



City of San Antonio

June 3, 2016

Sister Odilia Korenek, President and CEO
Blessed Sacrament Academy
1135 Mission Road
San Antonio, Texas 78210

Letter of Intent and Understanding

Dear Sister:

Please accept this letter as a statement of intent and understanding between the Blessed Sacrament Academy (BSA) and the City of San Antonio (the City), a municipal corporation, by and through the Department of Human Services (DHS), collectively referred to as "the parties."

The parties hereby express that they are negotiating a comprehensive Agreement for the provision of early childhood education services by BSA to the City's Early Head Start-Child Care Partnership (EHS-CCP) Program for a term beginning August 1, 2016 through July 31, 2017.

Now therefore, the parties agree that:

- 1) The Parties will use their best efforts to negotiate and execute an EHS-CCP agreement by August 1, 2016 for the 2016 - 17 Program year, at which point BSA will provide comprehensive early childhood education services to the City's EHS-CCP Program;
- 2) BSA shall work with the City to ensure full enrollment of 28 income and age eligible children, including a minimum of 10% of those children with disabilities (for a total of 3 children with disabilities);
- 3) BSA will be allocated a total budget of \$240,100.00 (Federal Share - \$192,080 and Non-Federal Share - \$48,020);
- 4) BSA will work with the City's EHS-CCP staff to ensure compliance with all Head Start requirements;
- 5) This letter of Intent and Understanding shall immediately terminate in favor of an executed Head Start agreement between the parties. In the event that a final agreement has not been executed by the parties August 1, 2016, this Letter of Intent and Understanding shall terminate, unless extended by further written agreement between the parties.

Signed and executed on this 3rd day of June, 2016.



Melody Woosley, Director
Department of Human Services
City of San Antonio



Sister Odilia Korenek, President, CEO
Blessed Sacrament Academy