



Council on Competitive Government

June 27, 2014

Council Members:

Hon. Rick Perry
Governor

Hon. David Dewhurst
Lieutenant Governor

Hon. Susan Combs
Comptroller

Hon. Jerry Patterson
Land Commissioner

Hon. Joe Straus
Speaker of the House

Ronald Congleton
Texas Workforce
Commissioner

Terry Keel
Texas Facilities
Commission



NOTICE OF AWARD

OpenText, Inc
10537 Gulfdale Drive
San Antonio, TX 78216

Re: Contract No.920-C1

Description: Digital Imaging Services

Term of Contract: Upon receipt of this letter thru August 31, 2017
with options for renewal for three (3) additional one-year periods

Dear Contractor:

Your company submitted a proposal to the Council on Competitive Government (CCG) in response to the Request for Proposal (RFP) No. 920-C1. This letter is to inform you that CCG accepts the proposal as to the commodities and/or services listed on the attached pages. The commodities and/or services listed on the attached pages and submitted by your company must be provided as specified in the RFP. All terms and conditions set forth in the RFP are made part of this contract.

This contract consists of:

- (1) this Notice of Award;
- (2) the Mandatory Price Sheet, setting forth your contracted prices and services;
- (3) the Proposal submitted May 27, 2014 by your Company; and
- (4) the RFP dated April 23, 2014 (as modified by Addendum No. 1 attached to incorporated as a part of the RFP, and made a part of the Contract).

The order of precedence for the contract documents is established in Section B.3.2 of the RFP. Any payment due under this contract will be applied towards any debt, including but not limited to delinquent taxes and child support, which is owed to the State of Texas.

LBJ State Office Building
111 E. 17th Street
Austin, Texas 78711-1440

Phone: 512-463-3855
Fax: 512-475-4405
Toll Free: 1 800 531-5441

ccginfo@ccg.state.tx.us
www.ccg.state.tx.us

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Any assumptions or exceptions made by Open Text, Inc. are specifically denied and not part of this contract. Any oral accommodations or representations to the contrary are specifically disclaimed.

Please review the attached listing of Awarded Items and your total evaluated price/UOM and notify this office within five (5) business days of the date of this Notice of Award of any errors requiring correction.

If you have any questions, please contact David Bennett at 512-463-7817 or by e-mail david.bennett@cpa.state.tx.us.

Respectfully,

A handwritten signature in black ink, appearing to read "Mike Morrissey", with a long horizontal flourish extending to the right.

Mike Morrissey, Deputy Chief of Staff and Senior Advisor
Office of the Governor
Chair Designee,
Council on Competitive Government

Attachment: Mandatory Price Sheet

1.0 Fees and Charges

Company Name	OpenText Inc.
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Imaging Services	Item	Item Description	Pricing Unit	Price
Black and White Image Capture	1	Low (200 DPI)	Per Image	\$0.033
	2	Medium (300 DPI)	Per Image	\$0.033
	3	High (400 DPI)	Per Image	\$0.040
	4	Very High (600 DPI +)	Per Image	\$0.070
	5	Preservation < 600 PPI	Per Image	\$1.450
	6	Preservation >= 600 PPI	Per Image	\$2.610
Color Image Capture	7	Medium (300 DPI)	Per Image	\$0.041
	8	High (400 DPI)	Per Image	\$0.096
	9	Very High (600 DPI +)	Per Image	\$0.101
	10	Preservation < 600 PPI	Per Image	\$1.450
	11	Preservation >= 600 PPI	Per Image	\$2.610
Large Format Image Capture	12	Medium (300 DPI)	Per Image	\$1.270
	13	High (400 DPI)	Per Image	\$1.310
	14	Very High (600 DPI +)	Per Image	\$2.500
Transparent Media Image Capture	15	Medium (1200 PPI)	Per Image	\$1.310
	16	High (2400 PPI)	Per Image	\$1.580
	17	Very High (4000 PPI +)	Per Image	\$1.840
Image Processing	18	Low (200 DPI)	Per Image	\$0.022
	19	Medium (300 DPI)	Per Image	\$0.022
	20	High (400 DPI)	Per Image	\$0.022
	21	Very High (600 DPI +)	Per Image	\$0.074
	22	Preservation < 600 PPI	Per Image	\$0.174
	23	Preservation >= 600 PPI	Per Image	\$1.357
Microfilm Conversion	24	Conversion of microfilm to digital	Per Image	\$0.018
Microfiche Conversion	25	Conversion of microfiche to digital	Per Image	\$0.035
Index Field - Type 1	26	Up to 15 Characters	Per Document	\$0.020
	27	16-30 Characters	Per Document	\$0.020
	28	31-45 Characters	Per Document	\$0.020
Index Field - Type 2	29	Up to 15 Characters	Per Document	\$0.047
	30	16-30 Characters	Per Document	\$0.058
	31	31-45 Characters	Per Document	\$0.089
Searchable PDF Documents	32	Scanned images with text portions	Per Image	\$0.022

