

WSA BOARD OF DIRECTORS

APPOINTMENTS

Business and Commerce Category

Roman (Nick) Peña, President, Don Roman Mexican Foods at Market Square/El Mercado, in San Antonio, Texas for Place 2 (Appointment)

Janel Umphlett, CEO/President, Triquest Business Services, LLC, in San Antonio, Texas for Place 6 (Appointment)

Andrea Guajardo, Director, Community Health, CHRISTUS Santa Rosa Health Systems, in San Antonio, Texas for Place 13 (Appointment)

Chief Elected Official's Membership Guide for Local Workforce Development Boards

H-200: Nomination Slate

2013 DEC 4 3:07 PM

Local Workforce Development Board Nomination Slate
PLEASE TYPE OR PRINT

1. Workforce Area: Work Force Solutions Alamo

2. Name of Nominee: Roman "Nick" Peña

3. Organization Representing: Daw, Roman Inc, A.G. I. F.

4. Position/Title: President / Vice Commander

5. Address: 514 W. Commerce City/Zip Code: SAT 7821

6. Telephone Number: 367-3883 Fax: 227-6566 Home: 922-1119

7. E-mail: Roman.Pena73@yahoo.com

8. Gender: ☒ Male ☐ Female

9. Race: What is the nominee's race? Mark one or more races to indicate what the nominee considers himself/herself to be.

☒ White ☐ Black/African American/Negro ☐ Chinese ☐ Korean

☐ Asian Indian ☐ American Indian/Alaska Native ☐ Samoan ☐ Japanese

☐ Vietnamese ☐ Guamanian or Chamorro ☐ Filipino

☐ Native Hawaiian ☐ Some Other Race _____

10. Hispanic Origin: Is the nominee Spanish/Hispanic/Latino?

☐ No, not Spanish/Hispanic/Latino

☒ Yes, Mexican, Mexican American, Chicano ☐ Yes, Puerto Rican

☐ Yes, other Spanish/Hispanic/Latino, specify: _____ ☐ Yes, Cuban

11. Reference Item 3. Please list any applicable Employer TWC Tax Account Number(s):

1.) 0006612423 2.) _____ 3.) _____

12. Total Number of Employees associated with Employer TWC Tax Account Numbers listed in Item 11: 6

13. Please indicate the Workforce Board category the nominee represents (Check Only One):


Private Sector Large/For-Profit Business (large 500 employees or more).....	<input type="checkbox"/>
Private Sector Small/For-Profit Business (fewer than 500 employees).....	<input type="checkbox"/>
Other Private Sector.....	<input checked="" type="checkbox"/>
Education.....	<input type="checkbox"/>
Literacy Council.....	<input type="checkbox"/>
Economic Development.....	<input type="checkbox"/>
Vocational Rehabilitation.....	<input type="checkbox"/>
Public Employment Service (TWC).....	<input type="checkbox"/>
Adult Basic and Continuing Education.....	<input type="checkbox"/>
Organized Labor [20 C.F.R. §628.410(a)(3)].....	<input type="checkbox"/>
Community-Based Organization (CBO)	<input type="checkbox"/>
Public Assistance.....	<input type="checkbox"/>

Special Board Requirements - Indicate, if applicable:

14. Nominee has expertise in child care or early childhood education..... ☐

15. Nominee is a veteran AND is actively engaged in the field of veterans affairs or services..... ☒

Chief Elected Official's Membership Guide for Local Workforce Development Boards

16. El MERCADO Merchant Association
Name of Nominating Organization
17. 514 W. Commerce S.A. TX 78207
Street Address or P.O. Box of Nominating Organization City State Zip
18. (910) 223-8852
Telephone Number Fax
19.  12-03-13
Signature, Nominating Organization ~~President~~, Director, or other official Date of Signature
20. Mark Barker President
Print or Type Name Print or Type Title

Individuals may receive, review and correct information that TWC collects about the individual by emailing to open.records@lwc.state.tx.us or writing to TWC Open Records, Rm 266, 101 East 15th St., Austin, TX 78778-0001.

Boards and Commissions Information Form

Note: The information you provide on this form is public.

Board: Alamo Workforce Development Board

PERSONAL DATA

Name:

LAST <u>PENA</u> (Last)	FIRST <u>Román</u> (First)	MI <u>Nick</u> (M.I.)
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Home Address:

PHYSICAL STREET ADDRESS (Physical Street Address)	CITY, STATE, ZIP (City, State, Zip Code)
<u>530 WARE BLVD,</u>	<u>SAN ANTONIO, TX 78221</u>

Home Phone: HOME PHONE

922-1119 HM 367-3883-CELL

What city do you live in? RESIDENCE CITY SAN ANTONIO

Years of Residence? YEARS

50

What county do you live in? RESIDENCE COUNTY BEXAR

Years of Residence? YEARS

50

Employer: EMPLOYER DON ROMAN INC. STE 51

Employer Address: 514 W. COMMERCE, SAT 78221

PHYSICAL STREET ADDRESS (Physical Street Address)	CITY, STATE, ZIP (City, State, Zip Code)
<u>514 W. COMMERCE,</u>	<u>SAT, 78221</u>

Work Phone: WK PHONE 367-3883

Length of Employment: YRS Years

37

Position: POSITION

PRES. / OWNER

LEGEND: Insert N/A to the items below which are not applicable.

