

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR
RESOLUTION ADOPTED BY CITY COUNCIL**

AN ORDINANCE

AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, PA, DBA CONCENTRA MEDICAL CENTERS, IN AN ESTIMATED ANNUAL AMOUNT OF \$578,000.00, TO PROVIDE OCCUPATIONAL HEALTH SERVICES TO INCLUDE PRE-EMPLOYMENT PHYSICALS AND DRUG TESTING, RANDOM DRUG TESTING IN COMPLIANCE WITH THE DEPARTMENT OF TRANSPORTATION, IMMUNIZATIONS FOR SPECIFIED CITY DEPARTMENTS, PROMOTIONAL EXAMINATIONS FOR UNIFORMED POLICE AND FIRE EMPLOYEES, AND FITNESS FOR DUTY EVALUATIONS, FOR A THREE YEAR TERM BEGINNING MARCH 1, 2016 AND ENDING FEBRUARY 28, 2019, WITH TWO RENEWAL TERMS OF ONE YEAR EACH, AT THE CITY'S OPTION

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WHEREAS, the City issued a Request for Proposals (RFP) for occupational health services to include pre-employment physicals and drug testing; random drug testing in compliance with the Department of Transportation; immunizations; promotional examinations for uniformed police and fire employees; and Fitness for Duty evaluations; and

WHEREAS, a committee representing various City departments, including the City Manager's Office, Human Resources, and Finance Department – Risk Management Division, evaluated the proposals received and recommends Concentra Medical Centers having received the highest collective score from the evaluation categories; and

WHEREAS, the Contract with Concentra Medical Centers provides for an initial three year term, beginning March 1, 2016, with two (2)- one (1) year options to renew; and

WHEREAS, the cost for the Contract is an estimated annual amount of \$578,000.00; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The Professional Services Contract with Concentra Medical Centers, to provide occupational health services for the period from March 1, 2016 through February 28, 2019, for an estimated annual cost of \$578,000.00 is hereby approved. A copy of the Professional Service Contract, in final form, is attached hereto and incorporated herein as Exhibit "A". The terms of the Contract are hereby approved. The City Manager, or her designee, is hereby authorized to execute the Contract.

SECTION 2. Funding in the estimated amount of \$337,000.00 for this ordinance is available in Fund 75002000, Cost Center 1002010030 and General Ledger 5201040 and Fund 75003000, Cost Center 0709050001 and General Ledger 5201040 as part of the Fiscal Year 2016 Budget.

SECTION 3. Additional funding for this ordinance is contingent upon City Council approval of the Fiscal Year 2017 and subsequent budgets for the duration of this contract if renewed.

SECTION 4. Payment not to exceed the budgeted amount is authorized to Occupational Health Centers of the Southwest, PA, dba Concentra Medical Centers and should be encumbered with a purchase order.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director may, subject to concurrence by the City Manager or the City Manager's designee, correct allocation to specific Index Codes and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 7. This ordinance is effective immediately upon passage by eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this _____ day of January, 2016.

M A Y O R
Ivy R. Taylor

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Martha G. Sepeda, Acting City Attorney