

CITY OF SAN ANTONIO
FINANCE DEPARTMENT
Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Finance Director
Kevin Barthold, City Auditor

COPIES: Audit Committee; Ben Gorzell, Jr., Chief Financial Officer;
Marc Druck, Compliance Auditor; Norbert Dziuk, Assistant to the Director

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: February 16, 2016

The evaluation process and due diligence for the following High Profile item has been completed:

On Call Contract - Plumbing (Building and Equipment Services) – Department issued a Request for Competitive Sealed Proposals solicitation seeking qualified respondents to provide 24/7/365 coverage for the City of San Antonio's plumbing emergency and non emergency needs. Service shall include plumbing maintenance and repairs Citywide. Trade services within new building construction, remodeling or alterations of an existing building will not be included. Based upon the evaluation process, the City will award contracts to each of the three respondents for these services.

- Number of Respondents: 3
- Contract Value: \$2.4 Million
- Term of Contract: Upon award – March 31, 2018 with 3, one year options to renew
- Tentative Council Date: March 17, 2016

RFCSP Annual Job Order Contract for On-Call Plumbing Services - Citywide	Maximum Points	Vendor A	Vendor B	Vendor C
Score Summary RFx 6100006910				
Evaluation				
A - Experience, Background, Qualifications	35	28.14	25.29	26.00
B - Proposed Plan	35	28.71	27.00	28.00
C - Price Schedule	15	11.94	15.00	12.42
D - SBEDA - SBE Prime Contract Program	15	15.00	15.00	15.00
TOTAL SCORE	100	83.80	82.29	81.42
RANK BASED ON TOTAL SCORE		1.00	2.00	3.00

Benefits Consultant (Human Resources) – Department issued a Request for Proposals seeking responses from nationally experienced actuarial consulting firms, with a proven track record for comprehensive benefits consulting services including but not limited to plan design review, actuarial plan valuations, plan design recommendations and cost savings analysis, and assistance preparing and evaluating request for proposals for plans covered under the City of San Antonio Flexible Benefits Program.

- Number of Respondents: 7
- Contract Value: \$1.98 Million
- Term of Contract: March 3, 2016 – March 2, 2019 with 2, one year options to renew
- Tentative Council Date: March 3, 2016

RFP for Employee Benefits Consultant Score Summary	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F	Vendor G
A - Experience, Background, Qualifications	25	24.20	23.60	19.60	19.40	18.40	21.60	11.80
B - Proposed Plan	30	29.20	24.80	20.60	21.40	17.00	20.80	9.80
C - Pricing Schedule	15	3.52	3.97	6.18	6.27	4.08	1.44	15.00
D - SBEDA Program	15	0.00	0.00	5.00	0.00	0.00	0.00	0.00
E - Local Preference Program	10	5.00	5.00	0.00	0.00	5.00	0.00	0.00
F - Veteran-Owned Small Business Preference Program	5	0.00	0.00	0.00	0.00	0.00	0.00	5.00
TOTAL SCORE	100	61.92	57.37	51.38	47.07	44.48	43.84	41.60
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6	7

Assistance with the Edwards Aquifer Protection Program (TCI) – Department issued a Request for Qualifications seeking a qualified firm to assist the City with the acquisition of property rights by fee-simple purchase, conservation easements or donations of land over the sensitive zones of the Edwards Aquifer.

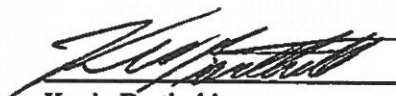
- Number of Respondents: 3
- Contract Value: \$2.5 Million
- Term of Contract: 5 years
- Tentative Council Date: March 17, 2016

Final Summary Scoring Interview Phase	WEIGHTING POINTS	Firm 1	Firm 2	Firm 3
Assistance with the Edwards Aquifer Protection Program				
A. Experience of the Prime Firm and Key Personnel	40	37.60	33.80	20.40
B. Project Management Approach	40	34.20	35.60	24.00
C. Team's Experience with San Antonio Region Issues and Past Experience with City of San Antonio Contracts	20	18.80	18.20	8.80
TOTAL SCORE	100	90.60	87.60	53.20
RANK		1	2	3

Due diligence conducted for each of the respondents to the above solicitation includes a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. Staff reports no findings were noted for the above project.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.


Troy Elliott, CPA
Finance Director


Kevin Barthold
City Auditor