

San Antonio Public Library  
Monthly Operating Statement  
October 1, 2015 to February 29, 2016  
Percent of FY Budget Spent: 42%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 15-16	FY 15-16	FY 15-16	FY 15-16	FY 15-16
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	7,500	-	10,500	42%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	1,200	2,500	-	(1,300)	0%
Civ Cloth/Boot Allowance	-	300	-	(300)	0%
Civil Actv Healthcr	2,441,772	1,017,405	-	1,424,367	42%
Def Comp-Executives	5,638	4,271	-	1,367	76%
FICA & Medicare Exp	1,260,833	509,798	-	751,035	40%
Hol.Pay-Hourly Sal.	-	4,346	-	(4,346)	
Language Skill Pay	33,600	14,500	-	19,100	43%
Life Insurance	13,936	4,971	-	8,965	36%
Overtime Salaries	1,737	7,100	-	(5,363)	409%
Pers Leave Buy Back	199,688	310,337	-	(110,649)	155%
Regular Salaries	16,484,233	6,597,195	-	9,887,038	40%
Reserve Performance Pay	226,359	-	-	226,359	0%
Retiree Hlth Assess	409,296	170,540	-	238,756	42%
Reserve COLA	595,560	-	-	595,560	0%
Retiree Payout Sal	-	10,792	-	(10,792)	
Retirement Exp	1,473,941	651,749	-	822,192	44%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	19,666	-	(366)	102%
Transportation Allowance	-	45	-	(45)	0%
<b>Total General Fund Personal Services</b>	<b>22,773,950</b>	<b>9,333,013</b>	<b>-</b>	<b>13,440,937</b>	<b>41%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	2,723	-	8,728	24%
Alarm and Sec. Serv.	63,608	39,217	396	23,995	62%
Binding & Printing	52,585	16,169	11,698	24,718	53%
Cleaning Services	1,221,822	364,101	-	857,722	30%
Computer Software Maint.	495,086	391,998	-	103,088	79%
Public Copy/Print	259,759	29,842	20,749	209,168	19%
Contractual Services	1,232,928	365,907	709,393	157,628	87%
Credit Card Fees	24,000	10,144	-	13,856	
Education - Classes	3,623	229	-	3,394	6%
Fees to Prof Contr.	479,751	202,434	21,496	255,821	47%
Freight and Storage	30,220	12,785	22,033	(4,598)	115%
Inspection Fees	-	1,750	-	(1,750)	
Linen & Laundry Serv	1,000	-	-	1,000	0%
Mail and Parcel Post	14,526	22,137	-	(7,611)	152%
Maint - Buildings	347,596	237,499	91,074	19,022	95%
Maint & Rep - Cmrcl	3,393	510	-	2,883	15%
Maint. - M&E	20,420	11,480	185	8,754	57%
Maint.- Repair Auto	12,595	8,020	-	4,575	64%
Membership Dues	15,300	9,516	-	5,784	62%
Other Contract Srvc	17,379	-	-	17,379	
Rent City Motor Pool	5,000	-	-	5,000	0%
Rental of Equipment	10,000	-	-	10,000	0%
Rental Office Equipment	9,000	1,133	-	7,867	13%
Transportation Fees	89,485	48,173	-	41,313	54%
Travel-Official	1,000	1,997	-	(997)	200%
<b>Total General Fund Contractual Services</b>	<b>4,421,526</b>	<b>1,777,764</b>	<b>877,025</b>	<b>1,766,737</b>	<b>60%</b>

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<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	3,426	8,400	(5,733)	194%
Commods. for Resale	-	-	-		
Computer Software	60,000	4,846	-	55,154	8%
Expense Allowance	1,000	585	-	415	59%
Food	-	999	-	(999)	
Janitorial Supplies	36,452	22,749	107	13,596	63%
Library Materials	236,841	37,699	228	198,914	16%
Library Resources	4,049,839	1,425,484	199,096	2,425,259	40%
M&R Material Mach/Eq	20,608	8,534	3,832	8,242	60%
M&R Material Bldg/Imp	66,188	22,630	6,441	37,117	44%
M&R Parts Automotive	7,741	4,311	-	3,430	56%
Office Supplies	135,877	48,141	1,570	86,166	37%
Other Commodities	38,834	15,300	8,346	15,188	61%
Photographic Supply	1,400	-	-	1,400	0%
Tools & Apparatus	-	3,624	-	(3,624)	
<b>Total General Fund Commodities</b>	<b>4,660,872</b>	<b>1,598,329</b>	<b>228,020</b>	<b>2,834,523</b>	<b>39%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,680	700	-	980	42%
Build. Maint. Chg	255,291	106,371	-	148,920	42%
Gas and Electricity	992,460	374,109	-	618,351	38%
General Liab. Assess	130,190	54,246	-	75,944	42%
Mail & Delivery Svcs	7,821	3,259	-		
Motor Fuel and Lub.	18,508	5,147	-	13,361	28%
Rent of City Equip.	25,637	10,682	-	14,955	42%
Unemploy Comp Assess	3,115	779	-	2,336	25%
Water and Sewer	170,474	61,915	-	108,559	36%
Workers Comp Assess	110,469	46,029	-	64,440	42%
<b>Total General Fund Other Expenditures</b>	<b>1,715,645</b>	<b>663,237</b>	<b>-</b>	<b>1,047,846</b>	<b>39%</b>
<b>City General Fund Scheduled Line Items</b>					
Procurement Fee	355,342	148,059	-	207,283	42%
Cell Phone Services	7,618	2,298	-	5,320	30%
Communications Radio	902	184	-	718	20%
IT Assessment Fee	2,038,608	849,420	-	1,189,188	42%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	1,345	1,480	1,061	(1,196)	189%
Interfnd Transf Out	111,137	46,307	-	64,830	
<b>Total General Fund Scheduled Line Items</b>	<b>2,515,950</b>	<b>1,047,748</b>	<b>1,061</b>	<b>1,402,311</b>	<b>42%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	1,390,000	52,653	152,403	1,184,944	15%
Cap<5000 - PC Replct	109,050	-	-	109,050	
Cap<5000 - Furn & Fix	124,990	111,482	16,797	(3,289)	103%
Computer (Budget Only)	-	8,901	-	(8,901)	
<b>Total General Fund Capital Outlay</b>	<b>1,624,040</b>	<b>173,035</b>	<b>169,200</b>	<b>1,281,804</b>	<b>21%</b>
<b>Total City General Fund</b>	<b>37,711,983</b>	<b>14,593,126</b>	<b>1,275,307</b>	<b>21,843,550</b>	<b>42%</b>
<b>Major Gifts</b>					
Library Foundation	283,478	68,258		215,220	24%
Friends of the Library	55,000	13,357		41,643	24%
<b>Total General Fund and Major Gifts</b>	<b>38,378,662</b>	<b>14,674,742</b>	<b>1,275,307</b>	<b>22,428,613</b>	<b>42%</b>