

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

AUTHORIZING THE SUBMISSION OF A HEAD START GRANT APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES AND ACCEPTANCE UPON AWARD OF AN AMOUNT UP TO \$22,090,151.00 FOR THE PERIOD OF FEBRUARY 1, 2016 – JANUARY 31, 2017, A BUDGET OF \$27,612,689.00, WHICH INCLUDES AN IN-KIND MATCH OF UP TO \$5,522,538.00, AND A PERSONNEL COMPLEMENT OF 92 POSITIONS FOR THE DEPARTMENT OF HUMAN SERVICES.

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WHEREAS, the Head Start program is a federally-funded early childhood education and development program administered by the U.S. Department of Health and Human Services (HHS) since 1965, providing education and family support services to children between the ages of three and five; and

WHEREAS, the City of San Antonio, through the Department of Human Services, has served as a grantee for the Head Start Program for over 30 years and currently serves 3,020 children and their families in 26 Head Start centers located in the San Antonio Independent School District (SAISD) and Edgewood Independent School District (EISD); and

WHEREAS, on August 21, 2015, the City received notification from HHS of available funding in the amount of \$22,090,151.00 for the continuation of Head Start Program Services through January 31, 2017; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the Department of Human Services (DHS) or her designee, is authorized to submit a grant application to the U.S. Department of Health and Human Services (HHS) and to accept funds upon award in an amount up to \$22,090,151.00 for the City of San Antonio Head Start Program for the period of February 1, 2016 through January 31, 2017. The City Manager or her designee, or the Director of the DHS or her designee, is authorized to execute any and all necessary documents to effectuate the application and acceptance. A copy of the application is on file with DHS.

SECTION 2. Associated City of San Antonio Head Start Program documents required by HHS, including the annual program self-assessment, community assessment and 5-year strategic plan, are hereby approved.

SECTION 3. The Economic and Human Development Committee is hereby authorized as the designated governing body for the City of San Antonio Head Start and Early Head Start Programs.

SECTION 4. So long as City's portion of the required match is available in City's budget, acceptance of additional funds if awarded, any and all actions necessary to effectuate the acceptance of additional funds, and provision of the City's match are hereby authorized.

SECTION 5. A proposed budget, including an in-kind matching budget of up to \$5,522,538.00, is attached hereto and incorporated herein for all purposes as **Attachment I**, is hereby approved. A formal final budget which will include Fund, Internal Order and General Ledger numbers will be submitted by the department upon award.

SECTION 6. The proposed personnel complement of ninety-two (92) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

SECTION 7. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance, may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 8. This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this ____ day of _____.

M A Y O R
Ivy R. Taylor

ATTEST:

APPROVED AS TO FORM:

Leticia M. Vacek, City Clerk

Martha G. Sepeda, Acting City Attorney