

**CITY OF SAN ANTONIO
FINANCE DEPARTMENT
Interdepartmental Correspondence**

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Finance Director
Kevin Barthold, City Auditor

COPIES: Audit Committee; Ben Gorzell, Jr., Chief Financial Officer;
Marc Druck, Compliance Auditor; Norbert Dziuk, Assistant to the Director

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: January 19, 2016

The evaluation process and due diligence for the following High Profile item has been completed:

Design Build Services for Leslie Road & Southeast Service Centers (TCI) – Department issued a Request for Qualifications seeking one or multiple qualified design-builder(s) to design and construct the Leslie Road and Southeast Service Centers. The facilities will consist of an administrative/crew quarters building, fuel station, car wash, tool yard, parking lot, and vehicle maintenance building for trucks and roadwork equipment.

- Number of Respondents: 8
- Contract Value: \$61.5 Million
- Tentative Council Date: March 3, 2016

Final Summary Scoring Interview Phase	MAXIMUM POINTS	Firm A	Firm B	Firm C	Firm D
Design-Build Services for Leslie Road and Southeast Service Centers					
A. Background of the DB Firm, Key Personnel and Key Sub-consultants	30	28.14	28.00	21.57	19.00
B. Project Understanding and Approach; Management Plan; Project Schedule	25	23.29	23.00	18.29	16.71
C. Experience with COSA Issues	10	9.00	8.43	6.86	5.29
D. Budget and Costing Methodology	10	7.00	8.00	7.00	7.00
Subtotal	75	67.43	67.43	53.72	48.00
E. Proposed Fees	20	18.81	17.40	18.65	20.00
F. SBEDA Mentorship Program	5	5.00	0.00	5.00	5.00
TOTAL SCORE	100	91.24	84.83	77.37	73.00
RANK		1	2	3	4

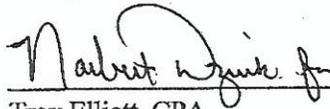
Natural Creekway Maintenance (TCI) – Department issued a Request for Competitive Sealed Proposals seeking qualified respondents to provide maintenance services to the natural creekway along 30 miles of Leon and Salado Creeks and 50 miles of tributary creeks located throughout the City. Maintenance services shall include, but are not limited to, control of non-native (invasive) vegetation, tree and brush trimming or removal, on-site mulching services, and debris removal and disposal.

- Number of Respondents: 3
- Contract Value: \$3.6 Million
- Tentative Council Date: March 3, 2016

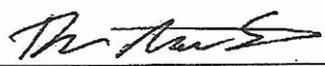
RFCSP Natural Creekway Maintenance Score Summary	Maximum Points	Firm A	Firm B	Firm C
A. Experience, Background, Qualifications	30	17.60	19.20	19.60
B. Proposed Plan	30	15.80	20.20	23.00
A - B SUB-TOTAL	60	33.40	39.40	42.60
C. Price Schedule	25	13.81	13.36	25.00
D. SBEDA - SBE Prime Contract Program	15	15.00	0.00	15.00
C + D SUB-TOTAL	40	28.81	13.36	40.00
TOTAL SCORE	100	62.21	52.76	82.60
RANK BASED ON TOTAL SCORE		2.00	3.00	1.00

Due diligence conducted for each of the respondents to the above solicitations includes a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. Staff reports no findings were noted for the above project.

Staff recommends committee approval to proceed with scheduling these items for full City Council consideration.


 Troy Elliott, CPA
 Finance Director


 Kevin Barthold
 City Auditor


 Debbie Racca-Sittre
 Assistant TCI Director


 Marc Druck
 Compliance Auditor