PERSONAL DATA	1. LAST NAME - FIRST NAME - MIDDLE NAME PENA ROMAN		2. SERVICE NUMBER AF 18 476 432		3. GRADE, RATE OR RANK A/1 C		4. DATE OF RANK (Day, Month, Year) 20 Sep 57	
	4. DEPARTMENT, COMPONENT AND BRANCH OR CLASS AIR FORCE RegAF		5. PLACE OF BIRTH (City and State or Country) Charlotte, Texas				6. DATE OF BIRTH 25 Oct 37	
	7. RACE Caucasian	8. SEX Male	9. COLOR HAIR Black	10. COLOR EYES Brown	11. HEIGHT 5'8"	12. WEIGHT 160	13. U.S. CITIZEN <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	14. MARITAL STATUS Single
TRANSFER OR DISCHARGE DATA	10. HIGHEST CIVILIAN EDUCATION LEVEL High School - 4 years		11. MAJOR COURSE OR FIELD GND (Equivalent)					
	11. TYPE OF TRANSFER OR DISCHARGE Release From Active Military Service		12. STATION OR INSTALLATION AT WHICH EFFECTED Langley Air Force Base, Hampton, Virginia					
	13. REASON AND AUTHORITY (SDE 703) CONVENIENCE OF THE GOV'T Par 2, AR 39-14; AFR 39-63 & HQ USAF Msg AFPM-48C 172437, 11 Jun 58		14. DATE OF DISCHARGE 31 Jul 58		15. TYPE OF CERTIFICATE ISSUED ID Form 217AF			
SELECTIVE SERVICE DATA	12. LAST DUTY ASSIGNMENT AND MAJOR COMMAND 632nd AEW Squadron (ADC)		13. CHARACTER OF SERVICE HONORABLE CONDITIONS		14. TYPE OF CERTIFICATE ISSUED ID Form 217AF			
	14. SELECTIVE SERVICE NUMBER N/A		15. SELECTIVE SERVICE LOCAL BOARD NUMBER, CITY, COUNTY AND STATE N/A				16. DATE INDUCTED N/A	
	17. DISTRICT OR AREA COMMAND TO WHICH RESERVIST TRANSFERRED AFRes							
SERVICE DATA	18. TERMINAL DATE OF RESERVE OBLIGATION 8 Jan 63		19. CURRENT ACTIVE SERVICE OTHER THAN BY INDUCTION a. SOURCE OF ENTRY <input checked="" type="checkbox"/> ENLISTED (First Enlistment) <input type="checkbox"/> ENLISTED (Prior Service) <input type="checkbox"/> REENLISTED <input type="checkbox"/> OTHER: AFQT-3 (31-III)		20. TERM OF SERVICE (Years) 4		21. DATE OF ENTRY 9 Jun 55	
	20. PRIOR REGULAR ENLISTMENTS None		21. GRADE, RATE OR RANK AT TIME OF ENTRY INTO CURRENT ACTIVE SERVICE Airman Basic		22. PLACE OF ENTRY INTO CURRENT ACTIVE SERVICE (City and State) San Antonio, Texas			
	23. HOME OF RECORD AT TIME OF ENTRY INTO ACTIVE SERVICE (Street, RFD, City, County and State) 135 Furnish Street San Antonio, Bexar Co., Texas		24. STATEMENT OF SERVICE					
	25. SPECIALTY NUMBER AND TITLE Apr Gnd Rad Opr 29330		26. RELATED CIVILIAN OCCUPATION AND D. O. T. NUMBER Radio Operator 8-61.33		27. TOTAL ACTIVE SERVICE 03 01 23			
	28. DECORATIONS, MEDALS, BADGES, COMMENDATIONS, CITATIONS AND CAMPAIGN RIBBONS AWARDED OR AUTHORIZED None		29. FOREIGN AND/OR SEA SERVICE 01 01 02					
	27. WOUNDS RECEIVED AS A RESULT OF ACTION WITH ENEMY FORCES (Place and date, if known) None		30. OTHER SERVICE TRAINING COURSES SUCCESSFULLY COMPLETED N/A					
	29. SERVICE SCHOOLS OR COLLEGES, COLLEGE TRAINING COURSES AND/OR POST-GRADUATE COURSES SUCCESSFULLY COMPLETED		31. OTHER SERVICE TRAINING COURSES SUCCESSFULLY COMPLETED					
	SCHOOL OR COURSE Keesler AFB, Miss		DATES (From - To) Sep 55 - Apr 56		MAJOR COURSES Gnd Rad Opr		N/A	
	30. GOVERNMENT LIFE INSURANCE IN FORCE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		31. AMOUNT OF ALLOTMENT N/A		32. MONTH ALLOTMENT DISCONTINUED N/A			
	31. VA BENEFITS PREVIOUSLY APPLIED FOR (Specify type) None		32. VA CLAIM NUMBER N/A		33. REMARKS Blood Group "O" Positive Tec Sp 4 Cler 4 Mech 3 Elet 4 No time lost. FSSD: 13Apr57. National Agency Check completed 21Aug56, filed 4th OSI Dist (FRAF). RE-2. 3 days leave debit. NOT NOT AUTHORIZED			
VA DATA	33. PERMANENT ADDRESS FOR MAILING PURPOSES AFTER TRANSFER OR DISCHARGE (Street, RFD, City, County and State) 915 Brighton Ave San Antonio, Bexar Co., Texas		34. SIGNATURE OF PERSON BEING TRANSFERRED OR DISCHARGED <i>[Signature]</i>					
	35. TYPED NAME, GRADE AND TITLE OF AUTHORIZING OFFICER		36. SIGNATURE OF OFFICER AUTHORIZED TO SIGN <i>[Signature]</i>					

DD FORM 214 NOV 55

REPLACES EDITION OF 1 JUL 52 WHICH IS OBSOLETE AFTER 1 JULY 1956.

ARMED FORCES OF THE UNITED STATES REPORT OF TRANSFER OR DISCHARGE

Mr. Roman "Nick" Pena
530 Ware St.
San Antonio, Texas 78221
PH: (210) 367-3883
Email: roman.pena73@yahoo.com

- 1955-1958 United States Air Force
- 2001 Retired Civil Service.
- 1990-Present President, Don Roman, Inc.
- Born October 25, 1937 USA

OCCUPATION

Semi-Retired

Mr. Pena has been a permanent businessman as owner and operator of Don Roman Mexican goods at the Market Square/El Mercado for 38 years. Mr. Pena knowledge of his business and those individuals most active in their respective communities are well known to Mr. Pena. It is this social awareness and business expertise that has kept his involvement active at the higher enclaves of our City and County Government. In addition, Mr. Nick Pena has been a prominent participant in Veterans Affairs as Vice Commander of the American G.I. Forum. For over Forty (40) years of Hands on experience in Business Management position overseeing over two Business Operations, he has also developed Special skills on Bilingual, Communication, Veterans issues, financial, management, and Team building, etc.

