving as the lead consultant; and

**WHEREAS**, on February 11, 2016, the Agreement was assigned to Downs Government Affairs by the passage of Ordinance No. 2016-02-11-0090; and

**WHEREAS**, in addition to subcontracting services to be provided by Baltazar “Walter” Serna, the City desires to add the Normandy Group as a subcontractor through December 31, 2017, to provide services related to the Federal Aviation Administration and obtaining a non-stop flight from Washington D.C. to San Antonio; and

**WHEREAS**, the City desires to amend the Agreement to increase the monthly payment to \$22,500.00 through December 31, 2017, which includes subcontracting services to be provided by Walter Serna and the Normandy Group, and to reflect a monthly payment of \$12,500.00 through December 31, 2018, which includes subcontracting services to be provided by Walter Serna; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The First Amendment and Extension to the Professional Services Agreement for Federal Representation Services is authorized and approved. The City Manager, or her designee, is authorized to execute the First Amendment and Extension, a copy of which, previously executed by Downs Government Affairs, is attached to this Ordinance as **Exhibit I**.

**SECTION 2.** Funding for this Ordinance in the amount up to \$202,500.00 is available as part of the FY2017 Budget, see the table below:

Amount	General Ledger	Cost Center	Fund
\$157,500.00	5201040	1208010001	11001000
\$ 45,000.00	5201040	3305010001	51001000
Total Amt. \$202,500.00			

**SECTION 3.** Future funding for this Ordinance is contingent upon City Council approval of subsequent fiscal year operating budgets and the availability of funds.

**SECTION 4.** Payment not to exceed the budgeted amount is authorized to Downs Government Affairs and shall be encumbered with a purchase order. All expenditures will comply with the approved operating budget for current and future fiscal years.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This Ordinance shall take effect immediately upon the receipt of eight affirmative votes; otherwise it shall be effective ten days after its passage.

**PASSED AND APPROVED** this 12<sup>th</sup> day of January, 2017.

**M A Y O R**  
Ivy R. Taylor

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

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City Attorney