

CITY OF SAN ANTONIO
FINANCE DEPARTMENT
Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Finance Director
Kevin Barthold, City Auditor

COPIES: Audit Committee; Ben Gorzell, Jr., Chief Financial Officer; Norbert Dziuk, Assistant to the Director

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: March 10, 2016

The evaluation process and due diligence for the following High Profile item has been completed:

Financial Advisor (Finance) – Department issued a Request for Proposals solicitation seeking qualified firms to provide Financial Advisor Services to assist the City in the management of its debt program and the design and issuance of bonds, certificates, tax notes, and other financial instruments as may be required.

- Number of Respondents: 8
- Contract Value: \$2.3 Million
- Term of Contract: 3 years with 1, 2 year option to renew
- Tentative Council Date: March 31, 2016

RFP Financial Advisor Services Score Summary	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F	Vendor G	Vendor H
A - Experience, Background, Qualifications	30	28.57	27.00	20.57	24.00	25.71	23.43	18.71	13.71
B - Proposed Plan	45	42.86	37.29	27.43	32.71	31.57	30.14	24.29	21.71
C - Fee Schedule	5	5.00	4.68	4.14	4.58	3.92	3.68	2.59	3.68
D - SBEDA - Mentorship Incentive	5	5.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00
E - Local Preference Program	10	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00
F - VOSB Preference Program	5	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SCORE	100	81.43	68.97	67.14	61.29	61.21	57.26	45.59	39.11
RANK BASED ON TOTAL SCORE		1.00	2.00	3.00	4.00	5.00	6.00	7.00	8.00

On-Call Environmental Remediation Services (TCI) – Department issued a Request for Proposals seeking proposals from qualified firms to perform On-Call Environmental Remediation Services for various City projects in various locations throughout the City. Typical work to be performed under this On-Call Contract will consist of excavation, removal, transportation and disposal of

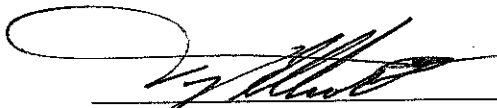
impacted soil and groundwater from City streets, drainage ways, City-owned property, Right-of-Way (hereafter referred to as "ROW") easements and other City-related remediation services.

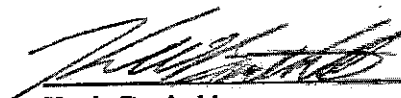
- Number of Respondents: 2
- Contract Value: Not to exceed \$750,000 per year
- Term of Contract: One (1) year initial term with one (1) year option to renew
- Tentative Council Date: April 2016

Due diligence conducted for each of the respondents to the above solicitations includes a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. Staff reports no findings were noted for the above projects.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.

ND



Troy Elliott, CPA
Finance Director

Kevin Barthold
City Auditor

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