City of San Antonio
Contract Summary Sheet

Name/Title (Caption as shown on agenda): **Annual Contract for Promotional Shirts 6100005296 JG**	
Brief Description of Item(s) and Use: This contract will provide city departments with a contractor to furnish promotional shirts for city staff and support programs and promotional events sponsored by the City. Promotional shirts are utilized by city departments for various giveaways to promote city programs and for a casual work uniform alternative for city staff with standard uniform attire. The shirts will be available in youth, adult, big and tall sizes, white and assorted colors, short-sleeves or long-sleeves; made of cotton, cotton poly blend, or wicking polyester material.	
Total $:	$132,000.00 annually
Contract Period:	Upon award through June 30, 2018 with two, one year renewal options
Method of Procurement:	Competitive (3 bids received)
Price Trend:	1.33% price decrease
Contract Info:	Formal ___ Annual __X__ Support/Maintenance ___ Lease ___
Recommended Contractor(s):	**Bankson Group, Ltd. d/b/a Alamo Tees & Advertising, 12814 Cogburn Ave.** **San Antonio, TX 78249 (Local)**
Previous Contractor(s):	Ad Wear & Specialty of Texas, 8120 Westglen Dr., Houston, TX 77063 Bankson Group, Ltd. d/b/a Alamo Tees & Advertising, 12814 Cogburn Ave, San Antonio, TX 78249 Expressive T-Shirts d/b/a Big Star Branding, 4009 Naco Perrin, San Antonio, TX 78217
Comments:	NAS: Item 1, 2 3 and 4 – Allied Advertising Agency, Inc. did not meet the bid requirement of one price for both fabric options. NAS: Item 5, 6, 7 and 8 – Allied Advertising Agency, Inc. submitted an incomplete bid.
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, city departments will be required to procure promotional shirts on an as needed basis, where increased costs due to non-contract buying could be realized and cause a delay in delivery times.
Using Department (s):	City Wide