Affiliations

- | | |
|--|-----------------------|
| • Our Casas Resident Council, Inc. | President |
| • LULAC Council #4317 | President |
| • Texas LULAC Education and Veterans Council | Past Chairman |
| • El Mercado Merchants Association | Past President |
| • El Mercado Merchants Director | Director |
| • ACCD Veterans Affairs Council | Member |
| • LULAC Dist#15 Housing Committee | Co-Chairman |
| • LULAC National Diabetes Initiative | Chair |

Chief Elected Official's Membership Guide for Local Workforce Development Boards

H-200: Nomination Slate

Local Workforce Development Board Nomination Slate

PLEASE TYPE OR PRINT

1. Workforce Area: _____
2. Name of Nominee: Janel A. Umphlett
3. Organization Representing TriQuest Business Services, LLC.
4. Position/Title: CEO/ President
5. Address: 13526 George Rd # 201 City/Zip Code: San Antonio 78238
6. Telephone Number 210-598-1539 Fax: 210-775-5940 Home: _____
7. E-mail: janel@triquetbusiness.com
8. Gender: ☐ Male ☒ Female
9. Race: What is the nominee's race? Mark one or more races to indicate what the nominee considers himself/herself to be.
- ☒ White ☐ Black/African American/Negro ☐ Chinese ☐ Korean
- ☐ Asian Indian ☐ American Indian/Alaska Native ☐ Samoan ☐ Japanese
- ☐ Vietnamese ☐ Guamanian or Chamorro ☐ Filipino
- ☐ Native Hawaiian ☐ Some Other Race _____
10. Hispanic Origin: Is the nominee Spanish/Hispanic/Latino?
- ☐ No, not Spanish/Hispanic/Latino
- ☐ Yes, Mexican, Mexican American, Chicano ☐ Yes, Puerto Rican
- ☒ Yes, other Spanish/Hispanic/Latino, specify: Hispanic ☐ Yes, Cuban
11. Reference Item 3. Please list any applicable Employer TWC Tax Account Number(s):
- 1.) 27-3277176 2.) _____ 3.) _____
12. Total Number of Employees associated with Employer TWC Tax Account Numbers listed in Item 11: 30
13. Please indicate the Workforce Board category the nominee represents (Check Only One):
- | | |
|--|-------------------------------------|
| Private Sector Large/For-Profit Business (large 500 employees or more) | <input type="checkbox"/> |
| Private Sector Small/For-Profit Business (fewer than 500 employees) | <input checked="" type="checkbox"/> |
| Other Private Sector | <input type="checkbox"/> |
| Education | <input type="checkbox"/> |
| Literacy Council | <input type="checkbox"/> |
| Economic Development | <input type="checkbox"/> |
| Vocational Rehabilitation | <input type="checkbox"/> |
| Public Employment Service (TWC) | <input type="checkbox"/> |
| Adult Basic and Continuing Education | <input type="checkbox"/> |
| Organized Labor [20 C.F.R. §628.410(a)(3)] | <input type="checkbox"/> |
| Community-Based Organization (CBO) | <input type="checkbox"/> |
| Public Assistance | <input type="checkbox"/> |
- Special Board Requirements** - Indicate, if applicable:
14. Nominee has expertise in child care or early childhood education ☐
15. Nominee is a veteran AND is actively engaged in the field of veterans affairs or services ☐

Chief Elected Official's Membership Guide for Local Workforce Development Boards

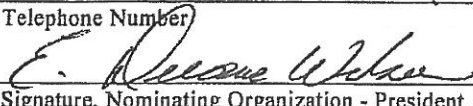
16. **North San Antonio Chamber of Commerce**

17. **12930 Country Parkway** **San Antonio** **TX** **78216**

Street Address or P.O. Box of Nominating Organization City State Zip

18. **(210) 344-4848** **(210)525-8207**

Telephone Number Fax

19.  **08/27/2014**

Signature, Nominating Organization - President, Director, or other official Date of Signature

20. **E. Duane Wilson** **President / CEO**

Print or Type Name Print or Type Title

Individuals may receive, review and correct information that TWC collects about the individual by emailing to open.records@twc.state.tx.us or writing to TWC Open Records, Rm 266, 101 East 15th St., Austin, TX 78778-0001.

9/23/2014

ALAMO AREA COUNCIL OF GOVTS

Re: **TXMAS** Contract # 14-75010
Ink & Toner Cartridges



Dear DEAN DANOS ,

We are pleased to announce the award and participation of **The Office Pal** in **TXMAS** Contract # **TXMAS-14-75010** for all Ink, Toner and all printing supplies.

The Office Pal is a National Supplier of all printing supplies specialized in accommodating the unique needs of federal, state and local agencies, educational institutions and all public and private organizations. We pride ourselves in our ability to tailor make our services and our prices to best address the unique needs of our customers. Excellent and personal customer service is a guarantee when working with The Office pal.

As you know, all **TXMAS** contracts have already been through a competitive procurement process, saving its members the time and costs of bid preparation and advertising. **This ensures that the prices listed on The Office Pal catalog are significantly reduced, to suit even the tightest budgets.**

Please feel free to contact me for your individualized quote with even lower prices than the catalog price. I look forward to accommodating the printing supplies needs of your facility.

Sincerely,

Latyle Tober

The Office Pal
(p) 877-486-0590 Ext 108
(e) latzie@theofficepal.com

Boards and Commissions Information Form

Note: The information you provide on this form is public.

