

# City of San Antonio



## AGENDA

### San Antonio Public Library Board of Trustees

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**Wednesday, October 28, 2020**

**4:30 PM**

**Videoconference**

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#### **No in person access to this meeting**

Read below for multiple ways to participate and provide comment.

To protect the health of the public and limit the potential spread of COVID 19, the San Antonio Public Library Board of Trustees will hold this meeting via video conference call. These meeting standards are based upon the various suspended provisions of the Open Meetings Act issued by the Texas Governor in response to the COVID 19 crisis. These modified standards shall remain in place until further notice or until the state disaster declaration expires or is otherwise terminated by the Texas Governor. Once a quorum is established, the following items will be considered no sooner than the designated times.

Members of the public may listen to the live meeting by calling toll free 1 415 655 0001 and dialing the access code, 133 469 0437, or may watch the live meeting at the following link: <https://sanantonio.webex.com> and enter 133 469 0437 for the event number and " library " for the password (without the quotes).

The meeting URL is also available on the Library's website at <https://www.mysapl.org/About/Board of Trustees#176431873 meetings>

Once convened, the Board shall consider the following matters for discussion and possible action:

#### **Call to Order / Roll Call**

#### **Silent Meditation**

#### **Public Comment**

Members of the public may provide comment on any agenda item, consistent with procedural rules governing the San Antonio Public Library Board of Trustees meetings and state law. Public comment may be provided as follows:

1. Submit written comments via the Library's website (<https://www.mysapl.org/About/Board of Trustees>). Comments are limited to 300 characters and will be read for the records at the time the item is heard. Please include your full name, home or work address and item number.

2. Drop off a written statement at Central Library, 600 Soledad, San Antonio, Texas 78205. The written statement can be up to 300 words. Please include your full name, home or work address and item #, if applicable, you are speaking about. These statements will be read for the record at the time the item is heard. All visitors submitting written public comment in person will be screened upon entry into the building and must wear a face covering.

3. Leave a voice message of a maximum two minutes by dialing 210 207 2595. Your message will be played during the meeting. Please include your full name, home or work address and item #, if applicable, you are speaking about.

4. Sign up to give your comments live during the meeting by leaving your name, telephone number, and item on which you would like to speak on at 210 207 2595. Library staff will call you when your item is up for discussion. We cannot guarantee a specific time after 4:30 pm and will make only one attempt to reach you during the meeting. Once you join the call, you will be given two minutes to provide your comments.

Note: Comments may be submitted in English or Spanish. Written comments and voice messages must be received by Wednesday, October 28, 2020 at 9 a.m. CT to allow time for translation. Comments or sign ups will not be accepted after 9 a.m. CT.

### Announcements

### Approval of Minutes

1. [20-6259](#) Approval of Minutes for the regular meeting of September 23, 2020. Action. [Paul Stahl, Chair]

### Chair's Report

2. [20-4920](#) Report from Library Board Chair. Information. [Paul Stahl, Chair]
3. [20-4924](#) Reports from Trustees related to their role as Trustees. Information.

### Director's Report

4. [20-6263](#) Library Director's Report for September 2020. Information. [Ramiro S. Salazar, Library Director]

### Budget Report

5. [20-6135](#) Budget Report for September 2020. Information. [Gabiella Rauscher, Department Fiscal Administrator]

### Committee Reports

6. [20-6267](#) Report from the Executive Committee. Information. [Paul Stahl, Chair]
7. [20-4937](#) Report from the Budget Committee. Information. [Juspreet Kaur, Chair]
8. [20-4933](#) Report from the Facilities Committee. Information. [Andrea Sanchez, Chair]
9. [20-4931](#) Report from the Naming Committee. Information. [Linda Nairn, Chair]
10. [20-6094](#) Report from the Public Relations Committee. Information. [Jean Brady, Chair]

#### Special Reports

11. [20-4926](#) Report from the Friends of the San Antonio Public Library. [Beth Graham, President]
12. [20-6260](#) Report from the San Antonio Public Library Foundation. [Amy Hone, Executive Director]

#### Staff Reports

13. [20-6288](#) Story Walk at Cortez Branch Library. Information. [Cresencia Huff, Library Services Manager] (5 min)

#### New Business

14. [20-6093](#) Received briefing regarding the installation of hardware to support Long Term Evolution (LTE) at Collins Garden and Bazan Branch Libraries as part of a City of San Antonio digital connectivity initiative and take appropriate action. Action [Kathy Donellan, Assistant Director; John Rodriguez, Assistant Director, Information Technology Services Department] (5 min.)
15. [20-6090](#) Consider revising closure dates of the McCreless Branch Library from November 4, 2020 to March 2, 2021 to accommodate the 2017 Bond renovation. Action [Kathy Donellan, Assistant Director] (5 min.)
16. [20-6091](#) Review Design Plan for Memorial Branch Library Bond Renovation Project, a 2017-2022 Bond Project, and take appropriate action. Action [Kathy Donellan, Assistant Director] (7 min.)

17. [20-6089](#) Consider closure dates for San Pedro Branch Library Bond project to close December 1, 2020 and reopen March 23, 2021 and take appropriate action. Action [Kathy Donellan, Assistant Director] (7 min.)
18. [20-6291](#) Consider action to amend the Library Board of Trustees' approved naming opportunities. Action. [Dale McNeill, Assistant Director] (7 min.)
- a. Cody Branch Library - Meeting Room
  - b. Encino Branch Library- rescind naming opportunity for Children's Playground
  - c. Igo Branch Library- Meeting Room
  - d. McCreless Branch Library Meeting Room (amend)
  - e. Memorial Branch Library - Adult Learning Area
  - f. Memorial Branch Library Meeting Room (amend)
  - g. Thousand Oaks Branch Library - Meeting Room
  - h. Tobin Branch Library- Meeting Room
  - i. Westfall Branch Library- Meeting Room
  - j. Forest Hills Branch Library - rescind naming opportunity for branch
19. [20-4941](#) Review and consider Library Board Committee Appointments and Liaison assignments for Fiscal Year 2021. Action. [Paul Stahl, Chair]

### Old Business

Time Certain: 6:00 p.m. - The Library Board of Trustees may recess into executive session to discuss the following:

20. [20-6136](#) Personnel Matters (Library Director's Performance Evaluation, section 551.074)

### Adjournment

EXECUTIVE SESSION: A closed non-public session of the Library Board of Trustees will take place in the event there are matters to be discussed in the area of attorney-client consultations, real property, personnel (including Library Board appointments), security or any other topic authorized for executive sessions under Chapter 551 of the Texas Government Code.

TIME-CERTAIN ITEMS: During the meeting, time-certain items, including public hearings may be conducted and considered at their posted times or as soon as possible thereafter.

**DISABILITY ACCESS STATEMENT**

Please request Auxiliary Aids and Services, including Deaf interpreters, forty-eight [48] hours prior to the meeting. For assistance, call (210) 207-2595 or 711 Texas Relay Service for the Deaf.