

San Antonio Public Library
Monthly Operating Statement
October 1, 2015 to December 31, 2015
Percent of FY Budget Spent: 27%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 15-16	FY 15-16	FY 15-16	FY 15-16	FY 15-16
City General Fund--Personnel Services					
Car Exp Allowance	18,000	4,500	-	13,500	25%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	1,200	1,080	-	120	0%
Civ Cloth/Boot Allowance	-	200	-	(200)	0%
Civil Actv Healthcr	2,441,772	610,443	-	1,831,329	25%
Def Comp-Executives	5,638	-	-	5,638	0%
FICA & Medicare Exp	1,260,833	313,534	-	947,299	25%
Language Skill Pay	33,600	8,600	-	25,000	26%
Life Insurance	13,936	3,269	-	10,667	23%
Overtime Salaries	1,737	1,044	-	693	60%
Pers Leave Buy Back	199,688	310,337	-	(110,649)	155%
Regular Salaries	16,484,233	3,952,108	-	12,532,125	24%
Reserve Performance Pay	226,359	-	-	226,359	0%
Retiree Hlth Assess	409,296	102,324	-	306,972	25%
Reserve COLA	595,560	-	-	595,560	0%
Retiree Payout Sal	-	3,178	-	(3,178)	
Retirement Exp	1,473,941	402,370	-	1,071,571	27%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	12,443	-	6,857	64%
Transportation Allowance	-	45	-	(45)	0%
Total General Fund Personnel Services	22,773,950	5,725,475	-	17,048,475	25%
City General Fund--Contractual Services					
Adv and Publications	11,450	1,115	-	10,335	10%
Alarm and Sec. Serv.	63,608	7,364	3,526	52,718	17%
Binding & Printing	52,585	7,402	1,172	44,011	16%
Cleaning Services	1,221,822	181,556	-	1,040,267	15%
Computer Software Maint.	495,086	391,998	-	103,088	79%
Public Copy/Print	259,759	4,587	12,164	243,008	6%
Contractual Services	1,232,928	270,884	706,994	255,050	79%
Credit Card Fees	24,000	5,515	-	18,485	
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	479,751	46,980	9,458	423,313	12%
Freight and Storage	30,220	5,589	26,845	(2,214)	107%
Inspection Fees	-	400	-	(400)	
Linen & Laundry Serv	1,000	-	-	1,000	0%
Mail and Parcel Post	14,526	11,810	-	2,716	81%
Maint - Buildings	347,596	123,496	114,900	109,200	69%
Maint & Rep - Cmrcl	3,393	252	-	3,141	7%
Maint. - M&E	20,420	9,260	-	11,160	45%
Maint.- Repair Auto	12,595	2,452	-	10,143	19%
Membership Dues	15,300	6,992	-	8,308	46%
Other Contract Svcs	17,379	-	-	17,379	
Rent City Motor Pool	5,000	-	-	5,000	0%
Rental of Equipment	10,000	-	-	10,000	0%
Rental Office Equipment	9,000	1,053	-	7,947	12%
Transportation Fees	89,485	27,641	-	61,844	31%
Travel-Official	1,000	785	-	215	79%
Total General Fund Contractual Services	4,421,526	1,107,131	875,060	2,439,335	45%

*Budget line overages are allowable. Budget control is at the Department level.

**Cash gift \$45,000, Direct expenditure for Donna Brazile program \$5,000.

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City General Fund--Commodities					
Clothing and Linen	6,092	1,823	9,686	(5,416)	189%
Commods. for Resale	-	-	-	-	
Computer Software	60,000	4,675	171	55,154	8%
Expense Allowance	1,000	215	-	785	21%
Janitorial Supplies	36,452	12,845	647	22,960	37%
Library Materials	236,841	21,604	15,155	200,083	16%
Library Resources	4,049,839	779,811	182,508	3,087,520	24%
M&R Material Mach/Eq	20,608	3,783	2,566	14,259	31%
M&R Material Bldg/Imp	66,188	13,250	5,352	47,587	28%
M&R Parts Automotive	7,741	1,169	-	6,572	15%
Office Supplies	135,877	27,169	1,373	107,336	21%
Other Commodities	38,834	10,954	-	27,880	28%
Photographic Supply	1,400	-	-	1,400	0%
Tools & Apparatus	-	1,694	-	(1,694)	
Total General Fund Commodities	4,660,872	879,493	217,456	3,563,922	24%
City General Fund Other Expenditures					
Automotive Admin Chg	1,680	420	-	1,260	25%
Build. Maint. Chg	255,291	63,823	-	191,468	25%
Gas and Electricity	992,460	224,635	-	767,825	23%
General Liab. Assess	130,190	32,548	-	97,642	25%
Mail & Delivery Svcs	7,821	1,955	-		
Motor Fuel and Lub.	18,508	3,421	-	15,087	18%
Rent of City Equip.	25,637	6,409	-	19,228	25%
Unemploy Comp Assess	3,115	779	-	2,336	25%
Water and Sewer	170,474	29,828	-	140,646	17%
Workers Comp Assess	110,469	27,617	-	82,852	25%
Total General Fund Other Expenditures	1,715,645	391,435	-	1,318,344	23%
City General Fund Scheduled Line Items					
Procurement Fee	355,342	88,835	-	266,507	25%
Cell Phone Services	7,618	871	-	6,747	11%
Communications Radio	902	182	-	720	20%
IT Assessment Fee	2,038,608	509,652	-	1,528,956	25%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	1,345	923	1,516	(1,094)	181%
Interfnd Transf Out	111,137	27,784	-	83,353	
Total General Fund Scheduled Line Items	2,515,950	600,463	1,516	1,802,834	24%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	1,390,000	20,144	92,528	1,277,328	8%
Cap<5000 - PC Replct	109,050	-	-	109,050	
Cap<5000 - Furn & Fix	124,990	3,348	104,839	16,803	87%
Computer (Budget Only)	-	8,901	-	(8,901)	
Total General Fund Capital Outlay	1,624,040	32,393	197,367	1,394,280	14%
Total City General Fund	37,711,983	8,736,390	1,291,399	27,684,194	27%
Major Gifts					
Library Foundation	282,378	-		282,378	0%
Friends of the Library**	55,000	55,000		-	100%
Total General Fund and Major Gifts	38,377,562	8,791,390	1,291,399	28,294,773	26%

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