

**ECONOMIC AND HUMAN DEVELOPMENT  
COUNCIL COMMITTEE MEETING MINUTES  
OCTOBER 6, 2015  
1:30 PM  
MEDIA BRIEFING ROOM, CITY HALL**

<b>Members Present:</b>	Councilmember Joe Krier, <i>Chair, District 9</i> Councilmember Roberto Treviño, <i>District 1</i> Councilmember Rebecca Viagran, <i>District 3</i> Councilmember Ray Lopez, <i>District 6</i> Councilmember Mike Gallagher, <i>District 10</i>
<b>Members Absent:</b>	None
<b>Staff Present:</b>	Maria Villagomez, <i>Assistant City Manager</i> ; Leticia M. Vacek, <i>City Clerk</i> ; Melody Woosley, <i>Director of Human Services</i> ; Steve De La Haya, <i>Assistant Director of CVB</i> ; Venisa Saenz, <i>Sr. Management Analyst</i> ; Javier Vasquez, <i>Executive Assistant</i> ; Greg Jefferson, <i>District 9</i> ; Jed Maebius, <i>District 1</i> ; Denice Trevino, <i>Office of the City Clerk</i>
<b>Other Present:</b>	Julie Patterson; Frank Miceli; Marco Barros; Geoffrey Crabtree; K. Andy Tiwari; Baltazar Serna

**Call to Order**

Chairman Krier called the meeting to order.

**1. Approval of Minutes of the May 5, 2015 Economic and Community Development Committee Meeting**

Councilmember Lopez moved to approve the Minutes of the May 5, 2015 Economic and Community Development Committee Meeting. Councilmember Treviño seconded the motion. The motion carried unanimously.

**2. Consideration of Applicants to the Convention and Visitor's Commission**

Mrs. Vacek provided an overview of the Organizational Composition of the Applicants. She presented information on the Applicants from the San Antonio Chamber of Commerce (3 Applicants), Market Square (1 Applicant), Mayoral Appointee, Paseo del Rio Association (1 Applicant), San Antonio Hotel Lodging Association (6 Applicants), San Antonio Area Tourism (1 Applicant), San Antonio Restaurant Association (1 Applicant), San Antonio Sports (1 Applicant), Theme Parks (2 Applicants), Airline Representative (1 Applicant), Arts and Cultural Association (2 Applicants), Taxicab Industry (1 Applicant), and General Community (4 Applicants).

The following Applicants from the General Community were interviewed:

- Geoffrey Crabtree
- Frank Miceli
- Julie Patterson
- Khavischal (Andy) Tiwari

## Executive Session

Chairman Krier recessed the meeting into Executive Session at 1:52 p.m. to deliberate the appointment, evaluation, and duties of Applicants to the Convention and Visitor's Commission and discuss legal issues pursuant to Texas Government Code Section 551.074 (personnel matters) and Texas Government Code Section 551.071 (consultation with attorney).

Chairman Krier reconvened the meeting at 2:22 p.m. and stated that no action was taken during Executive Session.

Councilmember Treviño moved to forward the following Convention and Visitor's Commission Applicants to the full City Council for review and consideration:

1. **Rudy D. Garza** (*San Antonio Chamber of Commerce*)
2. **Roberto R. Rodriguez** (*San Antonio Chamber of Commerce*)
3. **Larry S. Anthis** (*San Antonio Chamber of Commerce*)
4. **Michael D. Cortez** (*Market Square*)
5. **Johnny Hernandez** (*Mayoral Appointee*)
6. **Tammy L. Peacock-Werline** (*Paseo del Rio Association*)
7. **Maria A. Martinez** (*San Antonio Housing and Lodging Association*)
8. **Timothy E. Sullivan** (*San Antonio Housing and Lodging Association*)
9. **Justin R. Holley** (*San Antonio Housing and Lodging Association*)
10. **William R. Petrella** (*San Antonio Housing and Lodging Association*)
11. **Ronald R. Stinson** (*San Antonio Housing and Lodging Association*)
12. **John R. Wallace Jr.** (*San Antonio Housing and Lodging Association*)
13. **Davis Phillips** (*San Antonio Area Tourism*)
14. **William F. Grinnan Jr.** (*San Antonio Restaurant Association*)
15. **Bob W. Raymond** (*San Antonio Sports*)
16. **Diane L. Centeno** (*Theme Park-Seaworld*)
17. **William N. Thurman III** (*Theme Park-Six Flags*)
18. **Christal A. Campbell** (*Airline Representative*)
19. **Vanessa Lacross Hurd** (*Arts & Cultural Community*)
20. **Henry Brun** (*Arts & Cultural Community*)
21. **Julie B. Patterson** (*General Community*)
22. **Geoffrey W. Crabtree** (*General Community*)
23. **Frank L. Miceli** (*General Community*)
24. **Khavischal "Andy" Tiwari** (*General Community*)
25. **John W. Bouloubasis** (*Taxicab Industry*)

. Councilmember Viagran seconded the motion. The motion carried unanimously.

