

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**AUTHORIZING THE SUBMISSION OF 2 EARLY HEAD START GRANT APPLICATIONS TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES AND ACCEPTANCE UPON AWARDS OF AN AMOUNT UP TO \$2,639,411.00 FOR THE PERIOD OF FEBRUARY 1, 2015 – JULY 31, 2016, A REVISED PROGRAM BUDGET OF \$7,310,264.00, WHICH INCLUDES AN IN-KIND MATCH OF UP TO \$1,462,053.00, AND A PERSONNEL COMPLEMENT OF 19 POSITIONS FOR THE DEPARTMENT OF HUMAN SERVICES.**

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**WHEREAS**, for over 20 years, the Department of Human Services (DHS) has managed both the Child Care Services and Head Start program grants, providing early care, education and support services to more than 11,000 children and their families on a daily basis; and

**WHEREAS**, on April 2, 2015, through ordinance 2015-04-02-0232, City Council authorized DHS to apply for and accept \$3,208,800.00 of federal grant funding for the period of February 1, 2015 to July 31, 2016, and to establish an Early Head Start - Child Care Partnership (EHS-CCP), serving 216 low-income infants and toddlers within the inner-city; and

**WHEREAS**, on May 12, 2015, the City received notification from the U.S. Department of Health and Human Services (HHS) of additional available funding for the remaining six months of the 18-month EHS - CCP program implementation period; and

**WHEREAS**, the Head Start Policy Council approved a Balance of Funds grant application and a Supplemental Funding grant application on August 25, 2015; and

**WHEREAS**, these grant applications are due to HHS on October 1, 2015; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is authorized to submit to the U.S. Department of Health and Human Services (HHS) for the period of February 1, 2015 – July 31, 2016 a Balance of Funds application and accept upon award an amount up to \$1,620,000.00, and a Supplemental Funding application and accept upon award an amount up to \$1,019,411.00, and to execute any and all necessary documents to effectuate the applications and acceptance. Copies of the applications are on file with DHS.

**SECTION 2.** The revised program budget for the period of February 1, 2015 – July 31, 2016 of \$7,310,264.00 is hereby approved.

**SECTION 3.** So long as City's portion of the required match is available in City's budget, acceptance of further funds if awarded, any and all actions necessary to effectuate the acceptance of the funds, and provision of the City's match are hereby authorized.

**SECTION 4.** A proposed budget for the additional awards, including an in-kind matching budget of up to \$1,462,053.00, attached hereto and incorporated herein for all purposes as **Attachment I**, is hereby approved. Upon acceptance of the awards, fund 2602238017 entitled "Early Head Start 2015-2016" is hereby designated for use in the accounting for the fiscal transaction in the acceptance of this grant, and the sum of up to \$2,639,411.00 from HHS will be appropriated in said fund. Upon award, a department specific fund will be assigned.

**SECTION 5.** The proposed personnel complement of nineteen (19) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_.

**M A Y O R**  
**Ivy R. Taylor**

**ATTEST:**

**APPROVED AS TO FORM:**

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Leticia M. Vacek, City Clerk

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Martha G. Sepeda, Acting City Attorney