

City of San Antonio



AGENDA

San Antonio Public Library Board of Trustees

Wednesday, May 23, 2018

4:30 PM

**Igo Branch Library, Meeting
Room, 13330 Kyle Seale
Parkway, San Antonio, TX 78249**

A MEETING OF THE SAN ANTONIO PUBLIC LIBRARY BOARD OF TRUSTEES WILL BE HELD IN THE MEETING ROOM OF THE IGO BRANCH LIBRARY, 13330 KYLE SEALE PARKWAY, SAN ANTONIO, TEXAS 78249 ON WEDNESDAY, MAY 23, 2018 AT 4:30 P.M., TO CONSIDER THE FOLLOWING MATTERS:

Call to Order / Roll Call

Silent Meditation

Citizens to be Heard

Approval of Minutes

1. [18-2852](#) Approval of Minutes for the regular meeting of April 25, 2018. Action. [Paul Stahl, Chair]

Chair's Report

2. [18-2853](#) Report from Library Board Chair. Information. [Paul Stahl, Chair]
3. [18-2860](#) Reports from Trustees regarding Library related activities. Information.

Director's Report

4. [18-2855](#) San Antonio Public Library Director's Report for April 16, 2018 - May 13, 2018. Information. [Ramiro S. Salazar, Library Director]

Budget Report

5. [18-3452](#) Budget Report for April 2018. Information. [Kathy Donellan, Assistant Library Director]

Committee Reports

6. [18-2854](#) Report from the Executive Committee. Information. [Paul Stahl, Chair]
7. [18-3447](#) Report from Budget Committee. Information. [Margarita DeLeon, Chair]
8. [18-3448](#) Report from the Facilities Committee. Information. [Andrea, Sanchez, Chair]
9. [18-3449](#) Report from the Naming Committee. Information. [Linda Nairn, Chair]
10. [18-3450](#) Report from the Public Relations Committee. Information. [Jean Brady, Chair]

Special Reports

11. [18-2857](#) Report from the San Antonio Public Library Foundation. [Tracey Bennett, President]
12. [18-2856](#) Report from the Friends of the San Antonio Public Library. [Nancy Gandara, President]

Staff Reports

13. [18-2858](#) Report on the Igo Branch Library. Information. [Jef Martin, Interim Branch Manager]. (5 min).
14. [18-3454](#) Mid-year report on the Library's Performance Metrics and Customer Service Strategies. Information. [David Cooksey, Performance and Innovation Manager and Dale McNeill, Assistant Library Director] (5 min)
15. [18-3455](#) An update on the San Antonio STEM Ecosystem Initiative and Partnership with the San Antonio Public Library. Information. [Jennifer Velasquez, Coordinator of Teen Services] (5 min.)

New Business

16. [18-3456](#) Consider enhancements to Potranco Branch Library. Action. [Kathy

Donellan, Assistant Library Director] (5 min).

17. [18-3453](#) Consider revisions to the Memorandum of Understanding with the Friends of the San Antonio Public Library pertaining to support in the area of public relations. Action. [Jessica Zurita, Executive Assistant] (5 min.)

Old Business

At any time during the meeting, the Library Board of Trustees may recess into executive session to consult with the City Attorney's Office (Texas Government Code Section 551.071) and deliberate or discuss any of the following

18. [18-3477](#) Review of a contract pursuant to Texas Government Code Section 551.0714 (consultation with attorney).

Adjournment

EXECUTIVE SESSION: A closed non-public session of the Library Board of Trustees will take place in the event there are matters to be discussed in the area of attorney-client consultations, real property, personnel (including Library Board appointments), security or any other topic authorized for executive sessions under Chapter 551 of the Texas Government Code.

ACCESSIBILITY STATEMENT: This meeting site is accessible to persons with disabilities. Parking is available. Auxiliary aids and services, including Deaf interpreters, must be requested forty-eight (48 hours prior to the meeting). For assistance call (210) 207- 2644 or 711 (Texas Relay Service for the Deaf).

SPECIAL NOTE: Copies of memoranda and other supplemental material support provided to members of the Library Board are not made available for free distribution to the general public prior to the meeting.