# **CITY OF SAN ANTONIO**

#### PURCHASING AND GENERAL SERVICES DEPARTMENT

# REQUEST FOR OFFER ("RFO") NO.: 6100006477

### POLICE SPECIAL UNITS

Date Issued: AUGUST 13, 2015

# RESPONSES MUST BE RECEIVED **NO LATER** THAN: 10:00 AM CT, AUGUST 14, 2015

Responses may be submitted by any of the following means: Electronic submission through the Portal Hard copy in person or by mail

Address for hard copy responses:

Physical Address:
Purchasing & General Services
Riverview Tower
111 Soledad, Suite 500
San Antonio, Texas 78205

Mailing Address:
Purchasing & General Services
P.O. Box 839966
San Antonio, Texas 78283-3966

For Hard Copy Submissions, Mark Envelope

"POLICE SPECIAL UNITS"

Offer Due Date: 10:00 A.M. CT, AUGUST 14, 2015

RFO No.: 6100006477

Offeror's Name and Address

Bid Bond: NO

Performance Bond: NO

Payment Bond: NO

Other: NO

See Supplemental Terms & Conditions for information on these requirements.

Affirmative Procurement Initiative: NO

DBE / ACDBE Requirements: NO

See Instructions for Offerors and Attachments sections for more information on these requirements.

Pre-Submittal Conference \* NO

\* If YES, the Pre-Submittal conference will be held on at at .

Staff Contact Person: MARCO A. BELTRAN, PROCUREMENT SPECIALIST I, P.O. Box 839966, San Antonio, TX

78283-3966

Email: MARCO.A.BELTRAN@SANANTONIO.GOV

SBEDA Contact Information: , 210-207-3900,

#### 004 - SPECIFICATIONS / SCOPE OF SERVICES

- SCOPE: The City of San Antonio is soliciting bids to furnish Police Special Units in accordance with the specifications listed herein. These vehicles will be Ford Expeditions XL-EL which will be utilized by the San Antonio Police Department.
- 2. **GENERAL CONDITIONS:** The following general conditions will apply to all items within this bid unless specifically excluded within any item.
- 3. City of San Antonio reserves the right to increase or decrease quantity of vehicles being purchased up to the production "cut-off" date submitted on the bid for the particular item, depending on availability of funds. Prices may not be increased during this period; however, the City should benefit from any price decrease. Additional units may be purchased on an "as needed" basis. Successful vendor is required to notify the City of all production "cut-off" dates necessary for order submission. Vehicles are to be year model 2015 or newer. Unless otherwise approved by the City, VEHICLES DELIVERED DURING A CALENDAR YEAR MUST BE THE MODEL YEAR VEHICLES FOR THAT CALENDAR YEAR OR NEWER. UNDER NO CIRCUMSTANCES SHALL VENDOR DELIVER MODEL YEAR VEHICLES FOR THE PRECEDING CALENDAR YEAR.
- 4. All components shall be installed new, unused, standard production model, and equipment is to be serviced in accordance with manufacturer's recommended pre-delivery check list, and ready for operation upon delivery, and shall include all manufacturers' standard equipment unless otherwise specified or replaced therein. Equipment offered under the below listed specifications will be considered unacceptable if for any reason its long term availability on the U.S. Market or in the local area is in doubt.
- 5. All items bid must include the maximum standard manufacturer's warranty available, including both parts and labor, for all components and attachments. All warranties must be for a minimum period of twelve months. The warranty shall begin on the date the vehicle is placed in service, not on the delivery date. Vendor shall attach a copy of the manufacturer's warranty to Vendor's bid. City will notify Vendor by letter of the in-service date for each item by serial number. Such parts and service must be available within Bexar County from and by a factory authorized dealer. Bids submitted by dealers located outside Bexar County will include a signed agreement with a factory authorized dealer located within Bexar County, providing warranty, parts and service for items bid. All warranty repair shall be completed within three (5) business days from the date equipment is delivered to the vendor unless otherwise approved by the appropriate City of San Antonio BESD Fleet Operations Manager or designate.

Authorized W	arranty Provider:	
RED	Me Comps	

**Warranty Provider Address:** 

8333 1H-10 San Antonia, 1exas 78230

6. **Delivery:** All deliveries are to be made inside the City limits of San Antonio. Vendor must deliver equipment to the following address:

City of San Antonio, Northeast Service Center, 10303 Tool Yard, Bldg #2, San Antonio, TX 78233 Attn: Acquisitions

- 7. Delivery to a non-specified location will result in non-acceptance of the equipment by the City. All deliveries must be pre-arranged with a minimum 24-hour notification, NO EXCEPTIONS. Vehicles will be accepted 8:00 A.M. to 3:00 P.M. CST. Vehicles with more than 1000 miles accumulated on the odometer will not be accepted. All vehicles are required to have a full tank(s) when delivered to City specified location.
- 8. Vehicles will be anticipated for quick delivery and a short guaranteed delivery can be considered. Upon contract award, vendor shall provide written acknowledgement of order placement and supply copy of build sheet and guaranteed delivery date of completed unit. Understanding that build date may be influenced by outside forces, slight

