

San Antonio Public Library  
Monthly Operating Statement  
October 1, 2014 to August 31, 2015  
Percent of FY Budget Spent: 90%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 14-15	FY 14-15	FY 14-15	FY 14-15	FY 14-15
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	16,500	-	1,500	92%
Cell Phone Allowance	4,080	-	-	4,080	0%
Cell Phone Reimburse	-	3,710	-	(3,710)	0%
Civ Cloth/Boot Allowance	-	2,400	-	(2,400)	0%
Civl Actv Healthcr	2,359,594	2,162,961	-	196,633	92%
Def Comp-Executives	1,600	3,719	-	(2,119)	232%
FICA & Medicare Exp	1,196,599	1,019,087	-	177,512	85%
Hol.Pay-Hourly Sal.	-	3,260	-	(3,260)	
Language Skill Pay	37,800	30,500	-	7,300	81%
Life Insurance	13,229	11,440	-	1,789	86%
Overtime Salaries	1,737	6,455	-	(4,718)	372%
Pers Leave Buy Back	199,688	308,140	-	(108,452)	154%
Regular Salaries	15,640,834	13,452,073	-	2,188,761	86%
Reserve Performance Pay	274,078	-	-	274,078	0%
Retiree Hlth Assess	325,312	298,203	-	27,109	92%
Reserve COLA	181,199	-	-	181,199	0%
Retiree Payout Sal	-	45,482	-	(45,482)	
Retirement Exp	1,428,892	1,326,908	-	101,984	93%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	43,650	-	(24,350)	226%
Temp FICA & Medicare	-	22,317	-	(22,317)	
Temporary Salaries	-	288,783	-	(288,783)	
<b>Total General Fund Personal Services</b>	<b>21,288,279</b>	<b>19,046,088</b>	<b>-</b>	<b>2,242,191</b>	<b>89%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	3,092	-	8,358	27%
Alarm and Sec. Serv.	72,227	67,638	-	4,588	94%
Binding & Printing	56,991	39,316	4,662	13,013	77%
Cleaning Services	1,230,722	955,843	1,025	273,854	78%
Computer Software Maint.	414,117	417,419	-	(3,302)	101%
Construction Cost	24,772	53,862	-	(29,090)	217%
Contractual Services	1,211,468	889,164	207,465	114,838	91%
Credit Card Fees	-	18,684	-	(18,684)	
Education - Classes	6,623	6,752	-	(129)	102%
Fees to Prof Contr.	367,085	444,583	3,692	(81,190)	122%
Freight and Storage	20,612	22,726	7,829	(9,943)	148%
Inspection Fees	-	300	-	(300)	
Linen & Laundry Serv	1,000	-	-	1,000	0%
Mail and Parcel Post	14,526	15,349	-	(823)	106%
Maint - Buildings	334,225	495,422	10,962	(172,159)	152%
Maint & Rep - Cmrc	3,393	1,723	-	1,670	51%
Maint. - M&E	21,444	43,364	2,880	(24,800)	216%
Maint.- Repair Auto	12,595	10,434	-	2,161	83%
Membership Dues	15,300	15,705	-	(405)	103%
Rent City Motor Pool	5,000	-	-	5,000	0%
Rental of Equipment	10,000	2,680	-	7,320	27%
Rental Office Equipment	9,000	4,291	-	4,709	48%
Subs-Comp. Serv.	4,700	1,608	-	3,092	34%
Transportation Fees	89,485	113,933	-	(24,448)	127%
Travel-Official	1,000	1,023	-	(23)	102%
<b>Total General Fund Contractual Services</b>	<b>3,937,735</b>	<b>3,624,913</b>	<b>238,514</b>	<b>74,308</b>	<b>98%</b>

\*Budget line overages are allowable. Budget control is at the Department level.

\*\*Cash gift \$45,000, Direct expenditure for Donna Brazile program \$5,000.

