

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

AN ORDINANCE

**AUTHORIZING THE NEGOTIATION AND EXECUTION OF FIVE ON-
CALL ENGINEERING SERVICES AGREEMENTS WITH CAMACHO-
HERNANDEZ AND ASSOCIATES, L.L.C., FORD ENGINEERING, INC.,
MAESTAS & ASSOCIATES, INC., R.J. RIVERA ASSOCIATES, INC., AND
SANANTONIO DESIGN GROUP, INC., EACH IN THE AMOUNT NOT-TO-
EXCEED \$750,000.00 PER YEAR TO PROVIDE AS-NEEDED ON-CALL
CIVIL ENGINEERING SERVICES FOR CAPITAL IMPROVEMENTS
PROJECTS THROUGHOUT THE CITY.**

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WHEREAS, the City currently has four on-call contracts with four consultants that provide On-Call Civil Engineering Services for the City that will expire in August 2014; and

WHEREAS, these on-call contracts are available to all City departments and will address all aspects of civil engineering, to include street and roadway design, drainage design, site layouts, surveying, architectural or structural design and other special projects; and

WHEREAS, staff utilize these on-call professional services to expedite delivery and completion of time-sensitive design projects, such as street maintenance and drainage projects, small roadway projects, and park improvement projects; and

WHEREAS, these on-call inspection services contracts are provided on an as-needed basis, to assist with horizontal and/or vertical, construction and capital improvement projects which include the following:

1. Preparing roadway and drainage design plans, preparing construction plans and specifications.
2. Preparing site layouts, designing site grading, foundations and parking lots.
3. Coordinating and assisting with applicable permitting and code requirements.
4. Coordinating and assisting with bidding of documents, utilizing a variety of project delivery methods.
5. Conducting field observations and construction phase administration.
6. Developing professional recommendations, preparing cost estimates and conducting project management.
7. Inspection services related to construction projects and other general civil engineering services

WHEREAS, this Ordinance authorizes the negotiation and execution of five On-call Professional Civil Engineering Services Agreements with **Camacho-Hernandez and Associates, L.L.C., Ford Engineering, Inc., Maestas & Associates, Inc., R.J. Rivera Associates, Inc., and San Antonio Design Group, Inc.**, each in an amount not to exceed \$750,000.00 per year, for a term of one year, with an option to renew each or any one of the agreements for two optional one-year extensions under the same terms and conditions; **NOW THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. **Camacho-Hernandez and Associates, L.L.C., Ford Engineering, Inc., Maestas & Associates, Inc., R.J. Rivera Associates, Inc., and San Antonio Design Group, Inc.**, are selected for negotiation and execution of five (5) On-call Civil Engineering Services Agreements on as-needed basis for capital improvements projects throughout the City.

SECTION 2. The City Manager or her designee is authorized to negotiate and execute five (5) Professional Service agreements, each in the amount not to exceed \$750,000.00 per year, for a term of one year, with an option to renew each or any one of the agreements for two optional one-year extensions under the same terms and conditions.

SECTION 3. The following financial adjustments are hereby approved:

- a) Funding for this ordinance will be identified when work orders are issued. If funding for any work orders is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Payment is limited to the amounts budgeted in the Operating and/or Capital Budget funding sources identified. All expenditures will comply with Operating and/or Capital Budgets for current and future fiscal years.
- b) Payment not to exceed \$750,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to **Camacho-Hernandez and Associates, L.L.C.**, for Civil Engineering Services.
- c) Payment not to exceed \$750,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to **Ford Engineering, Inc.**, for Civil Engineering Services.
- d) Payment not to exceed \$750,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to **Maestas & Associates, Inc.**, for Civil Engineering Services.
- e) Payment not to exceed \$750,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to **R.J. Rivera Associates, Inc.**, for Civil Engineering Services.
- f) Payment not to exceed \$750,000.00 per annual contract, is authorized to be encumbered with a purchase order and made payable to **San Antonio Design Group, Inc.**, for Civil Engineering Services.

- g) The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance shall be effective immediately upon passage by eight affirmative votes; otherwise it shall be effective on the tenth day after passage hereof.

PASSED and APPROVED this ____ day of _____, 2014.

M A Y O R
Julián Castro

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Robert F. Greenblum, City Attorney