

# City of San Antonio



## AGENDA

### San Antonio Public Library Board of Trustees

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**Wednesday, October 25, 2017**

**4:30 PM**

**Forest Hills Branch Library,  
5245 Ingram Road, 78228**

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A MEETING OF THE SAN ANTONIO PUBLIC LIBRARY BOARD OF TRUSTEES WILL BE HELD IN THE MEETING ROOM OF THE FOREST HILLS BRANCH LIBRARY, 5245 INGRAM ROAD, SAN ANTONIO, TEXAS 78228 ON WEDNESDAY, OCTOBER 25, 2017 AT 4:30 P.M., TO CONSIDER THE FOLLOWING MATTERS:

#### **Call to Order / Roll Call**

#### **Silent Meditation**

#### **Citizens to be Heard**

#### **Announcements**

a) Rock the Plaza - Saturday, November 18, 2017, Central Library Plaza, 12 - 4 p.m.

#### **Approval of Minutes**

1. [17-5815](#) Approval of Minutes for the regular meeting of September 27, 2017.  
Action. [Paul Stahl, Chair]

#### **Chair's Report**

2. [17-5806](#) Report from Library Board Chair. Information. [Paul Stahl, Chair]
3. [17-5044](#) Reports from Trustees regarding Library related activities. Information.

#### **Director's Report**

4. [17-5819](#) San Antonio Public Library Director's Report for September 18, 2017 - October 15, 2017. Information. [Ramiro S. Salazar, Library Director]

#### **Budget Report**

5.     [17-5811](#)     Budget Report for September 2017. Information. [Kathy Donellan, Assistant Library Director]

**Committee Reports**

6.     [17-5807](#)     Report from the Executive Committee. Information. [Paul Stahl, Chair]
7.     [17-5810](#)     Report from Budget Committee. Information. [Margarita DeLeon, Chair]
8.     [17-5670](#)     Report from the Facilities Committee. Information. [Andrea Sanchez, Chair]
9.     [17-5266](#)     Report from the Naming Committee. Information. [Linda Nairn, Chair]
10.    [17-5818](#)     Report from the Public Relations Committee. Information. [Jean Brady, Chair]

**Special Reports**

11.    [17-5809](#)     Report from the San Antonio Public Library Foundation. [Tracey Bennett, President]
12.    [17-5808](#)     Report from the Friends of the San Antonio Public Library. [Nancy Gandara, President]

**Staff Reports**

13.    [17-5812](#)     Report on the Forest Hills Branch Library. Information. [Mary Naylor, Branch Manager] (5 min).
14.    [17-5814](#)     Report on the Library's IT Road Map initiative. Information. [Candelaria Mendoza, Library Services Administrator] (5 min.)
15.    [17-5813](#)     End of year report on the Library's Performance Measures for FY2017. Information. [David Cooksey, Performance and Innovation Manager] (5 min)

**New Business**

16.    [17-5827](#)     Review and consider Library Board Committee Appointments and Liaison assignments for Fiscal Year 2018. Action. [Paul Stahl, Chair]

(3 min.)

17. [17-5691](#) Consider design proposal for new Central Library entry/exit doors and take appropriate action. Action [Kathy Donellan, Assistant Library Director] (5 min.)
18. [17-5692](#) Consider design proposal for monument signs at Semmes Branch Library and take appropriate action. Action [Kathy Donellan, Assistant Library Director] (5 min.)
19. [17-5052](#) Review and consideration of Library Board of Trustees Meeting Schedule for July, August and September 2018. Action. [Jessica Zurita, Executive Assistant] (5 min.)

At any time during the meeting, the Library Board of Trustees may recess into executive session to discuss the following:

551.074 – Personnel Matters (Library Director’s Performance Evaluation)

### **Old Business**

### **Adjournment**

EXECUTIVE SESSION: A closed non-public session of the Library Board of Trustees will take place in the event there are matters to be discussed in the area of attorney-client consultations, real property, personnel (including Library Board appointments), security or any other topic authorized for executive sessions under Chapter 551 of the Texas Government Code.

ACCESSIBILITY STATEMENT: This meeting site is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested forty-eight (48 hours prior to the meeting). For assistance call (210) 207- 2644 or 711 (Texas Relay Service for the Deaf).

SPECIAL NOTE: Copies of memoranda and other supplemental material support provided to members of the Library Board are not made available for free distribution to the general public prior to the meeting.