

August 4, 2015

workforcesolutionsalamo.org

Melody Woosley, Director
Department of Human Services
City of San Antonio
P.O. Box 839966
San Antonio, TX 78283-3966

Dear Ms. Woosley:

The purpose of this letter is to provide the City of San Antonio with your draft Board Contract Year (BCY) 2016 Child Care Services (CCS) allocation from Alamo Workforce Development, Inc. (dba Workforce Solutions Alamo) beginning October 1, 2015 through September 30, 2016. Your current contract expires on September 30, 2015.

The City will be awarded \$3,964,023 for Child Care Development Fund (CCDF) operations and \$28,316,699 for CCDF direct care. The City will also need to certify \$3,263,203 in local match to draw down \$6,212,362 in federal matching funds for direct care. The performance target for BCY16 has not been provided by the Texas Workforce Commission (TWC).

WSA is providing additional Child Care Quality (CCQ) funding in the amount of \$151,088 for two Texas Rising Star (TRS) assessors. These two TRS assessors must meet the criteria established in the Texas Workforce Commission's (TWC) Workforce Development (WD) letter 13-14 to include a minimum of 30 hours of professional development annually for each assessor.

In addition, an indefinite amount of funds will be available September 1, 2015 through August 31, 2016 for direct child care services for children determined eligible by the Department of Family and Protective Services (DFPS). The City will be allowed to incur operational expenses up to 5% of DFPS direct care expenditures.

We are requesting that you immediately begin developing a line item budget for BCY16 operational costs including salary schedules to include a budget narrative and any revisions to the statement of work and submit to WSA no later than the close of business on September 7, 2015. Please include your estimated recoupments with your budget. Once your budget, statement of work, and supporting documentation is approved, you will receive a fully executed contract modification no later than September 30, 2015.

Should you have any questions regarding this letter of intent, please contact Susan Ashmore, Director of Child Care Services at (210) 581-1098.

Sincerely,



Gail L. Hathaway
Executive Director