Board: Alamo Workforce Development Board

PERSONAL DATA

Name:

UMPHLETT <i>(Last)</i>	JANEL <i>(First)</i>	A <i>(M.I.)</i>
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Home Address:

1019 SOLITUDE COVE <i>(Physical Street Address)</i>	SAN ANTONIO, TX 78260 <i>(City, State, Zip Code)</i>
---	--

Home Phone: 210-833-8625

What city do you live in? SAN ANTONIO
Years of Residence? 35

What county do you live in? US

Years of Residence? 35

Employer: TRIQUEST BUSINESS SERVICES

Employer Address:

13526 GEORGE ROAD <i>(Physical Street Address)</i>	SAN ANTONIO, TEXAS 78230 <i>(City, State, Zip Code)</i>
--	---

Work Phone: 210-598-1539

Length of Employment: 5 Years Position: CEO

Janel Ann Umphlett

A Professional Consulting and Placement Agency. Now servicing the Dallas/Fort Worth, TX area.

janel@triquestbusiness.com

Summary

We make your business personal. Attentive, skilled, expert recruiters match your business needs with exceptional talent. TriQuest has consistently been cited as a rising star in recruitment services specializing in Information Technology, Accounting and Administrative placements.

Experience

CEO/ Founder of TriQuest Business Services at TriQuest Business Services

March 2009 - Present (5 years 3 months)

A Professional Consulting and Placement Agency

3 recommendations available upon request

TechExecs Vice Chair for San Antonio at TechExecs

2009 - Present (5 years)

Founded in 2000, TechExecs Network aims to continue and advance the careers of Senior IT Leadership and promote stability and advocacy for the Information Technology community as a whole.

Recruiter Manager at Robert Half Technology

March 2007 - March 2009 (2 years 1 month)

Permanent Placement Recruiter for IT professionals.

2 recommendations available upon request

Honors and Awards

#1 Fastest Growing Company in San Antonio

San Antonio Business Journal

August 2013

TriQuest is the #1 Fast Growing Company in San Antonio! - Ranked by the 2013 San Antonio Business Journal

Skills & Expertise

Search

Business Analysis

Permanent Placement

Full-cycle Recruiting

Technical Recruiting

Technical Leadership
Staffing Industry
Temporary Staffing
SDLC
Applicant Tracking Systems
Industrial Sector
Contract Recruitment
Recruiting
Staffing Services
Staff Augmentation
Management
Screening Resumes
Internet Recruiting
Business Intelligence
Leadership
SaaS
College Recruiting
Temporary Placement
Consulting
New Business Development
Account Management
Information Technology
Executive Search
Talent Acquisition
Sourcing
Networking
Contract Negotiation
Cloud Computing
Benefits Negotiation
Human Resources
Resume Writing
Vendor Management
Business Development
PeopleSoft
Screening
Interviews
Training

Education

Our Lady of the Lake University

BBA Graduated, Business Administration Minor in Marketing
Activities and Societies: American Marketing Association

Robert E. Lee High School

High School Diploma

Texas A&M University

Master of Education (M.Ed.), Human Resources Development

Honors and Awards

Rookie of the year Recruiter Award Robert Half International 2007

Janel Ann Umphlett

A Professional Consulting and Placement Agency. Now servicing the Dallas/Fort Worth, TX area.

janel@triquetbusiness.com



5 people have recommended Janel Ann

"Janel has continually proven to be a stellar source and go-to person for my tough recruitment needs. She takes the challenge with a smile and produces quality candidate after quality candidate. I advocate the use of her services not only for the top-tier talent, but also for the personable, hands-on approach she takes with her clients. She is my one-stop shop for everything great."

— **Paul Crumley, SPHR**, was Janel Ann's client

"I have used Janel on 3 separate occasions over the past couple of years to fill positions in my Information Technology Department. She has always placed quality candidates for me to review. She does not waste any of my time, and always takes care of all the little details. She is the best recruiter I have ever hired!"

— **Craig Robinson**, was Janel Ann's client

"Janel is a phenomenal recruiter. Her attention to my needs and requirements resulted in a positive experience."

— **Yvonne (Bonnie) Rivera**, was Janel Ann's client

"Janel is very confident and result oriented professional. I was highly impressed with her positive attitude and abilities to accomplish the work successfully. She is a great asset to the organization. I had pleasure working with her through my transition to CPS."

— **Rohini Selokar, SAP Basis Consultant, Johnson Controls**, was with another company when working with Janel Ann at Robert Half Technology

"I had the pleasure of working with Janel for the past two years. Janel is the type of person that will keep her clients and candidates needs first and has always provided the best customer service possible. I would recommend Janel to anyone looking for a top person to work with."

— **John Rivera, Technology Recruiting Manager, Robert Half International**, worked directly with Janel Ann at Robert Half Technology

Contact Janel Ann on LinkedIn

Chief Elected Official's Membership Guide for Local Workforce Development Boards

H-200: Nomination Slate

Local Workforce Development Board Nomination Slate

PLEASE TYPE OR PRINT

1. Workforce Area: Healthcare
2. Name of Nominee: Andrea Guajardo, MPH
3. Organization Representing CHRISTUS Santa Rosa Health System
4. Position/Title: Director, Community Health
5. Address: 401 N. San Saba City/Zip Code: 78207
6. Telephone Number 210-704-4859 Fax: 210-704-4189 Home: 210-781-1047
7. E-mail: andrea.guajardo@christushealth.org
8. Gender: ☐ Male ☒ Female
9. Race: What is the nominee's race? Mark one or more races to indicate what the nominee considers himself/herself to be.

<input checked="" type="checkbox"/> White	<input type="checkbox"/> Black/African American/Negro	<input type="checkbox"/> Chinese	<input type="checkbox"/> Korean
<input type="checkbox"/> Asian Indian	<input type="checkbox"/> American Indian/Alaska Native	<input type="checkbox"/> Samoan	<input type="checkbox"/> Japanese
<input type="checkbox"/> Vietnamese	<input type="checkbox"/> Guamanian or Chamorro	<input type="checkbox"/> Filipino	
<input type="checkbox"/> Native Hawaiian	<input type="checkbox"/> Some Other Race _____		
10. Hispanic Origin: Is the nominee Spanish/Hispanic/Latino?

