

Audit and Accountability Committee



Pre Solicitation Briefing for Self-Insured Workers' Compensation Third Party Claims Administrator

Date: March 16, 2021

Debra M. Ojo, MPA, Director, Office of Risk Management

Project & Solicitation Overview

The City seeks to contract with a vendor who has extensive experience in workers' compensation and medical cost containment and knowledge of the Workers' Compensation Healthcare Network. Successful vendor must have the ability to perform all related services or make arrangements for subcontracting to provide the necessary related services to include Case Management Services, Medical Cost Containment Services and Pharmacy Benefit Management.



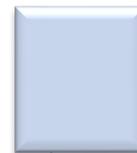
Solicitation Type:

- Request for Proposals (RFP)



Estimated Value:

- \$5.5 Million



Proposed Term:

- 3 years with 2, 1-year renewal options



Current Contract Status:

- Expires December 31, 2021

Solicitation Overview

Outreach		Evaluation Voting Members
NIGP Codes Identified	<ul style="list-style-type: none"> 95327-Claims Processing 95392-Workers' Compensation 95861-Insurance and Risk Management 91878-Medical Consulting 96224-Courier/ Delivery Services 	Ben Gorzell, Jr., CPA, Chief Financial Officer City Manager's Office
Number of Vendors to be Notified	Central Vendor Registry: 123 Veteran Owned Small Business (SBA/SCTRCA): 451 Targeted Vendor Outreach: 3	Debra M. Ojo, Director, Office of Risk Management
Advertising	TVSA Channel 21 COSA Bidding & Contracting Opportunities Website Express News	Wanda Heard, Assistant Director, Human Resources Department
		Noel Horan, Assistant to the Director, SAFD
		SAPD Representative, To Be Determined
		SAFD Union Representative, To Be Determined
		SAPD Union Representative, To Be Determined

Solicitation Requirements

Evaluation Criteria

Experience, Background, Qualifications: 25 points

Proposed Plan: 20 points

Pricing: 20 points

SBE Prime Contract Program: 10 points

M/WBE Prime Contract Program: 10 points

Local Preference Program: 10 points

Veteran Owned Small Business Preference Program: 5 points

Additional Requirements

SBEDA Subcontracting Requirements: 16% M/WBE Subcontracting

Audited Financial Statements: Not Required

Goal Setting Committee Members

Nikki Ramos, Assistant Director

Linda Lopez-George, M.A. Research Partnerships & Business Development

Debra Ojo, Director

Denise Gomez, Procurement Administrator

Shuchi Nagpal, Economic Development Manager

Project Timeline