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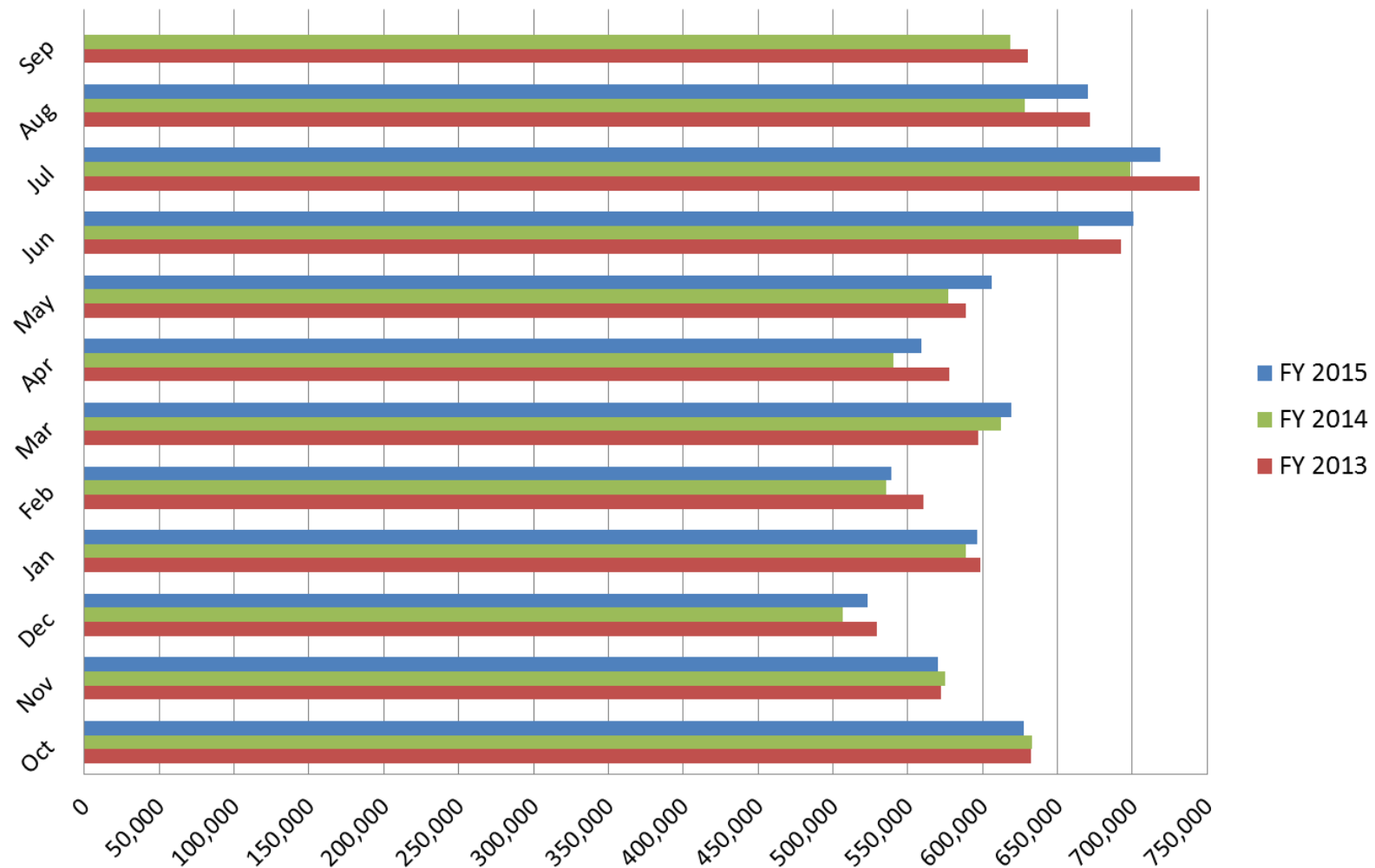
	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 14-15	FY 14-15	FY 14-15	FY 14-15	FY 14-15
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,570	7,943	3,233	(4,607)	170%
Computer Software	60,000	40,169	10,000	9,831	84%
Expense Allowance	1,000	1,558	-	(558)	156%
Food	-	3,631	-	(3,631)	
Janitorial Supplies	36,452	52,167	14,181	(29,896)	182%
Library Materials	204,758	65,896	42,563	96,299	53%
Library Resources	4,117,756	3,698,100	42,012	377,644	91%
M&R Material Mach/Eq	13,090	19,636	384	(6,930)	153%
M&R Material Bldg/Imp	79,789	53,036	2,292	24,461	69%
M&R Parts Automotive	7,741	3,077	-	4,664	40%
Office Supplies	131,237	120,280	3,621	7,336	94%
Other Commodities	30,500	23,513	2,659	4,328	86%
Photographic Supply	1,400	-	-	1,400	0%
Tools & Apparatus	-	4,828	-	(4,828)	
<b>Total General Fund Commodities</b>	<b>4,690,292</b>	<b>4,093,833</b>	<b>120,945</b>	<b>475,514</b>	<b>90%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	2,022	1,854	-	169	92%
Build. Maint. Chg	253,148	232,052	-	21,096	92%
Gas and Electricity	1,088,120	908,998	-	179,122	84%
General Liab. Assess	89,370	81,923	-	7,448	92%
Mail & Delivery Svcs	9,068	8,312	-		
Motor Fuel and Lub.	23,827	15,662	-	8,165	66%
Other Expenditures	684	815	1,582	(1,713)	
Rent of City Equip.	21,861	20,039	-	1,822	92%
