

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

AN ORDINANCE

**ACCEPTING THE BID FROM OFFICE DEPOT, INC. TO PROVIDE
THE CITY WITH GENERAL OFFICE SUPPLIES AND PRODUCTS
FOR AN ESTIMATED ANNUAL COST OF \$1,050,000.00.**

* * * * *

WHEREAS, bids were submitted to provide the City with the purchase and delivery of general office supplies and products; and

WHEREAS, the bids submitted by B & H Foto & Electronics Corp., MSC Industrial Supply, and Office Depot, Inc. (alternate bid) failed to meet the City's specifications and/or requirements; and

WHEREAS, Office Depot, Inc. was the low responsive bidder for an estimated annual cost of \$1,050,000.00; **NOW THEREFORE**:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The low, responsive bid from Office Depot, Inc. to provide the City with the purchase and delivery of general office supplies and products for an estimated annual cost of \$1,050,000.00 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. The bid and bid tabulation sheet are attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. It has been found and declared that the bids from B & H Foto & Electronics Corp., MSC Industrial Supply, and Office Depot, Inc. (alternate bid) failed to meet the City's specifications and/or requirements.

SECTION 3. Funds will be encumbered upon issuance of purchase orders, and payment is authorized to Office Depot, Inc. All expenditures will be in accordance with the Fiscal Year 2015 and subsequent budgets that fall within the term period of this contract approved by City Council.

SECTION 4. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED and APPROVED this ___ day of _____, 2015.

LOC/fpr
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Item No.

M A Y O R
Ivy R. Taylor

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Martha G. Sepeda, Acting City Attorney

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