<input type="checkbox"/> No, not Spanish/Hispanic/Latino	
<input checked="" type="checkbox"/> Yes, Mexican, Mexican American, Chicano	<input type="checkbox"/> Yes, Puerto Rican
<input type="checkbox"/> Yes, other Spanish/Hispanic/Latino, specify: _____	<input type="checkbox"/> Yes, Cuban
11. Reference Item 3. Please list any applicable Employer TWC Tax Account Number(s):

1.) <u>74-1109665</u>	2.) _____	3.) _____
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12. Total Number of Employees associated with Employer TWC Tax Account Numbers listed in Item 11: 3256
13. Please indicate the Workforce Board category the nominee represents (Check Only One):

Private Sector Large/For-Profit Business (large 500 employees or more).....	<input type="checkbox"/>
Private Sector Small/For-Profit Business (fewer than 500 employees).....	<input type="checkbox"/>
Other Private Sector.....	<input checked="" type="checkbox"/>
Education.....	<input type="checkbox"/>
Literacy Council.....	<input type="checkbox"/>
Economic Development.....	<input type="checkbox"/>
Vocational Rehabilitation.....	<input type="checkbox"/>
Public Employment Service (TWC).....	<input type="checkbox"/>
Adult Basic and Continuing Education.....	<input type="checkbox"/>
Organized Labor [20 C.F.R. §628.410(a)(3)].....	<input type="checkbox"/>
Community-Based Organization (CBO).....	<input type="checkbox"/>
Public Assistance.....	<input type="checkbox"/>
- Special Board Requirements** - Indicate, if applicable:

14. Nominee has expertise in child care or early childhood education.....	<input type="checkbox"/>
15. Nominee is a veteran AND is actively engaged in the field of veterans affairs or services.....	<input type="checkbox"/>

Chief Elected Official's Membership Guide for Local Workforce Development Boards

16. San Antonio Hispanic Chamber of Commerce
17. 200 East Grayson Street #203 San Antonio Tx 78215
18. 2102250462 210-225-2485
19. Ramiro Cavazos September 24, 2014
20. Ramiro Cavazos President & CEO
16. Name of Nominating Organization
17. Street Address or P.O. Box of Nominating Organization City State Zip
18. Telephone Number Fax
19. Signature, Nominating Organization - President, Director, or other official Date of Signature
20. Print or Type Name Print or Type Title

Individuals may receive, review and correct information that TWC collects about the individual by emailing to open_records@twc.state.tx.us or writing to TWC Open Records, Rm 266, 101 East 15th St., Austin, TX 78778-0001.

Boards and Commissions Information Form

Note: The information you provide on this form is public.

Board: **Alamo Workforce Development Board**

PERSONAL DATA

Name:

GUAJARDO <i>(Last)</i>	ANDREA <i>(First)</i>	D^L <i>(M.I.)</i>
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Home Address:

1516 ENCHANTED RIVER DRIVE <i>(Physical Street Address)</i>	BANDERA, TEXAS, 78003 <i>(City, State, Zip Code)</i>
---	--

Home Phone: **210-781-1047**

What city do you live in? **BANDERA, TEXAS**
Years of Residence? **7**

What county do you live in? **BANDERA COUNTY**
Years of Residence? **7**

Employer: **CHRISTUS SANTA ROSA HEALTH SYSTEM**

Employer Address:

401 N. SAN SABA STREET <i>(Physical Street Address)</i>	SAN ANTONIO, TEXAS 78003 <i>(City, State, Zip Code)</i>
---	---

Work Phone: **210-704-4859**

Length of Employment: **5** Years Position: **Director, Community Health**

PART H: FORMS

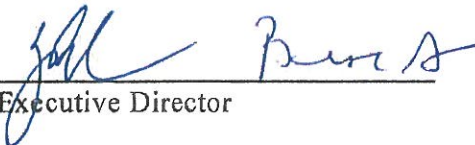
PART H-100: CONFLICT OF INTEREST STATEMENT FOR LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERS

Board Nominee: Andrea Guajardo

Category Representing: Private

1. Does board nominee, any entity or business he/she is involved with, or the organization for which he/she is being nominated to represent have a contract with the Board?
Yes ☐ No ☒ If yes, please explain.

If yes, nominee will need to make appropriate disclosures to the Board.


Executive Director

9/30/14
Date

Andrea Guajardo, MPH

P.O. Box 2483
Bandera, Texas 78003

210-781-1047
adguajar@student.uiwtx.edu

EDUCATION:

Ph. D. Education (expected) 2017
Concentration: Organizational Leadership and Program Evaluation
University of the Incarnate Word, San Antonio, Texas

Master of Public Health, Disease Control Module - 2000
University of Texas Health Science Center – Houston, Texas

BA Biology - 1998
University of St. Thomas, Houston, Texas

PROFESSIONAL EXPERIENCE:

CHRISTUS Santa Rosa Health System (2009-current)
San Antonio, Texas

Regional Director, Community Health

Leadership, coordination, and support for Department of Community Health. Develop and direct adult and pediatric programming aimed at prevention and wellness. Implementation of Community Health Worker (*promotora*) program to connect uninsured patients with medical homes and other community-based resources to manage chronic conditions such as diabetes and cardiovascular disease. Supervision of Women, Infant, and Children Supplemental Food Program. Conduct evaluation of community benefit programs; Creation of a regional community benefit plan based on the Community Needs Assessment of the Bexar County Health Collaborative.

University of the Incarnate Word

(2014-Present)

Adjunct Faculty – School of Nursing and Health Professions

The department provides excellent student-centered health professions education that promotes leadership and development in the respective health disciplines. Classes: Dimensions of Wellness (DWHP1200).

Enroll SA, Get Bexar Covered Community Coalition

(2013-Present)

San Antonio, Texas

Co-Chair/ Coordinator

Leadership and coordination of a 50 member community coalition aimed at maximizing enrollment in the Health Insurance Marketplace as defined by the Affordable Care Act of 2010. Conduct process and outcome evaluation. Maintain and cultivate community partnership among for-profit and non-profit entities to facilitate ongoing success.