Special Document Handling	33	Handling includes overnight vault storage services	Per Day	\$0.348
	34	Special handling for fragile materials	Per Image	\$0.580
	35	Handling includes stringent environmental requirements	Per Day	\$1.450
Capture from Special Formats	36	Photographic prints	Per Image	\$0.750
	37	Photographic negatives	Per Image	N/A
	38	Newspapers	Per Image	\$0.650
	39	X-Rays	Per Image	N/A
	40	Manuscripts	Per Image	\$0.031
	41	Drawings	Per Image	\$1.270
	42	Bound Books	Per Image	\$0.550
Enhancing Images	43	Bit depth	Per Image	\$0.015
	44	Resolution	Per Image	\$0.015
	45	Tonal dynamic range	Per Image	\$0.015
	46	Contrast	Per Image	\$0.015
	47	Color space	Per Image	\$0.015
Delivery Media	48	CD	Per Disc	\$2.000
	49	DVD	Per Disc	\$5.250
	50	USB	Per Device	\$25.000
	51	External hard drive	Per Drive	\$25.000
	52	Flash memory device	Per Device	\$25.000
	53	Microfilm (Digital Archive Writer)	Per Image	\$0.019
	54	Microfilm (Digital Archive Writer)	Per Roll	N/A
Data Exchange	55	Compatible & Secure electronic data Exchange	Per gigabyte	\$5.000
Image Repository Hosting	56	Central hosting of digital Images including routine backups	Per Image/ Per month	\$0.0006
	57	Redundant Hosting at alternate location	Per Image/ Per month	\$0.0009
Image Repository Maintenance	58	Image repository additions and maintenance	Per Hour	\$65.000
Adding Electronic Images to Image Library	59	Processing images already in electronic format	Per Image	\$0.020
Personnel	60	Project Manager	Per Hour	\$175.000
	61	Certified Digital Imaging Architect	Per Hour	\$85.000
	62	Programming Support	Per Hour	\$95.000
	63	Technical Support	Per Hour	\$75.000
	64	Data Entry	Per Hour	\$29.000
	65	Document Preparation	Per Hour	\$28.750
	66	Advanced Document Preparation	Per Hour	\$28.750
	67	Re-preparation Services	Per Hour	\$28.750
Needs Assessment and Analysis	68	Training Specialist	Per Hour	\$65.000
	69	Project Planning Report	Per Hour	\$85.000
Transportation of Source Material	70	Vehicle charge per round trip (1st 20 miles included)	Per Trip	\$65.000
	71	Vehicle charge per mile over 20 miles round trip	Per mile	\$2.750
	72	Secure carrier charge for each box in shipment	Per Box	\$0.650

Secure Document Destruction	73	Paper Destruction	Per pound	\$0.140
	74	Non-paper Destruction	Per pound	\$0.140
Output File Formating	75	Image output in non-proprietary file formats	Per Image	\$0.020
	76	Indexes, audit trails, etc. (Non-Proprietary file formats)	Per gigabyte	\$150.000
Location of Scanning	77	Performed at Contractor's facility, by contractor's staff	Per Image	N/A
	78	Performed at PA facility by Contractor's staff	Per Image	\$0.024
	79	Performed at Secure Mobile Scanning Unit by Contractor Staff	Per Image	N/A
Desk Top Scanning	80	Performed at PA location by PA staff using Contractor's equipment	Per Image	\$0.022
Extended Storage of Source Documents	82	Storage and security levels as per PA SOW.	Per day, per box	\$0.030

Other Services Fees

Imaging Services		Detailed Description	Pricing Unit	Price
Preservation - Personnel (Additional Hours of Conservation Preparation)		Possible surface cleaning, adhesive reduction, or mending, or the combination thereof as per the PA	Per Hour	\$174.00
Preservation - Personnel		Conservator	Per Hour	\$174.00
Preservation - Personnel		Conservation Technician	Per Hour	\$104.40
Preservation - Personnel - Preparation		Rehousing in Coroplast box	Per Box	\$29.00
Preservation - Personnel - Preparation		Rehousing in Acid Free Archival Folder	Per Folder	\$0.45
Preservation -Large Format Image Capture		Very High (600 DPI +)	Per Image	\$2.90
Personnel - Certified Records Management		Certified Records Management consulting	Per Hour	\$175.00