Unemploy Comp Assess	6,895	5,171	-	1,724	75%
Water and Sewer	207,835	138,263	-	69,572	67%
Workers Comp Assess	149,648	137,177	-	12,471	92%
<b>Total General Fund Other Expenditures</b>	<b>1,852,478</b>	<b>1,550,265</b>	<b>1,582</b>	<b>299,875</b>	<b>84%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	4,787	-		
CAP Admin Cost-Indir	-	2,588	-		
Procurement Fee	464,715	425,989	-	38,726	92%
Cell Phone Services	6,148	5,046	-	1,102	82%
Communications Radio	902	83	-	819	9%
IT Assessment Fee	2,038,608	1,868,724	-	169,884	92%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	1,796	2,902	758	(1,865)	204%
<b>Total General Fund Scheduled Line Items</b>	<b>2,513,167</b>	<b>2,310,119</b>	<b>758</b>	<b>209,664</b>	<b>92%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	525,400	216,140	230,673	78,587	85%
Cap<5000 - Furn & Fix	100,000	21,791	-	78,209	22%
Cap<5000 - M&E Other	-	500	-	(500)	
Computer (Budget Only)	-	12,132	-	(12,132)	
<b>Total General Fund Capital Outlay</b>	<b>625,400</b>	<b>250,563</b>	<b>230,673</b>	<b>144,164</b>	<b>77%</b>
<b>Total City General Fund</b>	<b>34,907,351</b>	<b>30,875,780</b>	<b>592,473</b>	<b>3,439,098</b>	<b>90%</b>
<b>Major Gifts</b>					
Library Foundation	311,328	263,318		48,010	85%
Friends of the Library	45,000	41,106		3,894	91%
<b>Total General Fund and Major Gifts</b>	<b>35,591,881</b>	<b>31,180,204</b>	<b>592,473</b>	<b>3,819,203</b>	<b>89%</b>