CHRISTUS Health

(1999-2002 and 2004-2009)

Houston, Texas

Grant Administrator

Administration of more than \$10 million in grant funds from the CHRISTUS Fund, Education and Research Fund, and Ella C. McFadden Fund to support community-based programs to provide healthcare and other services to uninsured or other vulnerable populations. Evaluation of proposals for funding based on established criteria.

St. Luke's Episcopal Hospital

(1999-2000)

Houston, Texas

Health Education Technician

Support staff for Hepatitis B Immunization Program. Provided education about Hepatitis B and the immunization process to parents, students, teachers, and school district personnel. Developed outcome measures and designed survey tools for evaluation of program activities.

INFORMAL TEACHING EXPERIENCE:

Community Educator

Hepatitis B Community Educator

1999-2000

Conducting Community Needs Assessment

2002-2009

Using Social Determinants of Health as a Foundation for Community Benefit Programming

2002-present

Diabetes Prevention and Wellness Education

2002-present

Health Insurance Enrollment and the Affordable Care Act

2013-present

PROFESSIONAL/COMMUNITY LEADERSHIP EXPERIENCE

- American Evaluation Association (AEA)
 - AEA Minority Serving Institution Fellow 2013-2014
 - Co-Chair of the Multi Ethnic Issues Topical Interest Group – Current
- University of the Incarnate Word Doctoral Student Association - Treasurer
- Enroll SA, Get Bexar Covered
- Move SA Forward

FELLOWSHIPS, HONORS, AND AWARDS

- American Evaluation Association (AEA) Minority Serving Institution Fellow 2013-2014
- Recipient of the University of the Incarnate Word Sr. Dorothy Ettling Female Leader Scholarship 2014
- Alex Briseño Leadership Development Program 2014

PUBLICATIONS:

Middleman, A.B., Guajardo, A.D., and Sansaricq, K.M., "School Nurses Identify Major Obstacles to Hepatitis B Immunization in a Fifth Grade Program." *Journal of Adolescent Medicine*. 2000.

Guajardo, A.D, Sansaricq, K.M., and Middleman, A.B., "Nurses Identify Barriers and Solutions to Implementing a School-Based Hepatitis B Immunization Program." *Journal of School Health* 73 (3), 2002.

Middleman, A.B., Guajardo, A.D., Sunwoo, E., and Sansaricq, K.M., "Parent Knowledge and Attitudes About School-Based Hepatitis B Immunization Programs." *Journal of School Health*. 72 (8). 2002.

INVITED SPEAKER

Guajardo, A. "Community Collaboration." Invited speaker at SA2020 Progress Report 2014; 2014 September 25; San Antonio, Texas.

Guajardo, A. "San Antonio Enrollment Efforts: Past Successes and Current Challenges" Invited speaker at Access Care Texas: ACT Together for Health; 2014 September 13; San Antonio, Texas.

Guajardo, A. "Community Collaboration." Panel discussion at the Community Health Improvement Plan Roll-out of the Bexar County Health Collaborative; 2014 July 23; San Antonio, Texas.

Guajardo, A. "Creating Community Partnerships for Enrollment." Workshop presented at the State of Enrollment Texas Conference; 2014 July 16; Austin, Texas.

Clayton, D., Guajardo, A., Ibarra, J. "Maximizing Enrollment Events." Workshop presented at the State of Enrollment Texas Conference; 2014 July 16; Austin, Texas.

Guajardo, A., Paultre, R., Shiffman, M. "Getting the Most of Enrollment Fairs." Workshop presented at the State of Enrollment National Conference; 2014 June 16-18; Washington, DC.

Guajardo, A. "Engaging Consumers: Community-Based Outreach." Plenary Speaker at State of Enrollment National Conference; 2014 June 16-18; Washington, DC.

POSTER SESSION

Guajardo, A. and Ramon, D.K. "Doctoral Experience in Triple Helix Executive Leadership for Global Competitiveness™ in China." Poster session presented at American Evaluation Association Annual Conference; 2014 October 13-18; Denver, Colorado.

Guajardo, A. "Cultural Competence of Community Health Workers." Poster session presented at American Evaluation Association Annual Conference; 2013 October 14-19; Washington, DC.

Guajardo, A. "School Nurses Identify Major Obstacles to Hepatitis B Immunization in a Fifth Grade Program." Poster session presented at Society of Adolescent Medicine Annual Meeting; 2000 March 5-8; Arlington, Virginia.

Guajardo, A. "School Nurses Identify Major Obstacles to Hepatitis B Immunization in a Fifth Grade Program." Poster session presented at National Hepatitis Coordinator's Conference; 2000 May 10-12. San Diego, California

REASEARCH INTERESTS

evaluation, culturally responsive evaluation, cultural competence, chronic disease management, community collaboration, leadership development, Latino issues

REFERENCES

Dr. Osman Ozturgut
4301 Broadway, San Antonio, TX 78209
Assistant Professor of Education
University of the Incarnate Word
P: 210-805-5885 Email: ozturgut@uiwtx.edu

Rosario Perez, RN
315 South Manning Blvd, Albany, NY 12208
Vice President of Mission Services, St. Peter's Health Partners
P: 518-525-1640 Email: rosario.perez@sphp.com

WSA BOARD OF DIRECTORS

APPOINTMENTS

Vocational Rehabilitation Category

Ron Garza, Operations Director for Programs,
Texas Department of Assistive and
Rehabilitative Services, in San Antonio, Texas
for Place 25 (Appointment)

Chief Elected Official's Membership Guide for Local Workforce Development Boards

H-200: Nomination Slate

Local Workforce Development Board Nomination Slate

PLEASE TYPE OR PRINT

1. Workforce Area: Workforce Solutions-Alamo

2. Name of Nominee: Ron Garza

3. Organization Representing Texas Department of Assistive & Rehabilitative Services

4. Position/Title: Operations Director for Programs

5. Address: 4017 Tavern Oaks City/Zip Code: San Antonio, Texas, 78247

6. Telephone Number 210-247-7370 Fax: 210-805-2233 Home: 210-257-9459

7. E-mail: Ron.Garza@dars.state.tx.us

8. Gender: ☒ Male ☐ Female

9. Race: What is the nominee's race? Mark one or more races to indicate what the nominee considers himself/herself to be.

