City of San Antonio
Certificate of Exemption

Finance

Please fill this form out online, attach any required support documents,
and forward your request to next approval authority.

Certificate of Exemption

Originating Department: **SAFD**   Request Date: **02/18/2021**

Exemption Requested/Taken

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Departments must submit vendor(s) quotations for any selection below. Please select one exemption:

☐ A procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property (Note: Department must notify the Purchasing Division immediately regarding such an event)	☐ Paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments
☑ A procurement to preserve or protect the public health or safety of the city's residents (Note: Department must notify the Purchasing Division immediately regarding such an event)	☐ A public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized
☐ A procurement necessary because of unforeseen damage to machinery, equipment or other property (Note: Department must notify the Purchasing Division immediately regarding such an event)	☐ A payment under a contract by which a developer participates in the construction of a public improvement as provided by Subchap. C, Ch 212.
☐ A procurement for personal, professional or planning services	☐ Personal property sold
☐ A procurement for work that is performed and paid for by the day as the work progresses	☐ Services performed by blind or severely disabled persons
☐ A purchase of land or right-of-way	☐ Goods purchased by a municipality for subsequent retail sale by the municipality
☐ A procurement of items available from only one source	☐ Electricity
☐ A purchase of rare books, papers and other materials for a public library	☐ Advertising, other than legal notices

Does the public health & safety procurement include a "Sole Brand" preference?   ○ Yes   ● No

Is this an "Emergency" purchase request that exceeds $50,000 in value and would require City Council ratification?   ● Yes   ○ No

Sourcing Accounting Details   ● Insert Shopping Cart (SC) or Purchase Requisition (PR) #   ○ Insert Annual Contract #

Enter: Shopping Cart (SC) # / Purchase Requisition (PR) #:

2000662171

(enter "NA" if unavailable)

OR

Explanation (justification) why Shopping Cart # or Purchase Requisition # is unavailable

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This Certificate of Exemption is executed and filed with the Finance Department as follows:

1. The undersigned is authorized to approve an exemption;

2. An exemption according to Section 252.022 of the Local Government Code exists.

   More specifically, the following event has occurred:

   > The State of Texas signed a Disaster Declaration on February 12, 2021 to address the arctic weather conditions that have caused the loss of CPS power as well as water from SAWS for thousands of citizens. A boil water notice was then issued by SAWS on February 17, 2021. In order to assist residents with essential needs, the City has procured over 500K cases of 16 oz bottles of water for distribution.
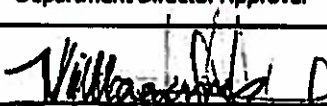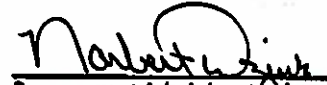
3. Because the exemption stated above exists, the City of San Antonio intends to contract with

   Grainger & Several Other Vendors   which will cost approximately $ **2,224,141**

Approvals

Instructions: *Enter your Network credentials and "click" the Sign button for Authentication eSignature:*

UserID: _____ Password: _____

Diana F Lopez (Finance-Shared Service Originator	02/18/2021 Date
Vance (William) Meade (SAFD) Department Director Approval	02/19/2021 Date
Executive Leadership Team Approval *(approval required only for ratification by City Council)*	2/22/2021 Date
Procurement Administrator Approval	2/22/2021 Date

To send this approval document to the next approver, press *Send Forward.*
To retain a copy of this request, perform a *Save As* to save it as an electronic form.