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# San Antonio Public Library

## Circulation



### Location Closures

FY 15: Central May 15, Collins Garden Jun 22 – Dec, \*Opening: Encino April 30

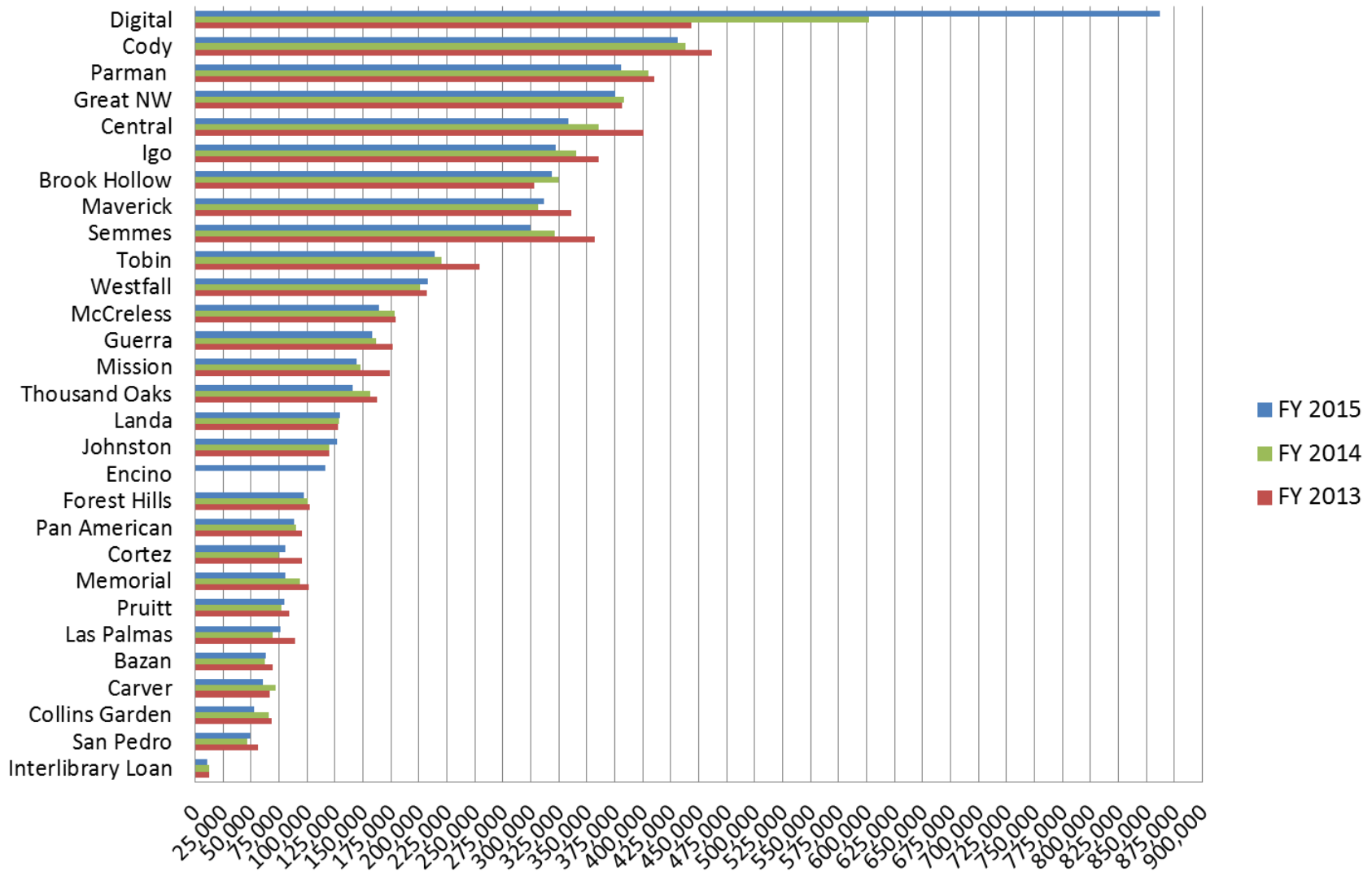
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FY 13: Forest Hills Dec 3–16, Thousand Oaks Jan 21–Feb 3, Brook Hollow Feb 25-Mar 15, Guerra Aug 5-25, Johnston Aug 5-Sep 22

09/18/2015

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## Circulation - Fiscal Year to Date - Aug



