

**FINANCE DEPARTMENT**  
**Certificate of Exemption Form**

Date: 11/03/2015

Originating Department: TCI

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Please select one exemption.

- |  |   |
|--|---|
| <ul style="list-style-type: none"><li><input type="radio"/> a procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property</li><li><input type="radio"/> a procurement to preserve or protect the public health or safety of the city's residents</li><li><input type="radio"/> a procurement necessary because of unforeseen damage to machinery, equipment or other property</li><li><input type="radio"/> a procurement for personal, professional or planning services</li><li><input type="radio"/> a procurement for work that is performed and paid for by the day as the work progresses</li><li><input type="radio"/> a purchase of land or right-of-way</li><li><input checked="" type="radio"/> a procurement of items available from only one source</li><li><input type="radio"/> a purchase of rare books, papers and other materials for a public library</li></ul> | <ul style="list-style-type: none"><li><input type="radio"/> paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments</li><li><input type="radio"/> a public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized</li><li><input type="radio"/> a payment under a contract by which a developer participates in the construction of a public improvement as provided by subchap. c, ch 212.</li><li><input type="radio"/> personal property sold</li><li><input type="radio"/> services performed by blind or severely disabled persons</li><li><input type="radio"/> goods purchased by a municipality for subsequent retail sale by the municipality</li><li><input type="radio"/> electricity</li><li><input type="radio"/> advertising, other than legal notices</li></ul> |
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This Certificate of Exemption is executed and filed with the Finance Department as follows:

1. The undersigned is authorized to approve an exemption.
2. An exemption according to Section 252.022 of the Local Government Code exists. More specifically, the following event has occurred:

Currently, TCI asset management group use Cartegraph Navigator an older version of the software for infrastructure management. Cartegraph OMS will be an upgrade to the existing software which will allow users to collect asset data and store condition data, assess maintenance needs, store maintenance and inspection information in a more efficient way. Cartegraph OMS has the capability to perform scenario management which models the infrastructure condition based on maintenance needs and budget. Cartegraph Systems, Inc. is the sole provider of Cartegraph OMS. Staff evaluated other commercially available software such as 'Asset Works', 'Cityworks' and 'PubWorks'. However, migrating to another assets management are not feasible considering the fact that significant staff training will be required since its a new software compared to Cartegraph- staffs are already trained to use Cartegraph software.

3. Because the exemption stated above exists, the City of San Antonio intends to contract with Cartegraph Systems, Inc. which will cost approximately \$ 170,200.00(3yr).

K M Rahman

Originator

Department Director Approval

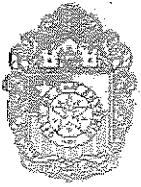
Procurement Administrator Approval

City Manager

(approval required only for ratification by City Council)

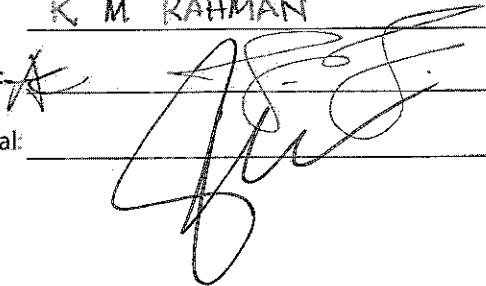
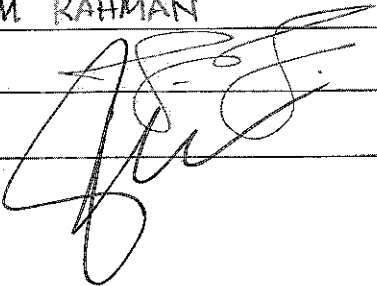
Revised 3/12/2014

Tracking Number: FY160039  
(For Finance Use Only)



**City of San Antonio**  
**Justification for Sole Source Purchase**

**Purchasing and  
General Services**

Originator's Name: K. M. RAHMAN  
Division's Approval:   
Purchasing Approval: 

Date: 11/3/15  
Date: 11/3/2015  
Date: 11/17/15

September 22, 2015

KM Rahman (Milton), P.E., PMP, CFM  
Transportation & Capital Improvements  
114 W. Commerce, 7<sup>th</sup> Floor  
San Antonio, TX 78205

RE: Sole Source Developer of Cartegraph Software

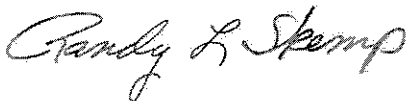
Dear Milton:

I wanted to take this opportunity to verify in writing Cartegraph Systems, Inc. of 3600 Digital Drive, Dubuque, Iowa 52003 is the sole source developer of the applications in the Cartegraph Software Suite.

Cartegraph Systems, Inc. is the sole company who can provide the Cartegraph Software Suite, which includes OMS Standard Edition, OMS Advanced Edition, OMS Enterprise Edition, OMS Standard Per User Subscription, (includes Cartegraph Cloud), OMS Advanced Per User Subscription, (using either Cartegraph Cloud or On-Premise). This software is solely designed and developed by Cartegraph Systems, Inc. These items cannot be purchased from any other source. Implementation Services must be performed exclusively by Cartegraph Systems, Inc.

As we strive to assist your organization in increasing efficiency, accountability and transparency, please feel free to contact me at 800-688-2656, extension 3323 or via e-mail at [randyskemp@cartegraph.com](mailto:randyskemp@cartegraph.com) if further information is needed.

Sincerely,



Randy L. Skemp  
Chief Revenue Officer

RLS/jlc

3600 Digital Drive  
Dubuque, Iowa 52002

800.688.2656  
563.556.8120  
[www.cartegraph.com](http://www.cartegraph.com)