- 20. **Safety:** Vehicles shall be equipped with driver and passenger airbags, seatbelts, running daytime lights, Standard front and rear bumpers unless otherwise specified.
- 21. Exhaust: Vehicles shall be equipped with stainless steel rear pipe with catalytic converter unless otherwise specified.
- 22. Exterior and Interior Color: Unless otherwise specified, each vehicle shall have a white exterior body color. Unless otherwise specified, interior coloring shall be dark grey.
- 23. ITEM QUANTITY DESCRIPTION
  1 2 Ford Expedition 4dr, 2wd, SUV (OEM Black)
- 26.1 **ENGINE**: 3.5 liter, V6 Ecoboost, electronic fuel injection. Minimum 150-amp heavy duty alternator
- 26.2 **GVWR**: Minimum 7,000 lbs.
- 26.3 **TRANSMISSION**: Minimum 6 speed automatic with over drive.
- 26.4 **SUSPENSION**: Heaviest duty available to include heavy duty shock absorbers.
- 26.5 **WHEELBASE**: Minimum one hundred thirty inches (130").
- 26.6 BRAKES: Unit will be equipped with power ABS brakes with minimum four wheel disc.
- 26.7 **WHEELS & TIRES**: Tires to meet or exceed minimum gross vehicle weight rating of vehicle, all season design with full size matching design spare tire and wheel. Unit must be equipped with a spare tire locking device and three keys.
- 26.8 **FUEL SYSTEM**: Fuel tank shall hold a minimum of 25 gallons of Unleaded 87 Octane.
- 26.9 **BODY**: Driver and Passenger bucket front seats. Minimum three (3) passenger bench type 2<sup>nd</sup> and 3<sup>rd</sup> row seats. Vehicle must have total capacity seating for 1 driver and 7 passengers. Seating material to be cloth.
- 26.10 COLOR: OEM Black
- 26.11 ACCESSORIES: Unit to be equipped with OEM Black running boards

#### 007 - SIGNATURE PAGE

By submitting an offer, whether electronically or by paper, Offeror represents that:

(s)he is authorized to bind Offeror to fully comply with the terms and conditions of City's Request for Offer for the prices stated therein;

(s)he has read the entire document, including the final version issued by City, and agreed to the terms therein;

Offeror is in good standing with the Texas State Comptroller's Office; and

to the best of his/her knowledge, all information is true and correct.

If submitting your offer by paper, complete the following and sign on the signature line below. Failure to sign and submit this Signature Page will result in rejection of your offer.

Offeror Information Please Print or Type Vendor ID No. Signer's Name Name of Business Street Address City, State, Zip Code **Email Address** Telephone No. Fax No.

City's Solicitation No.

Signature of Person Authorized to Sign Offe

# ATTACHMENT A

# PRICE SCHEDULE

# **Item Pricing**

<u>ITEM</u>	QUANTITY	DESCRIPTION
1	2	Ford Expedition XL-EL, 4dr, 2wd, SUV (OEM Black)
BUYBOARD FI	EE: \$ 40	8,35 X2 = 43456,70 0 6.70
	MODEL OFFERRED:	
2011	e Forz D	Expedition XL-EL
ENGINE OFFE		Eco-BoosT
WARRANTY:		
36mo.	/ 36,000 v	nl. Bumper To Bumper
WARRANTY S	ਾ ERVICE PROVIDER NA	AME:
Red	Mc Cov	NBS FOR
WARRANTY F	ACILITY ADDRESS:	
833	3 IH-1	0
Sar	· Anto	mio, ToxAS 78230

DELIVERY WILL BE MADE WITHIN $\underline{40}$ CALENDAR DAYS AFTER ISSUANCE OF PURCHASE ORDER.
PRODUCTION CUT-OFF DATE: 2-15-16
INDICATE THE LAST DAY THAT THE CITY CAN PLACE ORDERS UNDER THIS CONTRACT WITHOUT MISSING THE PRODUCTION CUT-OFF DATE: $1002 - 15 - 16$
BID PRICES SHALL REMAIN FIRM FOR ALL ORDERS PLACED PRIOR TO THIS CUT-OFF DATE. IN THE EVENT THAT CITY DOES NOT AWARD A CONTRACT PRIOR TO PRODUCTION CUT-OFF DATE, CAN BIDDER PROVIDE BID ITEMS, AT THE BID PRICE SUBMITTED, AFTER THE PRODUCTION CUT-OFF DATE?
PROMPT PAYMENT DISCOUNT:DAYS. (IF NO DISCOUNT IS OFFERRED, NET 30 WILL APPLY.)