



City of San Antonio

Contract Summary Sheet

Date: 8/8/2019
Agenda Item: 19-4817

Name/Title (Caption as shown on agenda):

Annual Contract for Incident Management System for CSF 6100011161 MAB

Brief Description of Item(s) and Use: This contract with 24-7 Software, Inc. will continue to provide the Convention and Sports Facilities Department with an incident management reporting system at the Henry B. Gonzalez Convention Center and Alamodome. The software reporting program includes modules for incident management reporting, 2-way text communication, activity logs, applications for 2-way hand held devices, lost and found capabilities, and for radio frequency identification for security control of the equipment and location inspections. These modules will allow staff to report and handle all incidences at an event in a timely manner which is vital to ensuring the safety of patrons visiting the facilities. The Contractor shall provide required maintenance at no additional cost to the City. The incident management reporting system was implemented at the Convention Center in 2014 and at the Alamodome in 2017.

These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.

Total \$:	\$46,000.00 annually; \$92,000.00 contract period
Contract Period:	Upon award through July 31, 2020, with a one year renewal option
Method of Procurement:	Sole Source
Price Trend:	42.33% increase due to vendor's effort to standardized industry pricing with all its customers old and new.
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	24-7 Software, Inc., 12411 NW 35th Street, Coral Springs, FL 33065
Previous Contractor(s):	24-7 Software, Inc., 12411 NW 35 th Street, Coral Springs, FL 33065
Comments:	N/A
Anticipated Future Requirements and Action:	N/A

Procurement Alternative:	Should this contract not be approved, the Convention and Sports Facility Department would not be able to accurately report and handle all incidences at the Henry B. Gonzalez Convention Center and the Alamodome in a timely manner which is vital to ensuring the safety of patrons visiting the facilities.
Using Department (s):	Convention and Sports Facilities