

City of San Antonio



AGENDA

San Antonio Public Library Board of Trustees

Wednesday, May 27, 2020

4:30 PM

Videoconference

No in-person public access to the Board Meeting

Read below for multiple ways to participate and provide comment.

To protect the health of the public and limit the potential spread of COVID-19, the San Antonio Public Library Board of Trustees will hold this meeting via video conference call. These meeting standards are based upon the various suspended provisions of the Open Meetings Act issued by the Texas Governor in response to the COVID-19 crisis. These modified standards shall remain in place until further notice or until the state disaster declaration expires or is otherwise terminated by the Texas Governor. Once a quorum is established, the following items will be considered no sooner than the designated times.

Members of the public may listen to the live meeting by calling toll-free 1-415-655-0001 and dialing the access code, 282 634 863, or may watch the live meeting at the following link: <https://sanantonio.webex.com> and enter 282 634 863 for the event number and " library " for the password (without the quotes).

The meeting URL is also available on the Library's website at <https://www.mysapl.org/About/Board-of-Trustees#176431873-meetings>

Once convened, the Board shall consider the following matters for discussion and possible action:

Call to Order / Roll Call

Silent Meditation

Public Comment

Members of the public may provide comment on any agenda item, consistent with procedural rules governing the San Antonio Public Library Board of Trustees meetings and state law. Public comment may be provided as follows:

1. Submit written comments via the Library's website (<https://www.mysapl.org/About/Board-of-Trustees>). Comments are limited to 300 characters and will be read for the records at the time the item is heard. Please include your full name, home or work address and item number.
2. Drop-off a written statement at Central Library, 600 Soledad, San Antonio, Texas 78205. The written statement can be up to 300 words. Please include your full name, home or work address and item #, if applicable, you are speaking about. These statements will be read for the record at the time the item is heard. All visitors submitting written public comment in-person will be screened upon entry into the building and must wear a face covering. These statements will be read for the record at the time the item is heard.
3. Leave a voice message of a maximum two minutes by dialing 210-207-2632. Your message will be played during the hearing. Please include your full name, home or work address and item #, if applicable, you are speaking about.
4. Sign up to give your comments live during the meeting by leaving your name, telephone number, and item on which you would like to speak on at 210-207-2632. Library staff will call you when your item is up for discussion. We cannot guarantee a specific time after 4:30 pm and will make only one attempt to reach you during the meeting. Once you join the call, you will be given two minutes to provide your comments.

Note: Comments may be submitted in English or Spanish. Written comments and voice messages must be received by Wednesday, May 27, 2020 at 9 a.m. CT to allow time for translation. We will not accept comments or sign ups after this time.

Approval of Minutes

1. [20-3329](#) Approval of Minutes for the regular meeting of February 26, 2020.
Action. [Paul Stahl, Chair]

Chair's Report

2. [20-1582](#) Report from Library Board Chair. Information. [Paul Stahl, Chair]
3. [20-2353](#) Reports from Trustees regarding Library related activities. Information.

Director's Report

4. [20-3323](#) San Antonio Public Library Director's Report regarding library operations during Stay Home/Work Safe Orders. Information. [Ramiro S. Salazar, Library Director]
 - a. Library operations under COVID-19
 - b. City of San Antonio Return to Work Planning efforts

- c. San Antonio Public Library Phased Reopening Strategy
- d. Budget Report and Outlook
- e. Future of Library Working Group

Committee Reports

- 5. [20-2350](#) Report from the Executive Committee. Information. [Paul Stahl, Chair]
- 6. [20-2355](#) Report from the Budget Committee. Information. [Juspreet Kaur, Chair]
- 7. [20-2564](#) Report from the Facilities Committee. Information. [Andrea Sanchez, Chair]
- 8. [20-2354](#) Report from the Naming Committee. Information. [Linda Nairn, Chair]
- 9. [20-3148](#) Report from the Public Relations Committee. Information. [Jean Brady, Chair]

Special Reports

- 10. [20-2352](#) Report from the San Antonio Public Library Foundation. Information. [Amy Hone, Executive Director] (3 min.)
- 11. [20-2351](#) Report from the Friends of the San Antonio Public Library. Information. [Beth Graham, President] (3 min.)
- 12. [20-3383](#) Report from the San Antonio Book Festival. Information. [Lilly Gonzalez, Executive Director] (3 min)

Staff Reports

- 13. [20-3325](#) Report on plans for Summer Reading Program 2020. Information. [Jennifer Velasquez, Coordinator of Teen Services] (5 min).

New Business

- 14. [20-3149](#) Review and consider Schematic Design approval for the Forest Hills Branch Library, a 2017 City of San Antonio Bond Project. Action. [Kathy Donellan, Assistant Library Director] (7 min.)

15. [20-3327](#) Consider amendment to the Library Board naming opportunities for the 2017 Bond Program to include Forest Hills Branch Library Conference Room. Action. [Dale McNeill, Assistant Library Director] (5 min.)

Old Business

Adjournment