

AGENDA

SAN ANTONIO HOUSING TRUST FINANCE CORPORATION

A MEETING OF THE OF THE SAN ANTONIO HOUSING TRUST FINANCE CORPORATION BOARD OF DIRECTORS WILL BE HELD VIA ZOOM: ZOOM LINK:

<https://us02web.zoom.us/j/85473758801?pwd=MKIZZYT5EJVJMFN2WXQR MW42BJHLDZ09>

**DIAL-IN NUMBER: 1-346-248-7799 MEETING ID: 854 7375 8801 PASSWORD:
992490**

ON TUESDAY, JANUARY 26, 2021

AT 1:00 P.M., TO CONSIDER THE FOLLOWING MATTERS:

Briefing and Possible Action on:

1. Approval of minutes
2. Public Comment
3. Possible action authorizing a Resolution confirming and ratifying Pedro A. Alanis as Assistant Secretary of the San Antonio Housing Trust Finance Corporation

SAN ANTONIO HOUSING TRUST FINANCE CORPORATION BOARD

MEMBERS: Council Member Roberto C. Trevino (District 1), Council Member Rebecca J. Viagran (District 3), Council Member Dr. Adriana Rocha Garcia (District 4), Council Member Shirley Gonzales (District 5), Council Member John Courage (District 9)

San Antonio Housing Trust Finance Corporation

Agenda Memorandum

File Number

Agenda Item Number: 1

Agenda Date: 1-26-2021

In Control: San Antonio Housing Trust Finance Corporation

DEPARTMENT: San Antonio Housing Trust Finance

Corporation **DEPARTMENT HEAD:** Pedro Alanis

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Approval of minutes

SUMMARY:

This item includes the approval of minutes from the November 24, 2020 meeting.

SAN ANTONIO HOUSING TRUST FINANCE CORPORATION

OFFICIAL MEETING MINUTES

November 24, 2020

- The Finance Corporation met in session at 11:34 a.m., via zoom
- The meeting was called to order by Councilwoman Rebecca Viagran and the roll was called by Maria Bradley.

**PRESENT: Councilwoman Rebecca Viagran, Councilman Roberto Treviño,
Councilwoman Shirley Gonzales and Councilman John Courage**

ABSENT: Councilwoman Dr. Adriana Rocha Garcia

Staff/Visitors Present:

Pedro Alanis- Interim Executive Director San Antonio Housing Trust Public Facility Corporation; Nicole Collazo- Assistant Director San Antonio Housing Trust Public Facility Corporation; JD Hernandez – Asset Manager San Antonio Housing Trust Public Facility Corporation; Sharon Jennings-Contract Officer San Antonio Housing Trust Public Facility Corporation; Maria Bradley - Administrative Assistant, San Antonio Housing Trust Public Facility Corporation; James Plummer- Bracewell LLP; Summer Greathouse-Bracewell LLC; Kenneth Saks-Villas at Echo East; Jacque Wooding

Prospera Housing Community Service; Piette Gilbert; Victor Miramontes-Managing Partners Mission DG, LLC; Ryan Sweeney- Prospera Housing Community Services; Adolfo Pesquera-Virtual Builders Exchange; Juanna Cormier- LIHTC Consultant- Brad McMurray-Prospera Housing Community Services; Derek Roberts-District 9; Jean Latsha- Pedcor; Jose Gonzalez-Alamo Community Group

1. Approval of minutes October 21, 2020.

MINUTES COMMISSION ACTION:

The motion was made by Councilman Courage and second by Councilwoman Gonzales approval of the minutes of October 21,2020.

AYES: 4

NAYS: 0

ABSTAIN: 0

THE MOTION CARRIED.

2. Public Comment

NONE.

3. Resolution acknowledging and confirming the receipt of a complete application for the Crosswinds Apartments Project for purposes of Internal Revenue Code Section 42(h); and other matters in connection

therewith

Pete Alanis briefed that the Crosswinds at Bulverde Apartments was induced in July 2020, during that time the project did not receive volume cap for the 2020 program year and is line to receive 2021 volume cap. The project will lose HUD designation in 2021 unless the San Antonio Housing Public Facility Corporation certifies its receipt of a completed application.

