

**CITY OF SAN ANTONIO**  
**OFFICE OF EMERGENCY MANAGEMENT**  
**Interdepartmental Correspondence Sheet**

**TO:** Mayor Ivy Taylor

**FROM:** Erik Walsh, Assistant City Manager

**COPIES:** Charles Hood, Fire Chief; William McManus, Chief of Police; and  
Lawrence Trevino, Emergency Management Coordinator  
Charles Weir, City Attorney

**SUBJECT:** 2015 Alamo Area Council of Governments Regional Mutual Aid Agreement

**DATE:** August 4, 2016

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The 2015 Alamo Area Council of Governments (AACOG) Regional Mutual Aid Agreement defines cost reimbursement, liability, and insurance, among other parameters for jurisdictions seeking response aid in the event of an emergency. It covers response for all hazards (flooding, fire, or other disastrous events). More specifically, any event that requires emergency response from the following disciplines: 1) Law Enforcement; 2) Fire; 3) Emergency Medical Services; and 4) Public Works.

This version of the AACOG Regional Mutual Aid Agreement is updated from the 2003 version and contains two major changes: 1) Change of notification requirement of responding agency to report expenditures from 2 days to 180 days; and 2) Allowing 12 hours of operational mutual aid at no cost. The 2003 AACOG Mutual Aid Agreement was approved by City Council on March 11, 2004, Ordinance #98950.

Having a mutual aid agreement with neighboring jurisdictions is a sound emergency management practice that provides clarity and direction during short and long term recovery. The Federal Emergency Management Agency (FEMA) also requires jurisdictions to operate under a signed mutual aid agreement to be eligible for financial recovery assistance from the federal government after a large scale disaster.

In addition, AACOG Regional Emergency Preparedness Advisory Committee (REPAC) recently mandated that only mutual aid participants are eligible to receive 2017 State Homeland Security Program (SHSP) grant funds.

The City Attorney's Office has reviewed and approved this agreement. Twenty-six jurisdictions have signed this agreement.