

**FINANCE DEPARTMENT**  
**Certificate of Exemption Form**

Date: 03/17/2016

Originating Department: Aviation

SC# 2000313542

The City is authorized under limited conditions to make procurements outside of the competitive solicitation process. Chapter 252 of the Local Government Code provides guidance regarding sixteen general exemptions from the competitive solicitation. Please select one exemption.

- |  |  |
|--|--|
| <input type="radio"/> a procurement made because of a public calamity that requires funds to relieve the needs of the residents or to preserve city property | <input type="radio"/> paving, drainage, street widening and other public improvements or related matter where at least one-third of the costs are paid by special assessments  |
| <input type="radio"/> a procurement to preserve or protect the public health or safety of the city's residents   | <input type="radio"/> a public improvement project which has been authorized but for which there is deficiency of funds to complete in accordance with the plans as authorized |
| <input type="radio"/> a procurement necessary because of unforeseen damage to machinery, equipment or other property   | <input type="radio"/> a payment under a contract by which a developer participates in the construction of a public improvement as provided by subchap. c, ch 212.              |
| <input type="radio"/> a procurement for personal, professional or planning services  | <input type="radio"/> personal property sold   |
| <input type="radio"/> a procurement for work that is performed and paid for by the day as the work progresses  | <input type="radio"/> services performed by blind or severely disabled persons   |
| <input type="radio"/> a purchase of land or right-of-way   | <input type="radio"/> goods purchased by a municipality for subsequent retail sale by the municipality   |
| <input checked="" type="radio"/> a procurement of items available from only one source   | <input type="radio"/> electricity  |
| <input type="radio"/> a purchase of rare books, papers and other materials for a public library  | <input type="radio"/> advertising, other than legal notices  |

This Certificate of Exemption is executed and filed with the Finance Department as follows:

1. The undersigned is authorized to approve an exemption.
2. An exemption according to Section 252.022 of the Local Government Code exists. More specifically, the following event has occurred:

The Aviation Department currently has Multi-Use Flight Information Display System (MUFIDS) components in both Terminal A and B that provides arrival/departure and gate baggage information that serves the airport, airlines, aircraft, and passengers at San Antonio International Airport. MUFIDS is made up of monitors, PCs, mounting hardware, programming, software and data feeds from the airlines. MUFIDS data availability and system operational readiness is critical to airport operations and customer service. The Aviation Department seeks to issue a Request for Offer (RFO) to Infax on the basis of a sole source exemption due to the proprietary nature of the Flight Information Display software, WinFids, utilized by the MUFIDS. Estimated annual costs are \$70,000.00 with a total contract value of \$350,000.00 for three years and two 1 yr. renewals.

3. Because the exemption stated above exists, the City of San Antonio intends to contract with INFAX Incorporated which will cost approximately \$ 350,000 (5yrs).

3/22/16  
Originator

Department Director Approval

Procurement Administrator Approval

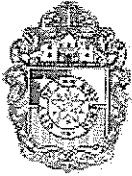
City Manager

(approval required only for ratification by City Council)

Revised 3/12/2014

Tracking Number: FY160177  
(For Finance Use Only)

CONTRACT  
COUNCIL  
APPROVAL  
DERIVED



## City of San Antonio Justification for Sole Source Purchase

### Purchasing and General Services

This questionnaire is designed to assist staff in relating information necessary for the Purchasing & General Services Department to process sole source requisitions.  
(Sole Source purchases are permissible only when goods or services are available from only ONE source. Please refer to Procurement Policy & Procedures Manual on COSAweb for complete requirements.)

#### Source Details

\*Name of Item: MUFIDS Maintenance and Support at San Antonio International Airport

\*Manufacturer: INFAX, Incorporated

\*Model Number: multiple

☒ Available from only one source

☐ Available from more than one source

\*Name of Source: INFAX, Incorporated

\*Brief description of where or how the item(s) will be used:

MUFIDS provides arrival/departure times, gates, and airline information.

\*Describe the performance functions proprietary to the item(s) requested and why they are necessary to accomplish the project:

INFAX is the sole source vendor for the proprietary Flight Information Display software, WinFids, utilized by the MUFIDS.

\*Will the item be used in conjunction with existing equipment?

☒ Yes

☐ No

\*Will it be used as a component to be interfaced with existing equipment?

☒ Yes

☐ No

\*What is the brand and model number of existing equipment?

\*Will this be used as an accessory or option?

☐ Yes

☒ No

\*Will training be required?

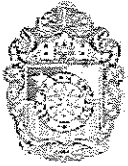
☐ Yes

☒ No

\*Name other sources whose products have been evaluated and why they do not meet requirements:

None. As part of MUFIDS, there are no other sources for parts.

#### Signatures



**City of San Antonio**  
**Justification for Sole Source Purchase**

**Purchasing and  
General Services**

Originator's Name: John R. [Signature]

Dept's: Police

Division's Approval: [Signature]

Purchasing Approval: [Signature]

Date: 3/22/2016

Date: 3/24/16

Date: 3/24/16

3/22/16



4250 River Green Parkway - Suite D  
Duluth, Georgia 30096

November 13, 2015

Ms. Kimberly Coleman  
Procurement Manager  
City of San Antonio  
Purchasing and General Services  
P.O Box 839966  
San Antonio, TX 78283-3966

RE: Infax, Inc. / Sole Source Provider

Dear Ms. Coleman:

This letter shall serve as official notification that Infax, Inc. is the sole provider for Infax, Inc. Information Display Systems and Peripherals for San Antonio International Airport. The Infax, Inc. system is a proprietary system and only Infax, Inc. can be used to supply parts and service for the system. In addition, Infax, Inc. has provided customized proprietary software for this system which has been integrated with the existing Multi-User Flight Information Display System (MUFIDS). Infax, Inc. currently supports and will continue to support the existing equipment. Any new equipment and/or software provided by Infax, Inc. will be able to integrate with and support the existing system.

Please contact me should you require any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Davis", written over a horizontal line.

Mike Davis  
President

DMD/djh