### 3. Discussion and Possible Action on Head Start Briefing Items

Ms. Melody Woosley provided an overview of the Head Start Program to include Governance, Service Plans, Enrollment Plans, and Fiscal Activity. She noted that the Head Start Program had been administered by the City of San Antonio since 1965 and that over 3,000 Children had been assisted with educational and medical needs as well as family support services. Ms. Woosley reported that over 200 Children had been served by the Early Head Start Program at 5 Early Child Care Centers.

It was reported that the Federal Government requires the Governance Structure of the Head Start Program to be shared by the Local Governing Body and Parents. Ms. Woosley reported that the City Council designated the Economic and Human Development Council Committee as the Governing Body for the Head Start Program. She noted that Monthly Updates would be provided to the Committee.

Ms. Woosley reported on the Annual Service Plan for the 2015-2016 School Year to include Policy Revisions and Procedures. She noted that said Plan denoted services to be offered and was in compliance with Federal Grant Requirements. Center Enrollment Plans were also highlighted to include Partnering School Districts and Students Enrolled.

Ms. Woosley spoke on the Eligibility Requirements (ERSEA) for Students and noted that Students with specific physical, medical, or social service needs were given priority. She reported that a proposed Eligibility Change for the 2015-2016 School Year was the addition of criteria for enrollment in the Early Head Start Program.

A Progress Report for August 2015 was provided and it was noted that a total of 252 Students were on the waiting list as the Federal Government required 100% enrollment. It was reported that 63% of Students had received physical exams with Home Visits and Family Needs Assessments being scheduled. Ms. Woosley noted that these comprehensive services were required to be conducted in accordance with Head Start Standards.

Ms. Woosley reported that the Total Budget for the FY 2015-2016 Early Head Start Program was \$27.6 Million and highlighted Funding Allocations made to date. She clarified that the Fiscal Year for the Program was from February 1<sup>st</sup> to January 30<sup>th</sup> and that expenditures were reimbursed by the Federal Government several months after being submitted.

Chairman Krier asked for clarification on the waiting list. Ms. Woosley reported that enrollment started several months before the school year and that more applications were submitted than available slots. She stated that the number of Students on the waiting list could be inaccurate as Parents may have enrolled Students in other Programs after the start of the new School Year.

Councilmember Lopez asked for more information on the Policy Council. Ms. Woosley reported that Head Start Requirements mandate the creation of one Head Start Policy Council for the entire Local Head Start Program. She noted that each Site had a Parent Advisory Council and that these Advisory Councils assisted the Policy Council in formulating Policies and Procedures. As it relates to Demographics of the Policy Council Membership, it was reported that 2 of the 8 Members were men.

Councilmember Lopez asked for more information on the wait list for the Head Start Program. It was reported that the waiting list was comprised of Students residing in both the San Antonio and Edgewood Independent School Districts and that the wait list was proportionate to the 2 Sites.

At the request of Councilmember Treviño, Ms. Woosley reported on the differences between the Head Start and Pre-K 4 SA Programs. She noted that enrollment in the Head Start Program was based on a lower economic threshold; Program Services offered were more comprehensive to include Physical Exams and Home Visits; and Students with specific challenges received priority enrollment.

Ms. Woosley reported that the City was in the process of developing Agreements with the San Antonio and Edgewood Independent School Districts to obtain data on former students in order to identify progress made over the years.

Councilmember Gallagher moved to approve the 2015-2016 Head Start Service Plan, Enrollment Plan, and ERSEA Matrix. Councilmember Lopez seconded the motion. The motion carried unanimously.

Councilmember Lopez recommended that Ms. Woosley invite a Policy Council Representative to the next Economic and Human Development Council Committee Meeting.

### **Adjourn**

There being no further discussion, the meeting was adjourned at 2:40 p.m.

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Joe Krier, Chairman

Respectfully Submitted,

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Melinda L. Uriegas  
Assistant City Clerk