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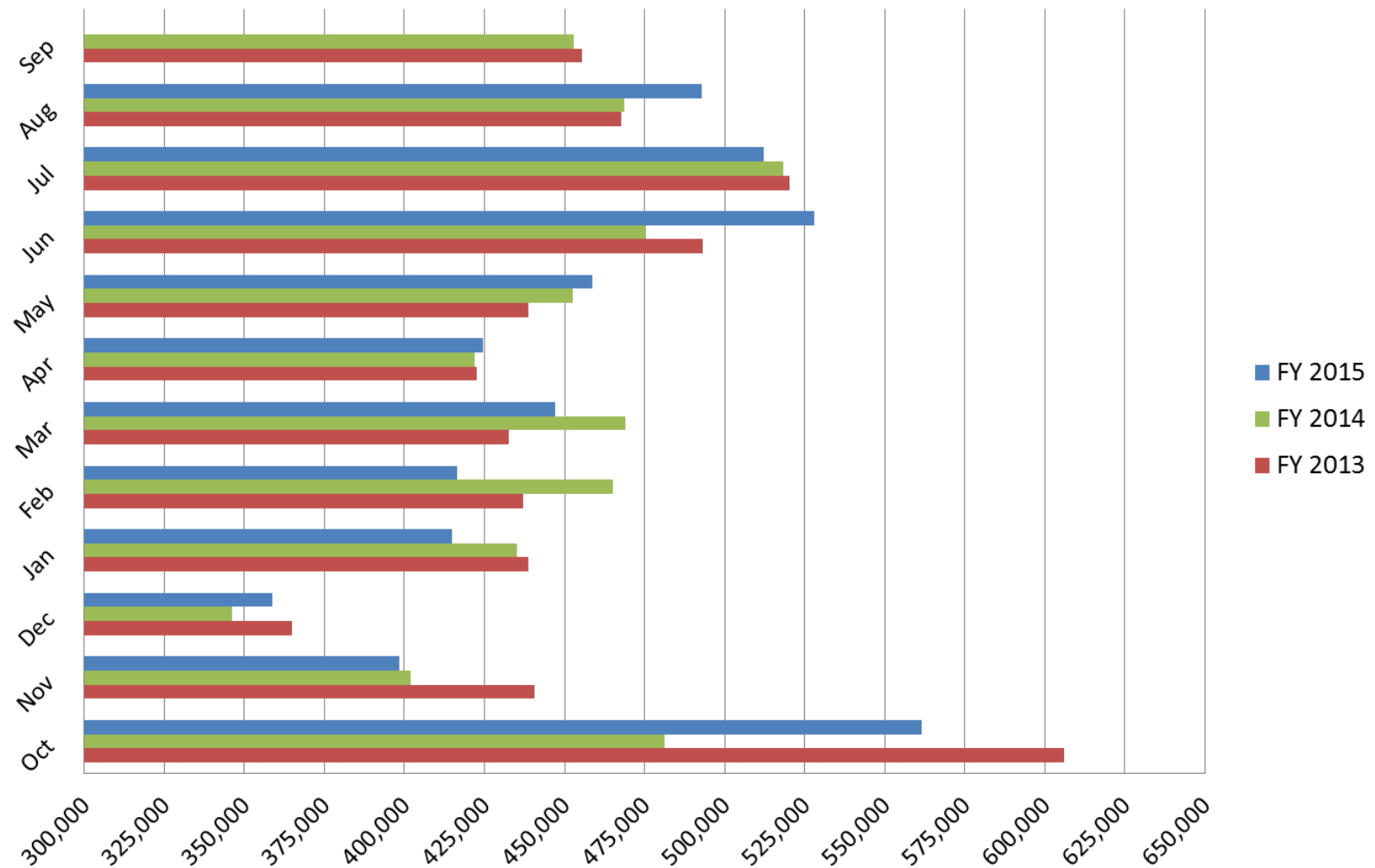
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## Visits



