

San Antonio Public Library
Monthly Operating Statement
October 1, 2015 to October 31, 2015
Percent of FY Budget Spent: 10%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 15-16	FY 15-16	FY 15-16	FY 15-16	FY 15-16
City General Fund--Personnel Services					
Car Exp Allowance	18,000	1,500	-	16,500	8%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	1,200	360	-	840	0%
Civ Cloth/Boot Allowance	-	100	-	(100)	0%
Civl Actv Healthcr	2,441,772	203,481	-	2,238,291	8%
Def Comp-Executives	5,638	-	-	5,638	0%
FICA & Medicare Exp	1,260,833	95,911	-	1,164,922	8%
Language Skill Pay	33,600	2,850	-	30,750	8%
Life Insurance	13,936	1,081	-	12,855	8%
Overtime Salaries	1,737	-	-	1,737	0%
Pers Leave Buy Back	199,688	-	-	199,688	0%
Regular Salaries	16,484,233	1,313,720	-	15,170,513	8%
Reserve Performance Pay	226,359	-	-	226,359	0%
Retiree Hlth Assess	409,296	34,108	-	375,188	8%
Reserve COLA	595,560	-	-	595,560	0%
Retirement Exp	1,473,941	122,325	-	1,351,616	8%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	3,879	-	15,421	20%
Total General Fund Personal Services	22,773,950	1,779,314	-	20,994,636	8%
City General Fund--Contractual Services					
Adv and Publications	11,450	-	-	11,450	0%
Alarm and Sec. Serv.	63,608	1,876	-	61,732	3%
Binding & Printing	52,585	897	3,353	48,336	8%
Cleaning Services	1,221,822	785	-	1,221,037	0%
Computer Software Maint.	495,086	125,137	-	369,949	25%
Public Copy/Print	259,759	4,146	1,316	254,297	2%
Contractual Services	1,232,928	51,881	829,744	351,303	72%
Credit Card Fees	24,000	1,834	-	22,166	
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	479,751	28,092	-	451,659	6%
Freight and Storage	30,220	280	31,085	(1,145)	104%
Linen & Laundry Serv	1,000	-	-	1,000	0%
Mail and Parcel Post	14,526	10,051	-	4,475	69%
Maint - Buildings	347,596	25,845	27,285	294,466	15%
Maint & Rep - Cmrc	3,393	2	-	3,391	0%
Maint. - M&E	20,420	8,984	-	11,436	44%
Maint. - Repair Auto	12,595	1,068	-	11,527	8%
Membership Dues	15,300	3,251	-	12,049	21%
Other Contract Svcs	17,379	-	-	17,379	
Rent City Motor Pool	5,000	-	-	5,000	0%
Rental of Equipment	10,000	-	-	10,000	0%
Rental Office Equipment	9,000	-	-	9,000	0%
Transportation Fees	89,485	6,850	-	82,635	8%
Travel-Official	1,000	-	-	1,000	0%
Total General Fund Contractual Services	4,421,526	270,979	892,782	3,257,765	26%

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**Cash gift \$45,000, Direct expenditure for Donna Brazile program \$5,000.

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City General Fund--Commodities					
Clothing and Linen	6,092	758	10,866	(5,532)	191%
Computer Software	60,000	-	-	60,000	0%
Expense Allowance	1,000	-	-	1,000	0%
Janitorial Supplies	36,452	4,197	-	32,255	12%
Library Materials	236,841	15,493	-	221,348	7%
Library Resources	4,049,839	295,907	95,960	3,657,971	10%
M&R Material Mach/Eq	20,608	1,029	1,421	18,158	12%
M&R MaterialBldg/Imp	66,188	2,175	-	64,013	3%
M&R Parts Automotive	7,741	409	-	7,332	5%
Office Supplies	135,877	11,683	1,849	122,345	10%
Other Commodities	38,834	4,639	1,395	32,800	16%
Photographic Supply	1,400	-	-	1,400	0%
Tools & Apparatus	-	1,097	-	(1,097)	
Total General Fund Commodities	4,660,872	337,417	111,491	4,211,964	10%
City General Fund Other Expenditures					
Automotive Admin Chg	1,680	140	-	1,540	8%
Build. Maint. Chg	255,291	21,274	-	234,017	8%
Gas and Electricity	992,460	82,546	-	909,914	8%
General Liab. Assess	130,190	10,849	-	119,341	8%
Mail & Delivery Svcs	7,821	652	-		
Motor Fuel and Lub.	18,508	1,342	-	17,166	7%
Rent of City Equip.	25,637	2,136	-	23,501	8%
Unemploy Comp Assess	3,115	-	-	3,115	0%
Water and Sewer	170,474	15,379	-	155,095	9%
Workers Comp Assess	110,469	9,206	-	101,263	8%
Total General Fund Other Expenditures	1,715,645	143,525	-	1,564,951	8%
City General Fund Scheduled Line Items					
Procurement Fee	355,342	29,612	-	325,730	8%
Cell Phone Services	7,618	300	-	7,318	4%
Communications Radio	902	4	-	898	0%
IT Assessment Fee	2,038,608	169,884	-	1,868,724	8%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	1,345	194	1,819	(668)	150%
Total General Fund Scheduled Line Items	2,404,813	199,994	1,819	2,202,999	8%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	1,470,000	240	-	1,469,760	0%
Cap<5000 - Furn & Fix	124,990	-	108,867	16,123	87%
Total General Fund Capital Outlay	1,594,990	240	108,867	1,485,883	7%
Total City General Fund	37,571,796	2,731,469	1,114,959	33,725,368	10%
Major Gifts					
Library Foundation	311,328	286,505		24,823	92%
Friends of the Library**	55,000	55,000		-	100%
Total General Fund and Major Gifts	38,266,325	3,072,974	1,114,959	34,078,392	11%

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