

San Antonio Public Library
Monthly Operating Statement
October 1, 2015 to March 31, 2016
Percent of FY Budget Spent: 51%

	Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 15-16	FY 15-16	FY 15-16	FY 15-16	FY 15-16
City General Fund--Personnel Services					
Car Exp Allowance	18,000	9,000	-	9,000	50%
Cell Phone Allowance	2,520	-	-	2,520	0%
Cell Phone Reimburse	1,200	3,110	-	(1,910)	0%
Civ Cloth/Boot Allowance	-	300	-	(300)	0%
Civil Actv Healthcr	2,441,772	1,220,886	-	1,220,886	50%
Def Comp-Executives	5,638	4,271	-	1,367	76%
FICA & Medicare Exp	1,260,833	616,255	-	644,578	49%
Hol.Pay-Hourly Sal.	-	4,346	-	(4,346)	
Language Skill Pay	33,600	17,450	-	16,150	52%
Life Insurance	13,936	5,803	-	8,133	42%
Overtime Salaries	1,737	7,100	-	(5,363)	409%
Pers Leave Buy Back	199,688	310,337	-	(110,649)	155%
Regular Salaries	16,484,233	8,020,814	-	8,463,419	49%
Reserve Performance Pay	226,359	-	-	226,359	0%
Retiree Hlth Assess	409,296	204,648	-	204,648	50%
Reserve COLA	595,560	-	-	595,560	0%
Retiree Payout Sal	-	26,186	-	(26,186)	
Retirement Exp	1,473,941	782,250	-	691,691	53%
Salary Turnover Targ	(413,663)	-	-	(413,663)	0%
Shift Differential	19,300	23,602	-	(4,302)	122%
Transportation Allowance	-	45	-	(45)	0%
Total General Fund Personal Services	22,773,950	11,256,403	-	11,517,547	49%
City General Fund--Contractual Services					
Adv and Publications	11,450	4,187	-	7,263	37%
Alarm and Sec. Serv.	63,608	45,312	-	18,296	71%
Binding & Printing	52,585	17,940	10,772	23,873	55%
Cleaning Services	1,221,822	456,376	-	765,446	37%
Computer Software Maint.	495,086	391,998	-	103,088	79%
Public Copy/Print	259,759	48,568	9,730	201,461	22%
Contractual Services	1,232,928	561,441	539,282	132,205	89%
Credit Card Fees	24,000	13,070	-	10,930	
Education - Classes	3,623	339	-	3,284	9%
Fees to Prof Contr.	479,751	255,464	21,718	202,569	58%
Freight and Storage	30,220	14,990	19,828	(4,598)	115%
Inspection Fees	-	1,820	-	(1,820)	
Linen & Laundry Serv	1,000	-	-	1,000	0%
Mail and Parcel Post	14,526	22,137	-	(7,611)	152%
Maint - Buildings	347,596	293,123	93,784	(39,312)	111%
Maint & Rep - Cmrcl	3,393	524	-	2,869	15%
Maint. - M&E	20,420	18,111	-	2,309	89%
Maint.- Repair Auto	12,595	9,490	-	3,105	75%
Membership Dues	15,300	13,495	-	1,805	88%
Other Contract Svcs	17,379	-	-	17,379	
Rent City Motor Pool	5,000	-	-	5,000	0%
Rental of Equipment	10,000	-	-	10,000	0%
Rental Office Equipment	9,000	1,133	-	7,867	13%
Transportation Fees	89,485	57,474	-	32,011	64%
Travel-Official	1,000	1,972	-	(972)	197%
Total General Fund Contractual Services	4,421,526	2,228,964	695,116	1,497,446	66%

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City General Fund--Commodities					
Clothing and Linen	6,092	4,002	7,579	(5,489)	190%
Computer Software	60,000	10,862	651	48,487	19%
Expense Allowance	1,000	1,209	-	(209)	121%
Food	-	1,307	-	(1,307)	
Janitorial Supplies	36,452	30,802	-	5,650	84%
Library Materials	236,841	38,489	394	197,958	16%
Library Resources	4,049,839	1,923,452	289,458	1,836,929	55%
M&R Material Mach/Eq	20,608	13,392	-	7,216	65%
M&R Material Bldg/Imp	66,188	35,332	-	30,856	53%
M&R Parts Automotive	7,741	4,404	-	3,337	57%
Office Supplies	135,877	59,449	1,521	74,907	45%
Other Commodities	38,834	20,878	1,556	16,400	58%
Photographic Supply	1,400	-	-	1,400	0%
Tools & Apparatus	-	4,762	-	(4,762)	
Total General Fund Commodities	4,660,872	2,148,341	301,159	2,211,372	53%
City General Fund Other Expenditures					
Automotive Admin Chg	1,680	840	-	840	50%
Build. Maint. Chg	255,291	127,646	-	127,646	50%
Gas and Electricity	992,460	444,973	-	547,487	45%
General Liab. Assess	130,190	65,095	-	65,095	50%
Mail & Delivery Svcs	7,821	3,911	-		
Motor Fuel and Lub.	18,508	6,352	-	12,156	34%
Rent of City Equip.	25,637	12,819	-	12,818	50%
Unemploy Comp Assess	3,115	1,558	-	1,558	50%
Water and Sewer	170,474	75,201	-	95,273	44%
Workers Comp Assess	110,469	55,235	-	55,235	50%
Total General Fund Other Expenditures	1,715,645	793,628	-	918,107	46%
City General Fund Scheduled Line Items					
Procurement Fee	355,342	177,671	-	177,671	50%
Cell Phone Services	7,618	2,731	-	4,887	36%
Communications Radio	902	209	-	693	23%
Domain Names	-	342	-		
IT Assessment Fee	2,038,608	1,019,304	-	1,019,304	50%
Rental of Pagers	998	-	-	998	0%
Wireless Data Communications	1,345	1,758	910	(1,323)	198%
Interfnd Transf Out	111,137	55,569	-	55,568	
Total General Fund Scheduled Line Items	2,515,950	1,257,584	910	1,202,230	50%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	1,390,000	82,236	155,647	1,152,117	17%
Cap<5000 - PC Replct	109,050	-	-	109,050	
Cap<5000 - Furn &Fix	124,990	113,750	16,797	(5,557)	104%
Computer (Budget Only)	-	8,901	-	(8,901)	
Total General Fund Capital Outlay	1,624,040	204,886	172,445	1,246,709	23%
Total City General Fund	37,711,983	17,889,806	1,169,629	18,652,549	51%
Major Gifts					
Library Foundation	283,478	83,833		199,645	30%
Friends of the Library	55,000	24,810		30,190	45%
Total General Fund and Major Gifts	38,378,662	17,998,448	1,169,629	19,210,586	50%

*Budget line overages are allowable. Budget control is at the Department level.