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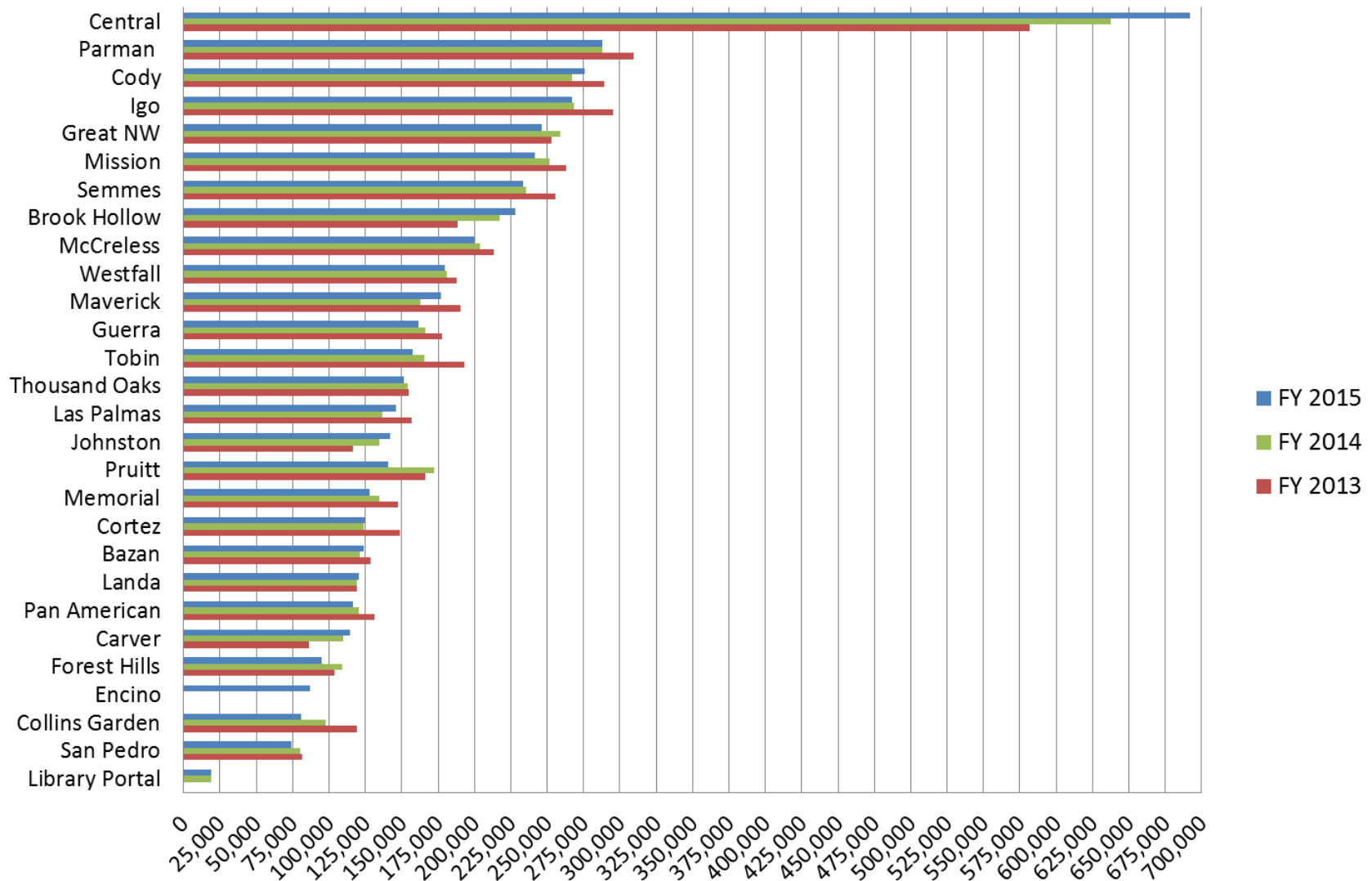
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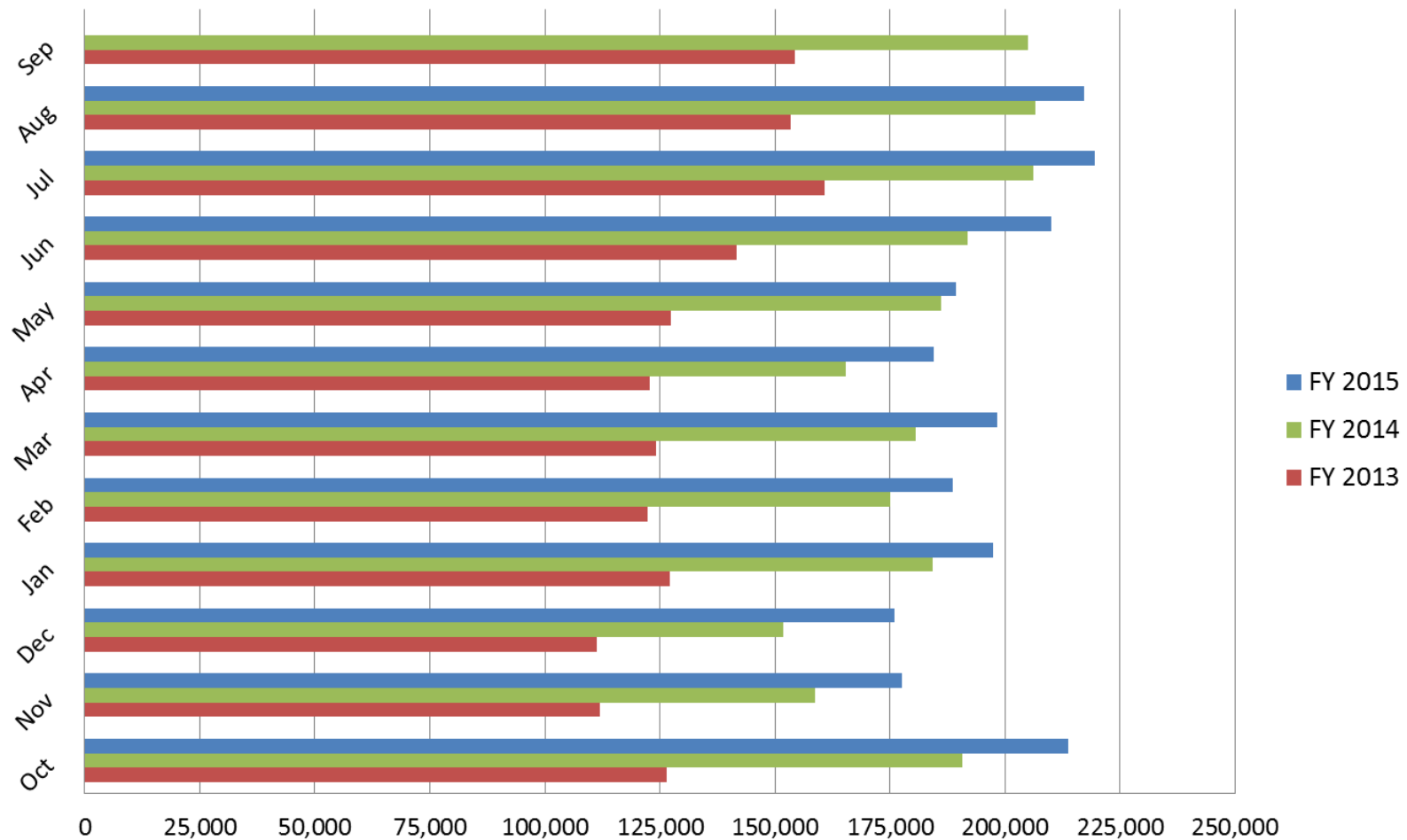
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## Hours of Computer/Wi-Fi Use



\*Combined measure of Public Computers Hours of Use and Wi-Fi Hours of Use

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