☒ White ☐ Black/African American/Negro ☐ Chinese ☐ Korean

☐ Asian Indian ☐ American Indian/Alaska Native ☐ Samoan ☐ Japanese

☐ Vietnamese ☐ Guamanian or Chamorro ☐ Filipino

☐ Native Hawaiian ☐ Some Other Race _____

10. Hispanic Origin: Is the nominee Spanish/Hispanic/Latino?

☐ No, not Spanish/Hispanic/Latino

☒ Yes, Mexican, Mexican American, Chicano ☐ Yes, Puerto Rican

☐ Yes, other Spanish/Hispanic/Latino, specify: _____ ☐ Yes, Cuban

11. Reference Item 3. Please list any applicable Employer TWC Tax Account Number(s):

1.) _____ 2.) _____ 3.) _____

12. Total Number of Employees associated with Employer TWC Tax Account Numbers listed in Item 11: _____

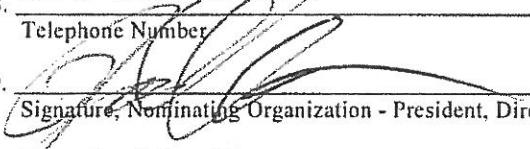
13. Please indicate the Workforce Board category the nominee represents (Check Only One):

Private Sector Large/For-Profit Business (large 500 employees or more).....	<input type="checkbox"/>
Private Sector Small/For-Profit Business (fewer than 500 employees).....	<input type="checkbox"/>
Other Private Sector.....	<input type="checkbox"/>
Education.....	<input type="checkbox"/>
Literacy Council.....	<input type="checkbox"/>
Economic Development.....	<input type="checkbox"/>
Vocational Rehabilitation.....	<input checked="" type="checkbox"/>
Public Employment Service (TWC).....	<input type="checkbox"/>
Adult Basic and Continuing Education.....	<input type="checkbox"/>
Organized Labor [20 C.F.R. §628.410(a)(3)].....	<input type="checkbox"/>
Community-Based Organization (CBO).....	<input type="checkbox"/>
Public Assistance.....	<input type="checkbox"/>

Special Board Requirements - Indicate, if applicable:

14. Nominee has expertise in child care or early childhood education..... ☐

15. Nominee is a veteran AND is actively engaged in the field of veterans affairs or services..... ☐

16. TX Department of Assistive and Rehabilitative Services
Name of Nominating Organization
17. 5309 Wurzbach, Suite 102 San Antonio TX 78238
Street Address or P.O. Box of Nominating Organization City State Zip
18. 210-805-2200 210-805-2233
Telephone Number Fax
19.  8-25-2014
Signature, Nominating Organization - President, Director, or other official Date of Signature
20. Rudy Martinez DARS-DRS Regional Director
Print or Type Name Print or Type Title

Individuals may receive, review and correct information that TWC collects about the individual by emailing to open_records@twc.state.tx.us or writing to TWC Open Records, Rm 266, 101 East 15th St., Austin, TX 78778-0001.

Manuel Rolando "Ron" Garza

(210) 247-7370

Rongarza@satx.rr.com

4017 Tavern Oaks

San Antonio, TX 78247

EXECUTIVE SUMMARY:

Dynamic human services professional with proven success of developing innovative programs, improving efficiency and effectiveness in government service delivery while yielding high production outcomes, quality and customer service.

PROFESSIONAL EXPERIENCE:

Texas Department of Assistive and Rehabilitation Services (DARS) **April 1998--Present**

Operations Director for
Programs

Business Relations Consultant

Vocational Rehabilitation
Counselor

Area Manager

Employment Assistance
Specialist

Vocational Rehabilitation
Teacher

DUTIES, SKILLS, & COMPETENCIES:

Results-oriented, direct service delivery to individuals across diverse disability, gender, race, socioeconomic status, and ethnic backgrounds.

Management, development, and implementation of multiple programs; including fiscal administration, grant facilitation, and program oversight.

Diversity and inclusion consulting with businesses and organizations striving for organizational cultural change.

Supervision, evaluation, and leadership of staff and personnel.

Coordination of audit and monitoring programmatic reviews to include corrective action strategic planning.

Development and maintenance of business and community partnerships to achieve and develop mutual goals.

Project Leadership activities within agency and designated coalitions, committees, & advisory boards.

EDUCATION:

**Master of Education-Special
Education**

Rehabilitation Counseling

University of Texas at Austin

**Bachelor of Science-
Psychology**

Southwest

Texas State University

Graduate coursework towards
Master of Business

Administration (approx. 18hrs)

University of Texas-Consortium

CERTIFICATIONS & CREDENTIALS:

Certified Rehabilitation Counselor
Commission on Rehabilitation

Project Director
Project HIRE Grant
www.projecthire.com

Co-Founder/Inaugural President
Alamo Area Disability Alliance
www.alamoareadisabilityalliance.weebly.com

Work History: Texas Department of Assistive & Rehabilitative Services (DARS)

Vocational Rehabilitation Teacher

Position Dates: 04/01/1998-08/31/1999

Time in Position: 1 yr., 5 months

- Consulted with consumers, interdisciplinary team members and applicable field staff for the purpose of developing a collaborative vocational rehabilitation plans and to assess the consumer's vocational readiness.
- Provided training with individuals to evaluate need(s) for adaptation in the home, community or workplace; assists consumer in utilizing an accommodation(s) to meet the need.
- Determined educational objectives, vocational goals and provided living skills including Braille, health care, and social skills to disabled individuals.
- Conducted diversity outreach activities, training programs, and educational awareness presentations to stakeholders groups such as business, community and advocacy groups.

