



City of San Antonio

Contract Summary Sheet

Date: 6/30/16
Agenda Item: 16-3509

Name/Title (Caption as shown on agenda): Annual Contract for Propane Refueling System Maintenance & Repair 6100007394 DG	
Brief Description of Item(s) and Use: This contract will provide maintenance and repair services for propane pumps, motors, dispensing equipment, lines, and tanks at three propane vehicle refueling facilities located throughout the City to be utilized by the Building and Equipment Services Department.	
Total \$:	\$21,000.00 annually; \$105,000.00 contract period
Contract Period:	Upon award through September 30, 2019, with two, one year renewal options
Method of Procurement:	Competitive (1 bid received)
Price Trend:	9.55% increase
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	Propane Specialty Services, LLC, 10105 N State Hwy 80, Leesville, TX 78122 (Non-local)
Previous Contractor(s):	Propane Specialty Services LLC, 10105 N State Hwy 80, Leesville, TX 78122
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the Building and Equipment Services Department will be required to procure maintenance and repair services for propane pumps, motors, dispensing equipment, lines, and tanks on an as-needed basis which may result in higher pricing and delays on maintenance of City owned fuel dispensing equipment.
Using Department (s):	Building and Equipment Services