AYES:4

NAYS: 0

ABSTAIN: 0

MINUTES COMMISSION ACTION:

Councilwoman Gonzales and seconded by Councilman Courage for the approval of the Resolution for Crosswinds Apartments.

Adjournment

The meeting was adjourned by Councilwoman Viagran at 11:39 a.m.

San Antonio Housing Trust Finance Corporation

Agenda Memorandum

File Number

Agenda Item Number: 2

Agenda Date: 1-26-2021

In Control: San Antonio Housing Trust Finance Corporation

DEPARTMENT: San Antonio Housing Trust Finance

Corporation **DEPARTMENT HEAD:** Pedro Alanis

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Public Comment

SUMMARY:

This item will allow 3 minutes each for interested speakers to address the Board.

San Antonio Housing Trust Finance Corporation

Agenda Memorandum

File Number

Agenda Item Number: 3

Agenda Date: 1-26-2021

In Control: San Antonio Housing Trust Finance Corporation

SUBJECT:

Possible action authorizing a Resolution confirming and ratifying Pedro A. Alanis as Assistant Secretary of San Antonio Housing Trust Finance Corporation.

ATTACHMENT:

Resolution

PEDRO A. ALANIS, ASSISTANT SECRETARY

CERTIFICATE FOR RESOLUTION

The undersigned officer of the San Antonio Housing Trust Finance Corporation (the “Issuer”) hereby certifies as follows:

1. In accordance with the bylaws of the Issuer, the Board of Directors of the Issuer (the “Board”) held a meeting on January 26, 2021 (the “Meeting”) of the duly constituted officers and members of the Board, at which a duly constituted quorum was present. Whereupon among other business transacted at the Meeting, a written

**RESOLUTION CONFIRMING AND RATIFYING THE APPOINTMENT OF
PEDRO A. ALANIS AS ASSISTANT SECRETARY AND OTHER
MATTERS IN CONNECTION THEREWITH**

(the “Resolution”) was duly introduced for the consideration of the Board and discussed. It was then duly moved and seconded that the Resolution be adopted; and, after due discussion, said motion, carrying with it the adoption of the Resolution, prevailed and carried by a majority vote of the Board.

2. A true, full, and correct copy of the Resolution adopted at the Meeting is attached to and follows this Certificate; the Resolution has been duly recorded in the Board’s minutes of the Meeting; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the Meeting; and the Meeting was held and conducted in accordance with the Articles of Incorporation and the Bylaws of the Issuer.

SIGNED AND SEALED January 26, 2021.



Pedro A. Alanis, Executive Director
and Assistant Secretary

**RESOLUTION CONFIRMING AND RATIFYING THE APPOINTMENT
OF PEDRO A. ALANIS AS ASSISTANT SECRETARY AND OTHER
MATTERS IN CONNECTION THEREWITH**

WHEREAS, on July 29, 2020 at a duly called and noticed meeting, the Board found it advisable to appoint, and did appoint, Pedro A. Alanis as an Assistant Secretary of the Corporation; and

WHEREAS, the Board desires to confirm and ratify by formal written resolution the appointment of Pedro A. Alanis as an Assistant Secretary of the Corporation;

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN ANTONIO HOUSING TRUST FINANCE CORPORATION THAT:

Section 1. The appointment of Pedro A. Alanis on July 29, 2020 as an Assistant Secretary of the Corporation with the authority to undertake the actions of an Assistant Secretary as authorized by the Board and to act as an officer of the Corporation, including the authority to execute documents on behalf of the Corporation when an Assistant Secretary is authorized to do so, is hereby confirmed and ratified.

Section 2. All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 3. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the Board hereby declares that this Resolution would have been enacted without such invalid provision.

Section 4. This Resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 5. This Resolution shall be in force and effect from and after its passage.

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