Vocational Rehabilitation Counselor

Position Dates: 09/01/1999-02/28/2001

Position Dates: 09/01/2005-05/31/2008

Time in Position: 4 yrs., 3 months

- Reviewed and evaluated individual consumer case files for the purpose of determining, providing, and coordinating vocational rehabilitative services.
- Provided career counseling and guidance to consumers to establish employment objectives commensurate with their abilities, skills, and interests, and provides/arranges appropriate vocational training.
- Conducted diversity outreach activities, training programs, and educational awareness presentations to stakeholders groups such as business, community and advocacy groups

Employment Assistance Specialist

Position Dates: 03/01/2001-08/31/2005

Time in Position: 4 yrs., 6 months

- Consulted businesses and community organizations on diversity programs and issues including ADA compliance, adaptive equipment, and diversity awareness.
- Provided consultation to Vocational Rehabilitation Counselors in evaluating the needs and abilities of agency consumers for the purpose of determining which adaptive devices will enable consumers to perform essential job tasks in the work place.
- Consulted with professional and technical agency staff concerning all aspects of individual consumer's educational, training, and rehabilitation needs.
- Completed and provided written job analysis for the purpose of determining appropriate accommodations, adaptive equipment needs, modifications, and/or job restructuring for the consumer and employer.

Business Relations Consultant

Position Dates: 06/01/2008-09/13/2009

Time in Position: 1 yrs., 3 months

- Led and developed diversity and inclusion efforts, initiatives and programs with key targeted businesses and strategic partners within the community.
- Provided consultation to agency field offices to develop and implement unit strategies for business development and diversity outreach.
- Provided consultation and leadership to agency field office staff on facilitation and management of designated business accounts and stakeholder partnerships.
- Lead projects and activities with designated coalitions, committees, & advisory boards.

Area Manager (Manager II)

Position Dates: 09/14/2009-07/31/2012

Time in Position: 2 yrs., 11 months

- Supervised and managed a field unit office of approximately 30 staff members and facilitated operations, personnel and program areas to achieve unit outcomes and continuous quality improvement.
- Managed multiple consumer services programs to assure appropriateness, effectiveness and quality of services.
- Developed and monitored unit strategic plan for service delivery. (referral systems, budget analysis, caseload statistics, staffing, etc.)
- Conducted diversity outreach activities, training programs, and educational awareness presentations to stakeholders groups such as business, community and advocacy groups

Operations Director for Programs (Manager IV)

Position Dates: 08/01/2012-Present

Time in Position: Approx. 2yrs

- Responsible for all agency service programs provided within the assigned region, monitors financial management and distribution, consumer purchasing and overall program facilitation assuring policy compliance and best business practices.
- Provides leadership to management staff regarding program development, program refinement, quality consumer services, production and other key program performance measures and outcomes.
- Plans, coordinates, evaluates and recommends to executive management strategies required to meet the needs of service recipients and stakeholders.
- As an agency senior management team member, contributes to policy development, strategic planning, decision making, and organization change in alignment with values, mission, and vision of the agency.
- Conducts, leads, and coordinates diversity outreach activities, training programs, and educational awareness presentations to stakeholders groups such as business, community and advocacy groups.

**Part G-200: Application for
Local Workforce Development Board Members**

Board Nominee: Ron Garza

Category Representing: Vocational Rehabilitation

1. Please describe your role within the organization you have been nominated to represent.
(Private sector nominees must also list the substantial management or policy responsibilities they have that qualify them for the category.)

Currently, I serve on the senior management team of the state organization, D.A.R.S. As regional operations director, I am responsible for all programatic planning and oversight within the south Texas area. Our agency, and my functional role involves providing services to individuals with disabilities to obtain employment.

2. Why are you interested in serving on the Board?

I believe that our agencies mission, as well as my strengths, experience and leaders in employment related strategic planning would allow me to play an active role in contributing to the expectations of the board. I also have a deep interest in our communities overall workforce development.

3. What do you believe should be the Board's goal when developing its local policies?

I believe policies should aim to include availability to all sectors of the workforce, be inclusive for everyone, regardless of socioeconomic status and strive towards developing are areas human capital to fill current workforce needs and future opportunities.

4. What contribution do you believe you can make toward helping the Board achieve that goal?

I would bring a perspective of employment conditions for diverse populations; including individuals with disabilities, those of low socioeconomic status, and those segments who are underserved/underemployed.

5. Do you, any entity or business you are involved with, or the organization for which you are being nominated to represent have a contract with the Board? Yes ☐ No ☒ if yes, please explain. If yes, have you or will you make appropriate disclosures to the Board? Yes ☐ No ☐

6. Other volunteer commitments

I currently serve in volunteer advisory boards and committees such as the Alamo Area Disability Alliance and St. Mark's Catholic Church Youth Sports Organization. No current commitments would interfere or provide conflict with roles serving on the board.

Ron Garza

Signature

Digitally signed by Ron Garza
DN: cn=Ron Garza, o=DARS, ou=DARS, email=Ron.Garza@dal.state.tx.us, c=US
Date: 2014.08.22 09:51:17 -0500

August 22, 2014

Date

August 2007

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Boards and Commissions Information Form

Note: The information you provide on this form is public

Board: Workforce Solutions Alamo Board

PERSONAL DATA

Name:

Garza	Manuel	Rolando (RON)
<i>(Last)</i>	<i>(First)</i>	<i>(M.I.)</i>

Home Address:

4017 Tavern Oaks	San Antonio, Texas 78247
<i>(Physical Street Address)</i>	<i>(City, State, Zip Code)</i>

Home Phone: 210-257-9459

What city do you live in? San Antonio

Years of Residence? 8

What county do you live in? Bexar County

Years of Residence? 8

Employer: TX Dept. of Assistive and Rehabilitative Services

Employer Address:

5309 Wurzbach, Suite 102	San Antonio, TX 78238
<i>(Physical Street Address)</i>	<i>(City, State, Zip Code)</i>

Work Phone: 210-805-2212

Length of Employment: 16 Years Position: Operations Director for Programs

