

**CITY OF SAN ANTONIO  
OFFICE OF EMERGENCY MANAGEMENT  
INTERDEPARTMENTAL CORRESPONDENCE**

**TO:** Ivy Taylor, Mayor

**FROM:** Lawrence Trevino, Emergency Management Coordinator

**COPIES:** Erik Walsh, Chief Charles Hood, Charles Weir, File

**SUBJECT:** **Mutual Aid Agreement between the City of San Antonio and Alamo Area Council of Governments (AACOG)**

**DATE:** **August 4, 2016**

**CONTRACT:** **Mutual Aid Agreement**

**ORDINANCE AUTHORIZATION:**

**DATE OF ORDINANCE AUTHORIZING CONTRACT:**  
(Ordinance attached)

**MAJOR PROVISIONS OF CONTRACT:** This Mutual Aid Agreement sets forth the terms and conditions under which City of San Antonio and jurisdictions within the Alamo Area Council of Government (AACOG) region will provide assistance during times of disasters and/or civil emergencies. The term of this Agreement shall become effective as to each Party when approved and executed by that Party. This Agreement shall continue in force and remain binding on both Parties until such time as the governing body of a Party terminates its participation in this Agreement.

**POLICY ANALYSIS:** Award of this Agreement will provide a mechanism for requesting mutual aid for the purpose of responding to a civil emergency or disaster and recovery of any cost associated with the response.

**FISCAL IMPACT:** There is no fiscal impact to the General Fund.

**MANAGEMENT OF CONTRACT:** The Office of Emergency Management (OEM) will have responsibility for the overall management of this contract.

**COORDINATION:** This Agreement has been reviewed and coordinated with the following departments: Fire Department, Finance Department, and the City Attorney's Office.

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**Lawrence Trevino**  
**Emergency Management Coordinator**

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**Martha G. Sepeda, Acting City Attorney**  
**Office of the City Attorney**

Attachments